

MINUTES OF
BOARD OF HARVEY COUNTY COMMISSIONERS

June 22, 2015

The Board of Harvey County Commissioners met in regular session on June 22, 2015 with all three commissioners present. Chairman Hague called the meeting to order at 8:30 a.m.

At 8:35 a.m. Commissioner Westfall made a motion to go into executive session for a period of 20 minutes to discuss attorney/client privilege and pending litigation. Commissioner Krehbiel seconded the motion and it was passed unanimously. Also present for the session were John Waltner, Anthony Swartzendruber, Counselor Greg Nye and Rick Piepho. Executive session ended at 8:50 a.m. with no action being taken.

ITEMS ADDED TO AGENDA:

There were no items added to the agenda.

CALENDAR ITEMS:

1. Commissioner Westfall reported that the July 20 Aviation Commission meeting has been rescheduled for July 27.

Minutes of the June 15 Commission regular meeting were approved upon a motion by Commissioner Krehbiel, seconded by Commissioner Westfall. Motion passed unanimously.

ADMINISTRATIVE ITEMS:

1. John Waltner reported that a \$5,800 invoice for SCKEDD dues has been received. He is working on scheduling a representative from SCKEDD to explain the details or advantages of county membership to the commission prior to paying the invoice.
2. Anthony Swartzendruber, Finance Director, distributed copies of the final audit. The audit states that all of the requested information was presented and that the county fulfilled all of the Kansas cash basis and budget law requirements. He reported that because of being under the federal threshold requirement for an A1 single audit, the county saved about \$12,000 in audit expenses this year.
3. John reported that there is a glitch in the tax revenue lid amendment, requiring a vote of the electorate if the county budget exceeds the rate of inflation with some exceptions, which was included in the tax package bill (HB2109) and trailer bill (SB 270) that were passed by the legislature. The problem is that one bill had the lid taking effect in 2018, but the other bill inadvertently removed the 2018 date, which would make the lid effective July 1, 2015. The current plan is to have the legislature vote to fix the error on Sine Die, the last day of the legislative session, on Friday June 26 if a quorum is available.
4. Lynnette Redington, Health Department Director, received the RFP's for the electronic health record system from five vendors; Champ Software, Athena Health, Patagonia Health, eClinicalWorks & Mitchell & McCormick. She and her staff will review all of the proposals and report results and recommendations at next week's meeting.
5. Becky Fields, Treasurer, reported that the driver's license department received an award for having the highest number of new organ donors in the state. She also reported that the Legislature has mandated that the KS Department of Revenue

- continue to send vehicle tag renewal letters instead of postcards. She reported that supplies of tag decal stock are very low in Harvey County and statewide due to issues with the contracted provider. She stated that due to the limited supply of decal stock that her office is not currently processing any early renewals.
6. John presented a letter from Mirror, Inc. requesting \$6,000 from the Special Alcohol & Drug Program Fund. Prairie View Inc. previously requested \$10,000 from the Special Alcohol & Drug Program Fund for 2016. The current balance in the fund is approximately \$6,000 and it has revenues of about \$2,300 per year. The requests meet statutory requirements for usage of the funds. The commissioners agreed that the available funds should be split between the two organizations. Commissioner Krehbiel made a motion to pay Mirror, Inc. \$3,000 and to pay Prairie View Inc. \$3,000 from the Special Alcohol & Drug Program Fund in FY 2015. Commissioner Westfall seconded the motion and it was passed unanimously.
 7. John presented three recommendations for appointment to the Harvey County Planning Commission & Board of Zoning Appeals. The recommendation to appoint Trinity Muth is a new appointment for the position previously held by Larry Goering. The other two positions are reappointments. Commissioner Westfall made a motion to waive the 2nd reading and appoint Lynne Vigil, Philip Kimmerer and Trinity Muth to the Harvey County Planning Commission & Board of Zoning Appeals for terms ending 3/22/18. Commissioner Krehbiel seconded the motion and it was passed unanimously.
 8. John presented a proposed resolution to set the Solid Waste fee to be assessed on real property. John stated that the fees are unchanged from last year. Commissioner Westfall made a motion to approve **Resolution No. 2015-10**, setting a service fee for solid waste facilities, assessing the fee on real property owners, and setting the manner for collection. Commissioner Krehbiel seconded the motion and it was passed unanimously.
 9. Kass Miller, Parks Director, reported that the water has receded and East Park is open again.
 10. Byron Warta distributed the current EDC prospect report which included a few new additions and updates and an update for Scarbrough who are reporting that they are still conducting research to determine the size of the facility needed.
 11. Gary Denny, Emergency Management Director, reported that he is still acclimating to the new position. He also reported that the 2015 EMPG application has been submitted.
 12. Lynnette Redington reported that the Work Well Kansas symposium is scheduled for June 30 at the Meridian Center.
 13. Rick Piepho, County Clerk, reported that the township budget preparation meetings are scheduled for this Thursday, June 25 & Friday, June 26.

CITIZENS FORUM:

Ray Classen, 610 Bluestem St., North Newton reported that on March 3 he requested a hearing to appeal his valuation, but was never contacted regarding the hearing. He had previously reported that when he returned on May 19 to check on when the hearing would take place, he was not treated in a professional manner. He asked the commission to hear the appeal that was not scheduled or heard by the Appraiser's office. The commissioners suggested that he utilize the payment under protest appeal process when paying his taxes in December.

Warrant checks in the amount of \$93,242.17 were approved upon a motion by Commissioner Westfall, seconded by Commissioner Krehbiel. Motion passed unanimously.

