

MINUTES OF
BOARD OF HARVEY COUNTY COMMISSIONERS

June 6, 2016

The Board of Harvey County Commissioners met in regular session on June 6, 2016 with all three commissioners present. Chairman Westfall called the meeting to order at 9:00 a.m.

ITEMS ADDED TO AGENDA:

1. Commissioner Westfall stated that today is the anniversary of the D-Day invasion, a very important day in US history.

CALENDAR ITEMS:

1. The Public/Private Partnership meeting scheduled for June 10 has been cancelled.
2. Grand Central will hold an Open House on Wednesday, June 8 from 2-4 p.m.

Minutes of the May 31 Commission regular meeting were approved upon a motion by Commissioner Krehbiel, seconded by Commissioner Hague. Motion passed unanimously.

ADMINISTRATIVE ITEMS:

1. Lynnette Redington, Health Department Director, introduced Mark Bowman who started work today as the new Fiscal Management Coordinator for the Health Department.
2. Anthony Swartzendruber, Assistant Administrator & Finance Director, reported that Tyler Technologies demonstrated their county management software last week.
3. Bob Myers, Interim Newton City Manager, and Brian Palmer, Newton City/County Airport Manager, presented an Aviation Agreement for Equipment and Associated Facilities between KDOT and the City of Newton. The agreement finalizes a \$21,675 grant approved by KDOT using Kansas Airport Improvement Program (KAIP) funds for a project to purchase a 20KW Regulator for taxiway lighting at the airport. The Commission agreed to approve the agreement.
4. Kass Miller, Director of Parks, reported that the parks are busy and that there was a fight at East Park on Saturday night. He also reported that contractors for the concrete work for the new bathroom facility at West Park have been contacted and he will present a recommendation at next week's commission meeting.
5. Greg Nye, County Counselor, presented some of the research and information he obtained regarding the right-of-way or easements for the closed or unimproved roads in the area near NW 36th St. and Willow Lake Rd.
6. Rick Piepho, County Clerk, reported that the candidate filing period closed at noon on June 1. He also reported that a special election might be required in early August for USD 460 if a petition is filed protesting the resolution to increase the levy limit for the Hesston Recreation Commission.
7. Lynnette reported to the commission in their capacity as the Board of Health that the Health Department has been invited to participate in the Hesston Health Fair to administer vaccinations and immunizations paid for by the Hesston Wellness Center.

CITIZENS FORUM:

Bryan Hall, City of Newton Police Officer, reported that donations totaling \$6,500 have been received for the award to be given to all of the responders involved in the shooting events on February

25, 2016 to acknowledge their participation. He stated that awards have been ordered and are being manufactured. Bryan who is also a team leader for the Harvey County Emergency Response Team (ERT) reported that the ERT is working with other response teams in the area to setup a regional group to standardize training and protocols and purchase shared equipment. Harvey County ERT would be the coordinator for this regional group. He also stated that the regional group is planning to purchase a mobile armored response vehicle and a command vehicle that will be funded through Homeland Security grants and the Friends of ERT organization.

Warrant checks in the amount of \$132,331.27 were approved upon a motion by Commissioner Hague, seconded by Commissioner Krehbiel. Motion passed unanimously.

Anthony and Jennifer Foster, 9th Judicial District Court Administrator, opened the submitted proposals for the Jury Room Remodel Request for Proposal (RFP). They stated that as a result of the contractor visits they discovered that it may not be feasible to convert the restrooms in the jury room to ADA compliant facilities due to the way they were originally constructed. One proposal was received in the Administration office prior to the deadline on June 3. The one proposal received was from Miller Construction for a total cost of \$53,671.12. Staff will review the proposal and recommend options at next week's commission meeting. They stated that it may be necessary to give up the ADA conversion of the restrooms in the jury room and look at possibly converting the main restrooms for handicap accessibility instead.

Margaret Hermstein, Register of Deeds, presented the proposed 2017 budget for the Register of Deeds office and the ROD Technology fund. She reviewed the 2015 accomplishments and the 2016 goals. As a result of the legislation passed in 2014, the mortgage registration fees are still decreasing at a rate higher than the small increase in recording fees. There are no significant changes to the budgets. The budget includes a supplemental request of \$973 for increased travel and training expenses for two staff members to attend ROD school.

