

MINUTES OF
BOARD OF HARVEY COUNTY COMMISSIONERS

October 28, 2013

The Board of Harvey County Commissioners met in special work session on October 28, 2013 with all three Commissioners present. The work session began at 8:00 a.m. with all three Commissioners present.

Joe Hurla and Aaron Etzkorn, of 360 Energy Engineers, gave a review of the initial findings for the update and replacement of the systems and fixtures in the courthouse related to energy and water usage. The current HVAC systems are approximately 50 years old and are fairly complex and difficult to regulate. Several options were initially identified, but the recommended option is some sort of a heat pump system. Aaron explained how a heat pump system would work and what types of equipment would be needed. A ground source heat pump system has been identified as the best option, providing there is adequate water from wells that would be drilled on the courthouse property. Each office space would then have an individual heat pump unit for that space only, which would be located hopefully above the ceiling. These heat pump systems would be controlled by their own thermostat. The only way to determine if there would be enough water to regulate this type of system is to drill a test well to determine how deep the wells would need to be and the volume of water that would be provided by the well. The steps to proceed with the project were outlined and explained in addition to a proposed timeline. A brief discussion was held regarding advantages and disadvantages of participating in the State Facility Conservation Improvement Program. The State has pre-qualified some companies for a negotiated price which eliminates the need to bid the project out. Joe explained that the next step to be taken is to perform an "Investment Grade Audit." During that process, the systems will be designed, the scope of work will be defined, costs will be finalized, and the time frame for the project to be completed will be outlined. Anthony Swartzendruber presented a spreadsheet with estimates of increased costs for water and sewer following the most recent rate hike from the City of Newton.

Chairman Westfall called the regular meeting of the Board of Harvey County Commissioners to order at 9:00 a.m. All three Commissioners were present.

ITEMS ADDED TO AGENDA:

1. Commissioner Krehbiel reported that the current renter of the West Park former ranger residence will be moving out. This could possibly be an option for the new Parks Director that is to be hired.
2. Commissioner Westfall received an e-mail from Byron Warta, who was not able to attend the meeting today. He reported that he attended the state water meeting where the Governor ordered the water board to develop a water plan that will run through 2025.
3. Commissioner Westfall reported that Jimmie Senn will be attending the meeting today. He would like to talk to Jim Meier, Road & Bridge Superintendent, about installing another repurposed train car as a bridge on Harvest Hill Road.
4. Commissioner Hague asked for an update on the issue of permitting the construction of a house on less than a 40-acre plot. John Waltner requested that the commission

schedule a work session to discuss this issue because of the complexities that are involved which includes a “grandfather rule.” Regarding the issue raised last week by Gerald and Van Schmidt, he reported that he, Anthony, and Gina Bell, Director of Planning & Zoning, looked at the property where a permit had been applied for. This issue was complicated by a map that misidentified where the existing home sites are located.

CALENDAR ITEMS:

1. Commissioner Krehbiel and spouse will attend the Domestic Violence fundraiser to be held on November 8 at the Meridian Center.
2. The Commissioners will interview 4 applicants for the position of Director of Parks beginning at 8:00 a.m. on Friday, November 1.
3. All three Commissioners and their spouses will attend the 4-H awards dinner on November 9th.
4. The Commissioners will attend the KAC meeting at the Hyatt Convention Center beginning tomorrow.
5. All three Commissioners and their spouses will attend the Harvey County Farm Bureau Annual Meeting at 6:30 p.m. at the Meridian Center.

Minutes of the October 21 Commission meeting were approved upon a motion by Commissioner Krehbiel, seconded by Commissioner Hague. Motion passed unanimously.

ADMINISTRATIVE ITEMS:

1. John received word from Kass Miller, Supervisor at East Park and Camp Hawk, that the Parks have joined with “Fishing Futures” as a host location. The parks will have supplies, such as fishing poles, lures, bait, etc. to host fishing events throughout the year. “Fishing Futures” will help promote the events. There is a fishing derby planned for once a month next year.
2. John reported that the presentation of Working with Millennials by Allison McFarland was a very good presentation and was received well by those who attended.
3. The Kansas DUI panel has requested use of the courtrooms on January 25 and May 17, 2014 for their panel to convene. The facility will be made available to them.
4. Lynnette Redington, Health Department Director, reported that an Emergency Preparedness Exercise will be held at Grace Community Church on November 14th from 9:00 a.m. to 11:00 a.m.
5. The Commissioners received a recommendation for the reappointment of James Lasiter and Pat Jackson to the Harvey County Parks Advisory Board. Commissioner Krehbiel made a motion to waive the second reading and approve the reappointments. Commissioner Hague seconded the motion and it was passed unanimously.
6. The Commissioners received a recommendation for the appointments of Brenda Lee and Pastor Dave Reimer to the Prairie View Advisory Committee. The Commissioners will make the appointments next week.

