

MINUTES OF
BOARD OF HARVEY COUNTY COMMISSIONERS

May 27, 2014

The Board of Harvey County Commissioners met in regular session on May 27, 2014 with all three Commissioners present. Chairman Krehbiel called the meeting to order at 9:00 a.m.

ITEMS ADDED TO AGENDA:

There were no items added to the agenda.

CALENDAR ITEMS:

1. John Waltner made reservations for the three commissioners and their spouses to attend the annual EDC meeting and dinner to be held at the Dyck Arboretum of the Plains on May 29 beginning at 6:00 p.m.
2. John also made reservations for all three Commissioners to attend the REAP annual Water Conference to be held at the Meridian Center on May 29 from 8:30 a.m. to 3:00 p.m.

Minutes of the May 19, 2014 Commission meeting were approved upon a motion by Commissioner Hague, seconded by Commissioner Westfall. Motion passed unanimously.

ADMINISTRATIVE ITEMS:

1. John Waltner requested a brief executive session following the 360 Energy update scheduled at 11:00 a.m.
2. The Commissioners received a thank you note from John Carder of GVL Poly.
3. Following the discussion about SW 24th Street at last week's Commission meeting, John went to the location to check the condition of the road. The portion of the road between the Sand Creek Bridge and Cow Palace Road is not a hard-surface road and is prone to potholes and ruts. John will talk to the City of Newton about the road.
4. John reported that the husband of Kim Rowley, Director of Parks, became ill and was hospitalized yesterday evening. She will not be able to attend the meeting today.
5. The daughter of John Deardoff, Hutchinson City Manager, was critically injured in a traffic accident last Friday.
6. The Commissioners received a copy of a memo from Melissa Wangeman, legal counsel with the KAC, reminding officials that county property may not be used to promote or influence votes for any candidates in the upcoming election. This includes printers, computers, etc.
7. Heidi Huber, Administration employee, introduced Mariel Dryton, who will be working as the Solid Waste Clerk for the summer. She will assist in the collection of information to prepare solid waste fees for commercial properties in the county.
8. John suggested that the meeting with Willis Heck, county representative to the Highway 50 Association, and commissioners from Lyon and Chase counties be scheduled on either June 24, 25, or 26 in Cottonwood Falls. John will schedule the meeting and report back to the Commissioners.

9. The Commissioners received a copy of a Hesston Record editorial written by Editor Jackie Nelson. The article was written about H-1Bs in the amount of \$100,000 for AGCO and \$175,000 for Excel Industries obtained by the EDC to hire engineers for the two industries. However, the article contained some inaccurate information about the grant, stating that it was used to hire foreign workers. It was actually a Kansas grant to hire Kansas workers. The Record has printed a retraction on-line and, in addition, will print a retraction in next week's Record.
10. The Commissioners received a copy of a letter from Frieden, Unrein & Forbes Law, legal counsel for the lawsuit related to the Oil and Gas Valuation Depletion Trust Fund. Governor Brownback signed into law Senate Bill No. 245 which creates a Mineral Production Education Fund and abolishes the OGVDTF. All issues regarding the funding rate have been resolved and the lawsuit will be dismissed following the state's corrected distribution to the trust fund for 2013. The money currently held in the trust fund for Harvey County, which is \$61,065.70 will then be released for expenditure without restriction.
11. The Commissioners received a copy of a letter that John sent to several members of the Westar Energy Green Team in appreciation for their assistance in installing a water line on the east side of West Park.
12. Lonnie Buller, Director of Emergency Management, presented the South-Central Kansas (Homeland Security Region G) Multi-Hazard, Multi-Jurisdictional Mitigation Plan. The region includes the Counties of Butler, Cowley, Harper, Harvey, Kingman, Marion, McPherson, Reno, Rice, Sedgwick, and Sumner. The plan includes a prioritized list of actions from each of the entities involved that the mitigation money could be used for. Commissioner Hague made a motion to approve **Resolution No. 2014-15**, adopting the South Central Kansas (Homeland Security Region G) Multi-Hazard, Multi-Jurisdictional Mitigation Plan that recognizes the threat that natural hazards pose to people and property within our community. Commissioner Westfall seconded the motion and it was passed unanimously.
13. Jim Meier, Road & Bridge Superintendent, presented an agreement from the Burlington Northern and the Santa Fe Railroad, to install gates and flashers at a crossing on SW 14th Street. Commissioner Hague made a motion to approve Agreement No. 006143025 for Project No. 40X-2855-01 and authorize the Chairman to sign. Commissioner Westfall seconded the motion and it was passed unanimously.
14. Commissioner Krehbiel reported that there is a bridge on SE 36th Street east of Hillside that has a low spot where road material is funneling down. Jim is aware of the problem and knows the cause of it.
15. Byron Warta reported that the south half of the hangar roof is complete and they are now beginning work on the north half.
16. Sheriff T. Walton reported that there was a fatality accident on Highway 50 east of Walton last week. The investigation of the accident is still underway. A metal theft burglary was also reported near Sedgwick. There was a surveillance camera at the site that was also stolen; however images had already been transmitted to authorities. The "Click it or ticket" campaign will end on June 1, but several tickets have been

