MINUTES OF

BOARD OF HARVEY COUNTY COMMISSIONERS

November 7, 2016

The Board of Harvey County Commissioners met in regular session on November 7, 2016 with all three commissioners present. Chairman Westfall called the meeting to order at 9:00 a.m.

ITEMS ADDED TO AGENDA:

There were no items added to the agenda.

CALENDAR ITEMS:

1. Millennium Machine & Tool's ribbon cutting on the new expansion is scheduled for 10:00 a.m. on November 9.
2. Heart 2 Heart Child Advocacy has on open house scheduled from 4 to 6 p.m. on November 9.
3. Commissioner Krehbiel will not be able to attend the 4H banquet on November 12.
4. The Newton City/County Airport meeting is scheduled for November 21 at 4:00 p.m.
5. The Council of Governments meeting is scheduled for November 9 at 7:00 a.m..
6. A REAP legislative reception is scheduled for November 10 at 5:30 p.m. at Botanica in Wichita.
7. A REAP Executive Committee meeting is scheduled for November 10 at 11:30 a.m.

Minutes of the October 31 Commission regular meeting were approved upon a motion by Commissioner Krehbiel, seconded by Commissioner Hague. Motion passed unanimously.

ADMINISTRATIVE ITEMS:

1. John Waltner, County Administrator, reported that Rick Piepho, County Clerk, received a delivery of signed petitions protesting the sale of Camp Hawk. Included in the delivery were 75 petitions with approximately 1,310 signatures of Harvey County residents. The clerk's office has 30 days to verify the 442 needed signatures.
2. John reported that WorkWell Kansas recognized the efforts of Harvey County for building our worksite wellness foundation. Kathy Espana, Harvey County wellness team member, announced that the county would be receiving two bicycle racks for recognition. Kathy also reported that the county is getting two new healthy vending machines, one in the courthouse and one in 9-1-1 Communications.
3. John distributed copies of a letter from SCKEDD stating that their Fiscal Year 2016 Audit has been completed.
4. John shared a memo from Sheriff Walton thanking the Chaplain Community Response Team for their assistance and continued service to First Responders during recent emergency incidents in Harvey County.
5. Suzanne Loomis, City of Newton Engineer/Director of Public Works, presented a request for approval for the Newton City/County Airport Runway 8-26 Rehabilitation Design. Runway 8-26 was last rehabilitated in 2004. In 2013 the Airport Capital Improvement Program identified longitudinal cracking and the need for another rehabilitation project. In 2015 staff and engineers continued to monitor cracks and moved the proposed rehabilitation project up on the CIP timeline, scheduling

construction for 2017 due to thermal cracks widening on the runway. The engineering firm that was selected to do the work is HNTB. Design work will begin upon agreement approvals. Construction would begin the summer of 2017. The cost for the design and bid services of $54,633 is eligible for FAA entitlement funding at a 90/10 federal/local split. Construction is expected to be covered the same way with an estimated construction cost of $350,000. Harvey County's portion of the design funding would be $2,731.65. Commissioner Hague made a motion to approve the Newton City/County Airport Runway 8-26 Rehabilitation Design proposal with a county participation cost of $2,731.65. The motion was seconded by Commissioner Krehbiel. Motion passed unanimously.