Annette Graham and Rich Hanley presented the Central Plains Area Agency on Aging (CPAAA) Area Plan. The Agency is based in Sedgwick County and serves Sedgwick, Butler and Harvey counties. The plan has already been presented and approved by Butler County. Commissioner Westfall made a motion to approve the CPAAA Area Plan and authorize the Sedgwick County chair to sign. Commissioner Krehbiel seconded the motion and it was passed unanimously.

Elizabeth Schmidt, Harvey-Marion County Community Developmental Disability Organization (CDDO), Executive Director, presented the 2016 appropriation request. CDDO is requesting an appropriation for 2016 of \$105,500. The request is for the same amount as the appropriation awarded for 2015. Elizabeth and board member Marge Roberson expressed appreciation for the funding from the county and the timeliness of the distribution payments.

Jessie Kaye, Prairie View, Inc., President & CEO, presented the 2016 mental health appropriation request. Prairie View is requesting an appropriation for 2016 of \$128,000. The request is for the same amount as the appropriation awarded for 2015.

Rich Denno, Harvey County Free Fair board member, presented the 2016 appropriation request. Harvey County Free Fair is requesting an appropriation for 2016 of \$24,500. The request is for the same amount as the appropriation awarded for 2015.

Anthony Swartzendruber presented the proposed 2016 budget for the Courthouse General department. The budget met the requested target. The budget includes 2016 CIP requests for \$7,800 to continue the phone replacement project and \$250,000 to replace/upgrade the current tax/financial management/records/HR software computer system. The last upgrade to the system was done in 2007.

The meeting recessed at 12:10 p.m. for lunch.

The meeting reconvened at 1:15 p.m.

Jim Meier, Road & Bridge Superintendent, presented the proposed 2016 budget for the Road & Bridge department. He also presented a map of the proposed 2016 projects that includes 21.02 miles of contracted paved road improvements and the replacement of bridge Q-16.9 on W. Dutch Ave. just west of Hoover Rd. The budget includes \$2,872,212 in the CIP budget for the scheduled road improvements and bridge replacement projects. He stated that the list of scheduled equipment replacement in the CIP budget for 2016 could be pared down to about \$208,500. A supplemental request for \$57,166 to add a project manager position was attached. He stated that he is currently doing this job along with his duties as the department head and that he previously held this position until it was eliminated when he became the R & B Superintendent.

David Yoder, County Attorney, and Denice Giersch, Legal Office Coordinator, presented the proposed 2016 budget for the County Attorney department and the Diversion fund. Both budgets met the requested targets. The County Attorney budget includes a new CIP request for \$16,186 to remodel the office to create an office space for the additional Assistant Attorney, Julianne Burton. David stated that she is currently using a corner in the conference room. David reported that his department is increasing the number of diversions where possible.

Anthony presented copies of the valuations provided by the County Clerk and stated that the total valuation is up 6.12% over last year's valuation with \$439,000 in new revenue. He also distributed a supplemental request summary that showed the total of all requests by all departments for 2016.

The meeting was recessed at 3:00 p.m.

The meeting was reconvened at 4:30 p.m. in a special joint session with the Newton City Commissioners in the courthouse community room. County Commissioners Krehbiel, Westfall, and Hague were in attendance and City Commissioners Glen Davis, Barth Hague, Leroy Koehn, David Nygaard and Kathy Valentine were also in attendance.

Introductions were made and the new City Commissioners, Hague, Nygaard and Valentine were welcomed.

The first item on the agenda was a discussion about the proposed joint enactment regarding the composition and duties of the Newton City-County Airport Commission. Mayor Davis proposed changes regarding the Airport Manager employment, ownership committee make-up and meeting times. The proposed changes were discussed at length and city and county legal staff were directed to make revisions and re-submit to each commission.

Commissioner Krehbiel left the meeting at 5:45 p.m. due to another commitment.

The next item on the agenda was the City annexation of the jointly owned airport land north of 24th St. The city reported that the land needs to be annexed and zoned and that the city zoning plan needs to be revised for airport properties. After the zoning plan is revised all of the airport properties will need to be zoned to follow the new plan.

A copy of the KDOT Kansas Aviation Economic Impact Study was distributed and discussed. The study included the impact of the Newton City/County Airport (EWK).

Suzanne Loomis, Newton City Engineer, reported on other Airport related projects. The first is the airport drainage project at East 1st St. and Oliver on the land purchased by the City on the NE corner of that intersection. The engineers estimate that about 30 acres of the property would be needed and the preliminary estimate is \$570,000 plus the cost of the needed box culvert on Oliver. The next is the previously discussed project to pave Oliver north from 12th St. to the Ballard Aviation entrance that was requested by Ballard Aviation. She stated that the geotech analysis and engineering is done and the estimated cost is \$560,000 for the 21 foot wide concrete or asphalt road with 1 foot rock shoulders. Commissioner Westfall suggested that the City look into the Andale Concrete system for the road bed.

Suzanne reported that the airport engineer selection process required by the FAA will begin before the end of June. She also stated that she was contacted by the property owner at 1212 N. Oliver who is interested in selling his property. He would like to sell the 1.5 acre property for the appraised value of \$101,000.

The Commissioners agreed the future joint meetings should be scheduled as needed.

Commissioner Westfall reported that he has been contacted by Macon Township and citizens regarding the condition and use of SW 24th between Meridian and Cow Palace. He stated that the road is getting heavy use by City trash trucks, but the township is responsible for the maintenance of the road. Macon Township would like to have the City or County maintain or upgrade this section of road.

The meeting was adjourned at 6:20 p.m.

BOARD OF HARVEY COUNTY COMMISSIONERS



ATTEST:

Rick Piepho
Rick Piepho, County Clerk

Randy Hague
Randy Hague, Chairperson

Ron Krehbiel
Ron Krehbiel, Member

George A. "Chip" Westfall
George A. "Chip" Westfall, Member