given out. Sheriff Walton also reported a couple of incidents that occurred during the holiday weekend at the Parks. One incident occurred with someone high on meth and another person had some cell phones stolen.

17. Kass Miller, Park Ranger, reported that the number of campers at the Parks over the Memorial Day weekend was down from last year, most likely because of the rainy weather. There were some noise complaints and minor confrontations. The fish stocking before the holiday provided great fishing for the campers. There will be a fishing event held at Camp Hawk on June 6th and the CAST fishing event will be held on June 14 at East Park.
18. Anthony Swartzendruber presented the May sales tax reports which indicate that countywide sales tax collections were up 2.75% from the previous year and collections were up 5% for the second one cent sales tax.

At 9:40 a.m. Commissioner Westfall made a motion to go into executive session for a period of five minutes to discuss attorney client privilege. Commissioner Hague seconded the motion and it was passed unanimously. Also present for the session were John Waltner, Anthony Swartzendruber, Joyce Truskett, and Counselor Greg Nye. Executive session ended at 9:45 a.m. with no action being taken.

CITIZENS FORUM:

There were no items presented during Citizens Forum.

Warrant checks in the amount of \$195,968.43 were approved upon a motion by Commissioner Westfall, seconded by Commissioner Hague. Motion passed unanimously.

Joe Hurla and Aaron Etkorn, representatives of 360 Energy Engineers, presented the draft of the final scope of work for the energy upgrade project for the Courthouse, Law Enforcement Center, and the Detention Center. They have finalized the designs and have received proposals from subcontractors, so final cost and financing will also be discussed. The scope of work in the courthouse includes the installation of a new Hybrid Ground Source Heat Pump HVAC system. A closed loop well system consisting of 56 wells will be installed in the front lawn of the courthouse. A small boiler will also be installed and the existing cooling tower will be used. All controls in the building will also be replaced. All ceilings on the first floor, with the exception of the Attorney's Offices, will be replaced and new lighting will be installed. On the top floor of the courthouse the courtroom ceilings will be left intact, but all the hallway and office ceilings will be replaced. 360 Energy Engineers will also coordinate the removal of all the ceiling tiles that contain asbestos. All windows, outside doors, toilets, and urinals in the building will be replaced. With the exception of new LED lighting in the Communications Center of the Law Enforcement Building, existing fixtures will be retrofitted and new ballasts and tubes will be installed to cut energy consumption. All plumbing fixtures will be replaced or retrofitted to lower the flow of water. Two new boilers will be installed in the basement of the building and some pumps will also be replaced. The Detention Center will be updated with new energy saving lighting with the exception of the Gymnasium, which has already been done. Flush valve retrofits will be installed on all toilets to prevent abusive flushing. Shower heads will also be retrofitted. Air handling units will be installed with some minor duct work modifications. Some exhaust fans and minor control modifications will

also be installed. Terry Stuber from the State Energy Office also attended. He commented that the project looks very good and will be a progressive move for the County. Joe Hurla reviewed the financial analysis of the project with a projected cost of \$3,639,841. Projected energy savings for the first year is \$87,221 and projected maintenance savings is \$36,669. The asbestos abatement cost will be an additional \$125,000. A final decision on the project will be made at next week's Commission meeting. Lighting and plumbing work would begin on about July 1. The entire project would be completed in May of 2015. Discussion was held regarding whether to delay the installation of new windows to a later date.

Anthony gave an overview of the budget process and reminded the Commissioners, that as they hear and review the budgets for each of the departments, to consider the priorities of the county and how to fund them. The mission of Harvey County is to provide our citizens with beneficial, essential, public services in a professional, courteous and fiscally responsible manner. The budget schedule for budget presentations, work session, public hearing, and adoption was reviewed with the Commissioners. The budget hearing will be held on August 4 and the budget will be adopted on August 11.