Joyce Stockham, Executive Director, and Ciaira Herren presented the 2017 proposed low income assistance budget appropriation for the Mid-Kansas Community Action Program. There are 19 counties that participate in the program which provides financial, rent, and other assistance for clients. Thirty-six individuals and families in Harvey County were provided housing assistance in 2015. Fourteen individuals and families in Harvey County were provided transitional housing services in 2014. The 2017 budget request is \$5,000, the same amount appropriated last year. Ms. Stockham expressed appreciation for the funding that has been provided by the County. Joyce informed the commission that HUD is changing their focus regarding funding for transitional housing services so local funding for these services may need to be requested in the future.

Elizabeth Schmidt, Harvey-Marion County Community Developmental Disability Organization (CDDO), Executive Director, presented the 2017 appropriation request. CDDO is requesting an appropriation for 2017 of \$102,500. The request is for the same amount as the appropriation awarded for 2016. Elizabeth expressed appreciation for the funding from the county and the timeliness of the distribution payments.

Dr. Ron Morford presented the proposed 2017 budget for the District Coroner department. There are no significant changes to the budget, but a number of their expenses are variable and uncontrollable. The budget includes a supplemental request of \$800 to increase travel expenses.

Kass Miller, Director of Parks, presented the 2017 proposed budget for the Parks Department. Budget items were reviewed and discussed. Capital Improvement requests include \$71,000 to replace 2 trucks, \$3,000 to convert the water supply plumbing for the three bathhouses to PEX, \$5,000 to improve and secure the Walnut Grove well house, \$8,000 for a hydraulic dump trailer to transport equipment, \$16,000 to purchase attachments for the track loader, \$30,000 to replace the playground equipment in the Campers Row area at East Park, \$30,000 to replace the playground equipment in the Walnut Grove area at West Park, and \$10,000 to replace the roofs on the West Park residence garage and old concession stand. Kass also reviewed the CIP projects for 2018-2021. These include replacing the playground equipment in the Willow Bend area at East Park, two pre-cast bathrooms at Willow Bend beach and Camper's Row beach, updating the 30 amp service to 50 amp service, paving the roads and camping pads, and installing a new shower house/storm shelter at West Park. A discussion was held regarding replacement of the playground equipment. Kass also suggested possibly implementing a nominal activity fee for all Parks users; he stated that other recreation facilities in the area charge an activity fee.

Anthony reported that, after returning to her office this morning, Jennifer Foster discovered a proposal that was submitted prior to the deadline by an employee in the office of the Clerk of the District Court, but was left for the Chief Judge instead of being forwarded to the Administration office. After some discussion, the commissioners agreed to accept and open the proposal. Anthony opened and reported that the submitted proposal is from Regier Construction with a total cost of \$44,715.00. Staff will review both proposals and recommend options at next week's commission meeting.

The meeting was recessed at 12:20 p.m. for lunch.

The meeting reconvened at 1:35 p.m.

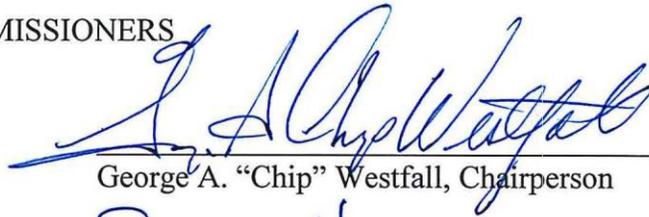
Rollin Schmidt, Solid Waste Director, presented the proposed 2017 budgets for each of the Solid Waste funds. Rollin stated that the budgets include a reduction of the post closure water analysis expense and increases for maintenance expenses for the C&D, composting and MSW divisions. The budgets contain new CIP requests; \$4,000 for C&D shop door replacement, \$6,000 for 2 portable 800 MHz radios, \$10,000 to repair or replace chain link fencing, The budgets also contain previously submitted CIP projects; \$10,000 for transfer station building HVAC replacement, \$10,000 for concrete and asphalt repairs at the transfer station and \$211,000 to replace or repair equipment. The budget includes a supplemental request of \$11,858 for a part time position for litter cleanup.

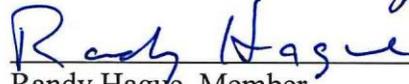
Anthony distributed a lease vs. purchase analysis for replacing the Solid Waste department semi tractor. A discussion was held regarding the information. The commissioners agreed that purchasing the vehicle and implementing a replacement schedule is the better option.

The meeting was adjourned at 2:30 p.m.

BOARD OF HARVEY COUNTY COMMISSIONERS




George A. "Chip" Westfall, Chairperson


Randy Hague, Member


Ron Krehbiel, Member

ATTEST:


Rick Piepho, County Clerk