7. Commissioner Krehbiel made a motion to approve a proclamation in recognition of the Harvey County Farm Bureau for its dedication and service to Harvey County. Commissioner Hague seconded the motion and it was passed unanimously.
8. Anthony presented proposed changes to the personnel manual. The changes deal with taxable issues with regard to the use of county vehicles, county provided clothing, county provided communication devices, and military caregiver leave. Commissioner Krehbiel made a motion to approve and adopt the changes to the personnel manual as presented. Commissioner Hague seconded the motion and it was passed unanimously.
9. Commissioner Krehbiel asked Jim Meier to check River Park Road between 24th Street and 48th Street. He said that it looks like it might need some additional material. Jim said he believes there is enough material but that the road does need to be worked.
10. Sheriff T. Walton reported that 150 pounds of unused drugs were collected at the take-back drug day last weekend. He also reported that a deputy stopped someone getting ready to steal some copper wire. He was also found to be using a stolen trailer. With regards to employee flu shots given by the Health Department, Sheriff Walton asked why departments had to pay for the shots out of their budget when, if employees are on the county insurance plan, they can receive them from Walgreens at no cost. He asked that Administration see if the insurance company would be willing to pay the Health Department to administer the employee vaccinations.
11. Anthony presented the sales tax collection reports for month of October. Collections were down .09 %, however the year to date collections are up 2.07%.
12. An amount of \$15,000 was budgeted in the 2013 budget for the replacement of the exterior doors of the courthouse. The south door was replaced when the Attorney's Office was remodeled. The House of Glass has given a proposal to replace the remaining three doors, with a recommendation that Regier Construction install support beams because of the weight of the glass above the doors. The proposed cost is just over \$14,000. Further, with the replacement of the doors it is suggested that access to the courthouse be limited with the installation of electronic access rather than keyed access. Employees would have a badge to admit them to the building with some of the outer doors limited to employee access only. Although this was not budgeted in the 2013 budget, one proposal has been received from File Safe in the amount of \$13,000. The Sheriff has requested that cameras be placed at every entrance. Commissioner Krehbiel suggested that other proposals be solicited for both of the jobs. Sheriff Walton asked that the doors in the law enforcement center be included in the proposal.

CITIZENS FORUM:

There were no items presented during Citizen's Forum.

Warrant checks in the amount of \$80,024.22 were approved upon a motion by Commissioner Hague, seconded by Commissioner Krehbiel. Motion passed unanimously.

Jim Meier presented the results of two traffic studies. One study was done on SW 48th Street from Spencer to 1 mile west of Kansas Avenue. Commissioner Krehbiel made a motion to approve the recommendations of the speed study to post a 35 mph speed limit sign and a “Reduced Speed Ahead” sign on SW 48th Street. Commissioner Hague seconded the motion and it was passed unanimously. The second speed study was done at the request of the City of Sedgwick for Ridge Road entering the City from the north. Jim will talk to the Sedgwick City Administrator to see what their concerns are before any action is taken.

Commissioner Krehbiel made a motion to approve the implementation of an “Investment Grade Audit” by 360 Energy. Commissioner Hague seconded the motion and it was passed unanimously.

John Waltner presented a proposal for lobbyist expenses for Bernie Koch for the 2014 legislative session. The lobbyist services for the 2013 session were \$6,000, divided between the Cities of Burrton, Hesston, Halstead, North Newton, Sedgwick, Walton, EDC, and Harvey County. The proposal for the 2014 session is \$9,000, divided between the entities as follows:

Burrton	\$ 750.00
Hesston	750.00
Halstead	750.00
North Newton	750.00
Sedgwick	750.00
EDC	750.00
Walton	300.00
Newton	2,100.00
Harvey County	<u>2,100.00</u>
	\$9,000.00

Commissioner Krehbiel made a motion to approve the lobbyist proposal from Bernie Koch as stated. Commissioner Hague seconded the motion and it was passed unanimously.

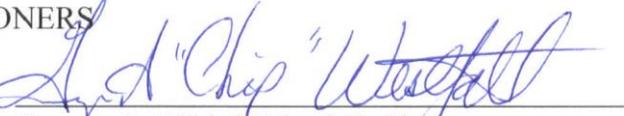
At 10:55 a.m. Commissioner Hague made a motion to go into executive session for a period of 20 minutes to discuss attorney/client privilege. Commissioner Krehbiel seconded the motion and it was passed unanimously. Also in attendance for the session were John Waltner, Anthony Swartzendruber, Counselor Greg Nye, and Joyce Truskett. Executive session ended at 10:15 a.m. with no action being taken.

There is a fund-raising effort going on for the Health Ministries, Health Department, and Prairie View collaboration. There is a \$75,000 grant commitment from the Mabee Foundation if matching funding is received. It has been requested that the City of Newton and the County each pay \$25,000 to help make up the needed match. Anthony said there are funds that were budgeted for economic development that could be used for this purpose.

The meeting was adjourned at 11:30 a.m.

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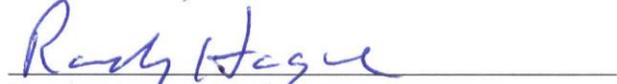



George A. "Chip" Westfall, Chairperson

ATTEST:


Joye Truskett, County Clerk


Ron Krehbiel, Member


Randy Hague, Member