

Harvey County Parks Advisory Board

Meeting – Court House Basement

November 16, 2015

Members present: Pat Jackson, Brandon Wills, Cynda Conrade, Jim Lasiter, Carol Buller, Zack Phillips

Members Absent: Carolyn Schwab

Staff Present: Parks Director, Kass Miller & Operations Supervisor, Derrick Richling

Minutes: October Minutes were approved as submitted.

**Operations Report – Derrick Richling:**

- **East Lake:** Winterized & shut down. Doing vehicle maintenance & working on dam in preparation for inspection.
- **Camp Hawk:** Plan to burn brush pile as soon as they complete work on the radio tower. No winterization needed here as the hall is used & will run on minimum heat.
- **West Park:** Stone shelters not open during the winter – all have been winterized – all water turned off.

**Directors Report – Kass Miller:**

- Dam Inspection – MKEC was the winning bid for \$3,000. Should begin on Nov 17<sup>th</sup>.
- They received confirmation on the new signage for West Park- they have ordered 9-10 new signs from Lowen Sign Company out of Hutchinson.
- Have received a bid for \$1700 for the Allis Chalmers tractor. Bids to close 12/8.
- Derrick brought a proposal to the commissioners for the barn at East Lake (old ranger station) that is to be torn down. In lieu of payment, the barn could be torn down by individual(s) for the barn wood – leaving enough for the parks department to use in Volunteer Hall at East Lake.

**Old Business:**

- **Year End Review:** Kass should have yearend figures available at the January meeting.
- **Coleman Company:** Pat asked if the issue of some type of payment for their use of an area during Trappers Rendezvous had been resolved or discussed. Nothing has been decided as of this date.
- **Carol Buller** asked about the board receiving a preview of the budget proposal prior to submitting to commissioners as had been done in past years. Kass said the budget process is different now, but he could bring the proposals for Capital Improvements to the board for review before the next budget session for 2016-2017.

## **New Business:**

- **A Look Forward to 2016:**

Chairman Zack asked members if we still wanted to continue meeting on Mondays – if this worked for everyone. This did not appear to be a problem as meetings can be rescheduled if needed. Kass asked about meeting every month – if was felt this was necessary to keep board up to date on park happenings plus keep our meetings relatively short.

Carol Buller asked about work days – Zack asked Kass/Derrick to let the board members know if something specific comes up that they need help with to complete a project. Kass commented they would gladly accept any help members are willing to give. Commitment is important – in the past there have been times that a work day was scheduled & no one showed up. A suggestion was made by Kass that they could use help stuffing plastic Easter Eggs for the Easter egg hunt. It was suggested Kass could bring a supply of the eggs to a meeting & members could spend extra time at the end of the meeting to help pack the eggs with candy.

Some other comments:

- We need more members – Present members need to diligently search for individuals to present a board of diversity. Members may have their own interests, but it is important to have the complete park activities in mind. Some suggestions of different interests – Master Gardener – Radio controlled activity – campers, etc. Promote the parks as a whole & try to interest people to join. Pat commented we only meet once a month & usually our meetings are not over 1 hour. This might be of interest to potential members.
- Moving forward – We have a great park staff & the events at the parks in 2015 were 65% to 75% successful. Kass asked for members to think about the areas of the parks that are not being used – come up with suggestions on how these unused areas could be utilized.

## **Board Member Comments:**

All members thanked Kass & Derrick for their work & diligence for Harvey County Parks. Members again reiterated they were willing to offer help in areas the staff might need assistance.

No further discussion – meeting was adjourned & refreshments/fellowship was enjoyed by all.

Next meeting – January 25, 2016 – Camp Hawk

Respectfully, Pat Jackson