

MINUTES OF
BOARD OF HARVEY COUNTY COMMISSIONERS

September 19, 2016

The Board of Harvey County Commissioners met in regular session on September 19, 2016 with all three commissioners present. Chairman Westfall called the meeting to order at 9:00 a.m.

ITEMS ADDED TO AGENDA:

1. Commissioner Hague asked if the other commissioners had received any calls regarding the sale of Camp Hawk. He reported that he had received one comment and the other commissioners responded that they had received a few calls or comments from residents. The residents who contacted commissioners were more comfortable with the sale after they were informed that the disc golf course would be moved and that the proceeds from the sale would be used for improvements at East Park & West Park.
2. Commissioner Westfall reported that he was contacted by Brian Palmer, Airport Manager, who informed him that a senior FAA official is planning a drop-by visit of the Newton City/County Airport today at 10:30 a.m. He stated that a visit by a high ranking FAA official is unusual for an airport of this size, so this should be considered a “feather in our hat” for the airport.
3. Commissioner Westfall reported that there is an effort by 9-1-1 dispatchers and the Association of Public Safety Communications Officials (APCO) to be classified as emergency responders instead of clerical workers. He asked that a letter be drafted from the commission to the federal Office of Budget & Management (OMB) supporting the Standard Occupational Classification (SOC) of dispatchers as a “Protective Service Occupation”.

CALENDAR ITEMS:

1. A Harvey/McPherson Counties Community Corrections meeting regarding the Juvenile Justice Bill (SB 367) is scheduled for 5:30 p.m. on September 22 in Moundridge. Commissioners Krehbiel and Hague are planning to attend.
2. The Harvey County employee picnic has been scheduled for Sunday, September 25 at East Park Volunteer Hall from 4 p.m. to dusk.

Minutes of the September 12 Commission regular meeting were approved, with one correction on page 2, upon a motion by Commissioner Krehbiel, seconded by Commissioner Hague. Motion passed unanimously.

ADMINISTRATIVE ITEMS:

1. Lynnette Redington, Health Department Director, reported that she received a notification approving a WIC grant in the amount of \$209,317.00.
2. John Waltner, Administrator, reported that a forfeiture sale was held a few weeks ago for a property in the county south of Newton. He stated that the property was sold as three separate parcels to different individuals with the residence on a tract that is less than 40 acres. The parcel with the residence will now be classified as a non-conforming use and no new building permits will be allowed to be issued on the property.
3. John stated that 9-1-1 Communications staff has concerns regarding EMS services in

- the City of Sedgwick. The City of Sedgwick is planning to add staff and a new station, but has not contracted with Halstead or Newton EMS departments to respond to emergency calls in the meantime. The 9-1-1 staff is concerned that the current plan proposed by the City of Sedgwick will not be adequate until new staff is fully trained and certified which may not be completed until April of 2017. They are afraid that there may be situations where there would be no response to a call. Communications staff and John are planning to meet with City of Sedgwick officials tomorrow.
4. John reported that Emergency Management staff members Gary Denny, Dan Bronson and Skip Cowan have completed the two-year Certified Emergency Manager Program and received their certificates at the Kansas Emergency Management Association conference last week. At the conference, Dan Bronson was nominated for and received the Emergency Management Support Professional of the Year and Gary Denny received the Outstanding New Emergency Management Professional of the Year award. John stated that he would like to schedule a meeting to give the presentation that was prepared by Harvey County Emergency Management about the planning, response and recovery for the active shooter events in February. He stated that the presentation would be useful and informative to all elected officials and government staff in the county who would be invited to attend.
 5. Lynnette reported that Governor Sam Brownback did attend the Kansas Farm Bureau Governor's Tour event in Newton on Monday, September 12 that was also attended by some members of the Harvey County Food & Farm Council; discussions were held regarding food security. She also reported that the first bike lane in the City of Newton, on Meridian Rd., has been completed and opened. Lynnette reported that some Health Department employees are members of the Chili Choppers team who will participate in the Chili Cook-off event this coming Saturday.
 6. Don Gruver, Communications Director, reported that Motorola is in the process of installing and testing the last of the sensors and alarms to complete the 800 MHz system.
 7. Jim Meier, Road & Bridge Superintendent, stated the HIP work should be completed by the contractor this week. The HIP contractor also recently completed repairs to fix the bumps on a portion of S. Halstead Rd.
 8. Jim reported a bridge in Harvey County was 1 of 17 bridge structures in Kansas selected for replacement in the KDOT 2018 Off-System Bridge Program. He stated that the bridge selected is C-21.1 which is ½ mile west of I-135 on SE 84th St. which is the last of the fracture critical bridges in the county. Jim stated that the road profile and bridge structure will not be raised above their current elevation.
 9. Jim also reported that state officials recently conducted random inspections of some bridges in the county. Based on their inspection they are recommending that bridge C-15.1 on SW 84th St. east of S Emma Creek Rd. be downgraded to a 3-ton rated bridge.
 10. Gary Denny, Emergency Management Director, reported that his department will be hosting a Hesston College degree program on Emergency Management on Wednesday. Gary also reported that Dan Bronson has completed his task book and is certified as a deployable Planning Section Chief, type 3.
 11. Gina Bell, Planning & Zoning Director, reported that she has been busy working on flood plain issues and reporting.
 12. Kass Miller, Parks Director and Derrick Richling, Parks Operations Supervisor,