6. Commissioner Krehbiel made a motion to accept the second reading of the Recommendation for Appointment and appoint Sharon Erwin to the RSVP Advisory Council for the term of November 2016 to January 2020 and authorize the chair to sign. Commissioner Hague seconded the motion and it passed unanimously.
7. John presented an antenna and equipment space lease from the FAA for 20 square feet of space in the Newton City/County airport terminal building where the new AWOS antenna system is housed. There is no money being exchanged; we are providing them this space for free so that our airport has the benefit of this system. This lease is good until September 2036. Commissioner Hague moved to accept the space lease between the United States and Newton City/County airport and give the chair the authority to sign. The motion was seconded by Commissioner Krehbiel and passed unanimously. Brian will report to the commission as to who maintains the antenna.
8. Anne Pitts, Harvey County Extension Agent, reported that the Harvey County Food & Farm Council was invited to apply for the Kansas Healthy Eating, Rural Opportunities (HERO) Planning Grant offered through the Sunflower Foundation. The commissioners encouraged them to proceed with the application. There will be further reporting from the Food & Farm Council at the December 12 commission meeting.
9. John reviewed the proposed Contract for Legal Services with the Harvey County Legal Services Panel for 2017. John stated the agreement is basically the same as the 2016 agreement with the four lawyer panel with the exception of a change of one of the lawyers on the panel. The total cost remains at $145,000 for 2017. John presented detail of the additional legal costs for cases not handled by the panel. After some discussion, Commissioner Krehbiel made a motion to approve the agreement and authorize the chair to sign. The motion was seconded by Commissioner Hague and passed unanimously.
10. Kass Miller, Parks Director, stated that the first pouring of the concrete for the West Park restrooms is scheduled at 10:30 this morning. Kass also stated that we have joined GetOudoorsKansas.org. It is a website that was created to provide information on outdoor activities in Kansas.
11. Brian Palmer, Newton City/County Airport Manager, reported that KDOT approved the bid for taxiway lighting.
12. Byron Warta, EDC Representative, stated that the Governor's Conference on the Future of Water in Kansas is November 14 & 15.
13. Lynnette Redington, Health Department Director, stated that the health department is still in the accreditation process.
14. Gary Denny, Emergency Management Director, stated that the LEPC planning meeting

to set goals and objectives is this week. He reported that the Homeland Security Council convenes this week.

15. Anthony Swartzendruber, Assistant Administrator & Finance Director, stated that the new Harvey County purchasing cards would be distributed today. Anthony also handed out two possible choices for the 2018 Harvey County Budget Timeline. One scenario would begin in February 2017 and involve several days in a row of budget hearings with county departments. The second scenario would begin in January 2017 and would need only one day of meeting each week to hear proposed department budgets. In either case, the recommended budget would be presented to the commissioners on June 4 and the 2018 Public Budget Hearing would be July 9, both being approximately a month earlier than in the past, due to the new tax lid.
16. Rick Piepho, County Clerk & Election Officer, reported that 3,548 registrants have voted early in-person as of Saturday and 1,503 ballots have been received by mail. The total is approximately 25% of registered voters in Harvey County.
17. Commissioner Westfall thanked Road & Bridge for their help delivering and picking up voting equipment at the poll sites in Harvey County.

CITIZENS FORUM:

There were no items presented during Citizen's Forum.

Warrant checks in the amount of $664,274.12 were approved upon a motion by Commissioner Krehbiel, seconded by Commissioner Hague. Motion passed unanimously.

Jim Meier, Road & Bridge Superintendent, presented the proposed invitation to bidders for a Salt and Sand Spreader for the Road & Bridge Department. The purchase of this spreader is included in the 2016 CIP budget for Road & Bridge. Bids are due by 4:00 p.m. on November 18 and will be opened at 10:15 a.m. on November 21. Jim stated that the minimum cubic yard capacity should be changed to 13. Commissioner Krehbiel made a motion to approve the invitation with the change of minimum cubic yard capacity to 13 and send the invitation to bid for a new Heavy Duty Sand & Salt Spreader. Commissioner Hague seconded the motion and it was passed unanimously.

At 10:25 a.m. Commissioner Krehbiel made a motion to go into executive session for a period of 15 minutes to discuss confidential matters with legal counsel. Commissioner Hague seconded the motion and it was passed unanimously. Also present for the session were John Waltner, Anthony Swartzendruber and Counselor Greg Nye. At 10:40 a.m., Commissioner Krehbiel made a motion to extend the executive session for a period of 15 minutes to discuss privileged communication with only John Waltner present. Commissioner Hague seconded the motion and it was passed unanimously. At 10:55 a.m. Commissioner Hague made a motion to extend the executive session for a period of 15 minutes to discuss non-elected personnel with John Waltner present. Commissioner Krehbiel seconded the motion and it was passed unanimously. Executive session ended at 11:10 a.m. with no action being taken.

The meeting was adjourned at 11:10 a.m.

BOARD OF HARVEY COUNTY COMMISSIONERS

George A. "Chip" Westfall, Chairperson

Randy Hague, Member

Ron Krehbiel, Member

ATTEST:

Rick Piepho, County Clerk