

MINUTES OF
BOARD OF HARVEY COUNTY COMMISSIONERS

June 20, 2016

The Board of Harvey County Commissioners met in regular session on June 20, 2016 with all three commissioners present. Chairman Westfall called the meeting to order at 9:00 a.m.

ITEMS ADDED TO AGENDA:

1. There were no items added to the agenda.

CALENDAR ITEMS:

1. Commissioner Krehbiel is scheduled to participate in a Regional Solid Waste teleconference meeting on June 20.

Minutes of the June 13 Commission regular meeting were approved upon a motion by Commissioner Krehbiel, seconded by Commissioner Hague. Motion passed unanimously.

ADMINISTRATIVE ITEMS:

1. Janet Cagle, Director of Harvey/McPherson County Community Corrections, presented five employment service agreements to employ on-call juvenile intake and assessment workers for the period of July 1, 2016 through June 30, 2017. These are all extensions of the agreements from last year. Commissioner Hague made a motion for Harvey County to enter into the five Harvey/McPherson County Community Corrections employment service agreements and authorize the Chairman to sign each agreement. Commissioner Krehbiel seconded the motion and it was passed unanimously.
2. Annette Graham and Rich Hanley presented the Central Plains Area Agency on Aging (CPAAA) Area Plan for FY 2017 (October 1, 2016 through September 30, 2017). The Agency is based in Sedgwick County and serves Sedgwick, Butler and Harvey counties. Commissioner Krehbiel made a motion to approve the CPAAA Area Plan and authorize the Sedgwick County chair to sign. Commissioner Hague seconded the motion and it was passed unanimously.
3. Craig Clough, County Appraiser, presented a consulting agreement with McCully & Associates. Craig stated that this is a renewal of the agreement that has existed for a number of years to provide consultation services to the Appraiser's Office. The fee for these services is the same as last year at \$28,000 per year and is included in the departmental budget. Commissioner Krehbiel made a motion to approve the consulting agreement with McCully & Associates for the term of July 1, 2016 through June 30, 2017. Commissioner Hague seconded the motion and it was passed unanimously.
4. Jennifer Foster, 9th Judicial District Court Administrator, presented recommendations regarding the RFP for the jury room remodeling project. Jennifer recommended not including the ADA conversion of the restrooms due to the costs and the amount of space that will be lost in the room. She still wants to replace the carpet, paint the walls and replace the kitchenette, but suggests doing the remaining improvements in-house or with specialized contractors. Commissioner Hague made a motion to reject all of the proposals submitted. Commissioner Krehbiel seconded the motion and it was passed unanimously. Commissioner Hague made a motion to authorize District Court staff to proceed with remodeling the North Jury room following county purchasing policies. Commissioner Krehbiel seconded the motion and it was passed unanimously.

5. Kass Miller, Director of Parks, and Derrick Richling, Parks Operations Supervisor, reported that the county engineer, MKEC reviewed the details of the bid from Ex Cat Construction for the concrete work for the new bathroom facility at West Park. MKEC determined that some additional steel would be needed to meet the engineering specifications. Ex Cat Construction whose original estimate was the lowest at \$6,111.55 total submitted a revised estimate for \$6,295.02 which was still considerably lower than the other 2 estimates received. Ex Cat estimates completing the work within 2-3 weeks. Commissioner Hague made a motion to award the contract to Ex Cat Construction for the revised total cost of \$6,295.02 with the additional steel. Commissioner Krehbiel seconded the motion and it was passed unanimously.
6. John Waltner, Administrator, presented copies of the design and specifications prepared by MKEC for the vertical expansion for the C & D landfill. He reported that each 15' vertical expansion would add about 10 years of usage. The plans are being submitted to KDHE for final approval.
7. John reported that a letter was sent to Alta Township officers setting a deadline of June 15 to respond to the offer of in-kind services and transporting of materials by the R & B department will expire soon. He stated that Alta Township was offered in-kind services in lieu of payment for claimed damages to the Alta township roads during the Burmac bridge replacement project. John reported that one of the township officers contacted him to continue talks about the issue. The commissioners agreed to extend the offer for a short time, but a meeting needs to be set up for the commission and the township officers to discuss the issue. The commissioners suggested calling a special meeting either at the courthouse or somewhere in the western part of the county.
8. John informed the commission that the City of Sedgwick is scheduled to discuss options for EMS services in the City of Sedgwick at their meeting tonight at 7:30 p.m.
9. Don Gruver, Communications Director, reported that the 800 MHz system was down for a while during the storm last Wednesday evening due to backup power issues and a generator failure at one of the tower sites. He stated that individual radios were able to communicate with each other but could not contact dispatch for about 30 minutes. He reported that Motorola and Hayden tower are working on the issues.
10. Gina Bell, Planning & Zoning Director, clarified that building permits are required in the county not just needed as reported in an article in the Harvey County Independent.
11. Kass reported that some trees are down and there was some other damage at West Park as a result of the storms last Wednesday evening.
12. Anthony Swartzendruber, Assistant Administrator & Finance Director, reported that the KCAMP insurance adjuster was here last Friday to assess the hail damage to 21 vehicles from the storm in May. He stated that 5 more were damaged during the storm last Wednesday. He also distributed copies of proposed changes to the personnel manual regarding concealed carry that will need to be made prior to July 1 due to changes in statutes.
13. Rick Piepho, County Clerk, reported that budget worksheets with valuations were sent last Friday to all of the taxing entities in the county. He also reported that last Friday ballots for the August 2 Primary election were sent to the 22 individuals that are in the military or live out of the country who submitted an FPCA form this year.