reported the archery tournament that was postponed last weekend due to flooding was held at East Park over the weekend. Derrick reported that there was a good attendance at the event and a lot of good feedback was received. They are planning to conduct the event again next year, but will probably extend the course and add more targets. Kass reported that he has been contacted by Conquer the Gauntlet about scheduling an obstacle course event again next year.

CITIZENS FORUM:

John Lenke, who resides in Newton near the intersection of Meridian and Broadway, expressed concerns about the speed limits for traffic on Meridian now that it has been reduced to two lanes for traffic with the recent addition of the bike lanes. He suggested that the speed limit be reduced to 30 MPH at least a few blocks further north of Broadway for southbound traffic on Meridian. Jim Meier will explore the issue which may require a reexamination of the entire intersection and approaches.

Warrant checks in the amount of \$68,070.41 were approved upon a motion by Commissioner Hague, seconded by Commissioner Krehbiel. Motion passed unanimously.

Beth Shelton, Harvey County Economic Development Executive Director, and a number of EDC staff and board members presented an update on the current status and goals and projections for the EDC. Beth stated that she was recently promoted to fill the open director position and Jennifer Mueller was promoted to Assistant Director, Retention and Expansion Specialist. A new person has also been hired to assist Beth and Jennifer. Beth presented and discussed some of the prospects on the project tracker report. She stated that they have begun using a new software tool to track projects better. They have also created brochures for the Hesston and Sedgwick Industrial parks in addition to the one they already have for the KLP. A business retention visit questionnaire is also being distributed to current businesses in the county; the information provided on the questionnaire will be entered and tracked to assist in establishing programs focused on providing assistance to existing businesses. Beth stated that the EDC is shifting to concentrate on assisting existing businesses with expansion, workforce development, retention and recruitment and will be more engaged in local and regional meetings and conferences. EDC Board President, Jaci Reimer, reported that board members have been participating in training programs to become more active and engaged in the guidance and operation of the organization.

Jim Meier presented a Project Programming Request (DOT form 1302) for replacement of bridge C-21.1 which is ½ mile west of I-135 on SE 84th St. in the KDOT 2018 Off-System Bridge Program. Commissioner Hague made a motion to authorize, sign & submit the DOT form 1302 as presented. Commissioner Krehbiel seconded the motion and it was passed unanimously.

Jim opened the bids for a new 1 ton Ford F450 Flatbed Truck for the Road & Bridge Department. Two bids were received in the Administration office prior to the deadline. The invitation included the trade-in of a 2004 Ford F550 Flatbed truck. The first bid opened was submitted by Rusty Eck Ford with a bid of \$43,797.00 minus \$5,200 trade-in for a total net bid of \$38,597.00 with a 14-16 week delivery time. The second bid opened was submitted by Shawnee Mission Ford with a bid of \$42,797.00 minus \$2,500 trade-in for a total net bid of \$40,672.00 with a 90-120 day delivery time. Jim stated that \$40,000 is included in the 2016 CIP budget for Road & Bridge for the purchase of this truck. A

discussion was held regarding a third bid that Jim discovered taped to his office door at the County Shop this morning. The invitation to bid clearly stated that all bids were due in the Administration Office at the courthouse by 4:00 p.m. on Friday, September 16. The commissioners determined that the bid from Hillsboro Ford that was submitted to the wrong location should be rejected and left unopened. Commissioner Krehbiel made a motion to award the bid for a new 1 ton Ford F450 Flatbed Truck to Rusty Eck Ford for \$38,597.00. Commissioner Westfall seconded the motion and it was passed unanimously.