Sheriff T. Walton reviewed expenditures in the past year that were funded by grants or other income that does not come from mill levy funds. This includes \$10,000 to purchase equipment to investigate drug labs that came from the drug asset forfeiture fund. Seven 800 MHz radios, outer shell vests and monocular night vision glasses for officers, and bat shields were also purchased out of the drug asset forfeiture fund. Four defibrillators were purchased with an NRA grant. Desks and chairs were replaced with revenue from the Sheriff's Office. Two thermal cameras were purchased through a JAG grant. Two Dave Ramsey Financial Peace classes were presented with a grant from the United Way. He reported that he also expects to receive a grant for two digital cameras from a JAG grant. The "Click It or Ticket" program is also funded through a grant. These all amount to approximately \$68,000 that does not have to be budgeted through a mill levy. Sheriff Walton reviewed the 2015 proposed budget for the Sheriff's Department. The Sheriff's Administration budget includes a supplemental request form for a part-time clerk in the Sheriff's Office. The department formerly included an employee that worked part-time for the Coroner's Office and part-time for the Sheriff's Office. However, that employee now works for the Coroner's Office only. This has created difficulty for the secretary of the Sheriff's Office to keep up with the warrants, etc. The Patrol Division budget includes a \$120,000 capital outlay request for vehicles and \$16,500 for three Watch-guard cameras. There is also a request to replace three part-time deputy positions with one full-time deputy. The budget for the Investigation Division remains the same with the exception of a reduction in the budgeted amount for fuel supplies. A supplemental request form is included in the proposed Patrol Division budget.

Sheriff Walton presented the correctional services budget. The proposed budget reflects a 4.8% increase in expenditures and a capital outlay request for \$27,000 for the purchase of a van. He reviewed the equipment replacement plan for the Sheriff's Office and the Detention Center.

The meeting was recessed for lunch at 12:15 p.m.

The meeting reconvened at 1:22 p.m. Lonnie Buller, Director of Emergency Management, presented the proposed 2015 Emergency Management budget. The budget includes capital outlay requests for the purchase of a vehicle and a computer. The budget also includes a request for a permanent part-time employee. Lonnie reported that he may retire during 2015 and this would enable continuity in the Department.

Rich Hanley, Director of Department on Aging, presented the 2015 proposed budget for the Elderly Services Department. Also attending the meeting were George Arnold, Marla Sharp, Marianne Eichelberger, Daniel Ellis, Louise Smith, and Tami Larez, the new coordinator for Meals on Wheels. Karen Kaufman, Dawn Warrington, and Robert Carlton also assisted with the budget presentation. Rich stated that the department intends to do a little bit more with the same amount of money. There is uncertainty about the RSVP program and if the National Corporation for Community Service will choose to provide funding for it. There is also concern about the KDOT regionalization of transportation. Rich stated that 10,000 people a day are turning 65 and there are not enough long term care facilities to handle them. More people will be staying in their homes and more services will be needed. Other than a reduction in the amount of an inter-fund transfer to senior transportation, the budget amount is basically the same as 2014. The transportation budget includes a \$10,000 request for the purchase of a vehicle. Fares were discussed. Anthony reminded the Commissioners that this is basically a stand alone fund. Fuel supplies are increased by \$5,556 because the vehicles are used more and more. Funding for individual senior centers in the county was discussed. Provider standards were implemented in 2014 which shifted more funding to centers that provide more services and less funding to those centers that do less. There is a possibility that the RSVP program will be discontinued either in 2015 or 2016. The Hesston Senior Center Fish Fry will be held on the last Friday in July and the Health Fair in Hesston will be held on June 21st. Louise Smith explained the Mid-Kansas Senior Center Association, how it was formed, and the funding for it. Marianne Eichelberger, Director of Newton Public Library, requested that the ENLITE program be funded both for books and for personnel to deliver them. If not funded, the program may have to close.

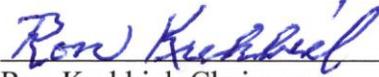
Anthony presented the proposed 2015 Administration budget. Operations are basically the same. Included in the budget are requests for a tablet and a shredder.

Discussion was held regarding a suggestion by Commissioner Hague that all employees receive a flat amount raise rather than a percent of their current wage. He feels that the gap in salaries continues to widen because of percentage raises.

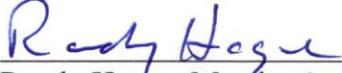
Anthony presented the proposed 2015 Commission budget. There were no major changes in the budget from 2014.

The meeting was adjourned at 2:55 p.m.

BOARD OF HARVEY COUNTY COMMISSIONERS



Ron Krehbiel, Chairperson



Randy Hague, Member

ATTEST:



Joyce Truskett, County Clerk



George A. "Chip" Westfall, Member