CITIZENS FORUM:

There were no items presented during Citizen's Forum.

Warrant checks in the amount of \$214,776.03 were approved upon a motion by Commissioner Hague, seconded by Commissioner Krehbiel. Motion passed unanimously.

Jessie Kaye, Prairie View, Inc., President & CEO, presented the 2017 mental health appropriation request. Prairie View is requesting an appropriation for 2017 of \$131,200. The request is 2.5% higher than the \$128,000 appropriation awarded in 2014, 2015 & 2016 to help offset 3-5% cost increases. Jessie reported on the 2015 accomplishments and 2016 and 2017 activities, programs and goals.

Lynnette Redington, Health Department Director, and Mark Bowman, Health Department Fiscal Management Coordinator, presented the proposed 2017 budget for the Health Department. The operations budget remained flat and staff is reduced by one position from the 2016 budget. A supplemental request for an interfund transfer of \$1,863 to match grant funds and a supplemental request for \$3,149 for increased utility costs were included. They gave an overview of 2015 accomplishments and statistics and current 2016 projects and goals. They also reported on the goals for 2017. Lynnette reported that in 2015 the department received a total of \$444,795 in federal, state and local grant funds to supplement the operation, programs and activities of the Health Department.

Sheriff T. Walton presented the proposed 2017 budget for the Sheriff's departments. He stated that this is the last budget he will be submitting because he is not seeking reelection and his term ends in January 2017. The budgets were as flat as possible with the exception of requested increases for maintenance costs at the detention center. A supplemental request for \$170,000 to transfer funds to the capital improvement fund to finance the 2017 requested capital improvements was attached. The budget includes 2017 CIP requests for \$280,800 to replace the master control system and other improvements and equipment replacement at the detention center, \$50,800 were new requests. He gave an overview of 2015 accomplishments and statistics and current 2016 projects and goals. He discussed the future needs and current condition of the Detention Center. He reported that juvenile care costs are increasing. He distributed a list of 64 items accomplished during his tenure in office since 2009.

Anthony presented the proposed 2017 budget for the Bond and Interest Fund. He stated that the total debt as of January 1, 2016 is \$13,133,818. The county currently has general obligation bonds for Schaben Road and Parking, Solid Waste facility, KLP development and the airport runway. The Public Building Commission has revenue bonds for the fairground development and land, airport Hangar W and the courthouse energy project. We also have a lease purchase for the Motorola Radio Project. The 2017 budget includes \$803,093 for bond principal and \$335,437 for bond interest.

The meeting was recessed at 12:00 noon for lunch.

The meeting reconvened at 1:15 p.m.

Matt Schmidt, Executive Director of Health Ministries, presented the 2017 appropriation request. Health Ministries is requesting an appropriation for 2017 of \$20,000. Matt reported that Health Ministries had previously received an appropriation from the county of \$40,000 in 2014, \$0 in 2015 and \$7,500 in 2016. He stated that the intended use of the appropriation is to offset the costs of a proposed third facility. He reported that they are planning to provide more services at their Halstead facility that was opened last year. He stated that they served 4,025 patients in 2015, 78.4% of which were Harvey County residents.

Rick Piepho, County Clerk, presented the proposed 2017 Clerk and Elections budgets. He reported on the savings that are obtained by the internal programming and printing of ballots versus contracting the services from a provider. He reported that the total savings for the one election held in 2015 are about \$7,900 and that the total savings for the elections held in 2014 were about \$26,000. He stated that most counties in Kansas pay to contract their ballot programming and printing. He stated that the budget includes adding to an equipment reserve fund for the future replacement of aging voting equipment instead of the CIP plan to begin replacing individual machines in 2015. He reported that the Ivotronic voting machines currently being used are at least 10 years old and are due to be replaced, but are still functioning well and their replacement can be delayed for a few years. Rick stated that there are no supplemental requests and the budgets remained flat even with an increase of \$6,400 in workstation fees for the statewide voter registration system.

A discussion was held regarding the distribution of the AZP payment of delinquent taxes. The distribution of funds to the appropriate taxing entities is being held up because of pending appraised valuation appeals.

The meeting was adjourned at 2:15 p.m.

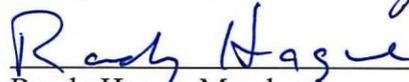
BOARD OF HARVEY COUNTY COMMISSIONERS



ATTEST:


Rick Piepho, County Clerk


George A. "Chip" Westfall, Chairperson


Randy Hague, Member


Ron Krehbiel, Member