John presented the EJCDC Standard Form of Agreement between Harvey County and Bridges, Inc. for the replacement of bridge Q-16.9 on Dutch Ave. just east of Hesston. The agreement was prepared by MKEC as directed by the commission and Bridges, Inc. has already signed it. The agreement specifies a total project cost of \$698,863.75, with the redesigned abutments, and a timeline of 70 days to complete the project. Commissioner Hague made a motion to accept the agreement with Bridges, Inc. for a total cost of \$698,863.75 for the replacement of bridge Q-16.9 as presented and authorize the chairman to sign. Commissioner Krehbiel seconded the motion and it was passed unanimously.

Don Gruver presented a revised proposal from P1 Group, Inc. for the 911 Dispatch Center HVAC systems. In July a Request for Proposal (RFP) for this project was sent to multiple contractors, P1 was the only contractor who submitted a response but the proposed price of \$73,980 exceeded the amount budgeted. Don and county staff met with P1 representatives regarding the RFP that was submitted to discuss options to meet the needs of the project. The revised proposal is for a three zone HVAC system for a total cost of \$51,700. The original RFP specified a seven zone system, but Don believes that the proposed system will adequately meet all of their needs. John Waltner stated that P1 is the contractor who installed and maintains the current HVAC system in the courthouse. Commissioner Krehbiel made a motion to waive the purchasing policy and accept the revised proposal from P1 Group, Inc. for the 911 Dispatch Center HVAC system as presented for a total cost of \$51,700. Commissioner Hague seconded the motion and it was passed unanimously.

John presented a proposal from P1 Group, Inc. for the installation of a backup/additional HVAC system for the IT Department server room. John stated that this system is needed to provide cooling for the servers in the event of a power failure, add additional capacity needed to offset the heat generated by the servers and provide backup system in case the main system fails. This system will be wired to run off of the emergency generator used for the communications center. The proposal includes features and specifications for the proposed system for a total price of \$14,372.00. Commissioner Krehbiel made a motion to waive the purchasing policy and accept the proposal from P1 Group, Inc. for the server room HVAC system as presented for a total cost of \$14,372.00. Commissioner Hague seconded the motion and it was passed unanimously.

John presented Resolution 2016-13 for consideration. This resolution authorizes the sale of the 42.79 acre property located at 1801 SW 36th St., Newton which is owned by the county. The property is currently being used as a county park known as Camp Hawk. The proceeds from the sale of this park would be deposited into a special Harvey County Parks fund to be used for improvements that directly affect park patrons, at the other two parks. The resolution includes an exception for the small tract on the property that contains a county cell/communication tower and an easement to access the tower. Commissioner Westfall expressed concerns about the cost to conduct an election if the resolution is protested. Commissioner Krehbiel made a motion to pass and adopt **Resolution 2016-13** authorizing

the public sale of certain property owned by the county that is no longer required for use by the county and sold in accordance with K.S.A. 19-211 as presented. Commissioner Hague seconded the motion and it was passed unanimously.

John presented Resolution 2016-14 for consideration. This resolution authorizes the sale of the 105' by 200' property owned by the county which is located at 700 E. 14th St., Newton. A commercial building occupies most of the lot. John stated that the county is the landlord for the building which is now occupied by ResCare Inc. who also occupy adjacent property and buildings. Commissioner Hague made a motion to pass and adopt **Resolution 2016-14** authorizing the public sale of certain property owned by the county that is no longer required for use by the county and sold in accordance with K.S.A. 19-211 as presented. Commissioner Krehbiel seconded the motion and it was passed unanimously.

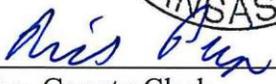
At 11:30 a.m. Commissioner Hague made a motion to go into executive session for a period of 15 minutes to discuss confidential matters regarding non-elected personnel. Commissioner Krehbiel seconded the motion and it was passed unanimously. Also present for the session was John Waltner. At 11:45 a.m. Commissioner Hague made a motion to extend the executive session for a period of 5 minutes to discuss confidential matters regarding non-elected personnel with all of the above present. Commissioner Krehbiel seconded the motion and it was passed unanimously. Executive session ended at 11:50 a.m. with no action being taken.

The meeting was adjourned at noon.

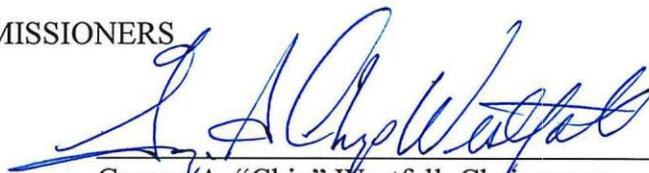
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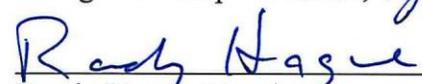
ATTEST:



Rick Piepho, County Clerk



George A. "Chip" Westfall, Chairperson



Randy Hague, Member



Ron Krehbiel, Member