Office	NEWTON - 1ST CLASS CITY	STATUTE

County Clerk can give out forms but Candidates file with CITY CLERK

Term	(2) 4-Year, (1) 2-Year	
File with	City Clerk submits completed forms to County Clerk	25-2110a(a)
File by party affiliation	Party Affiliation not a factor at City Elections	25-2113
Qualifications of candidate	Must be qualified elector (registered voter/resident) of city	15-209
Filing Deadline	12:00 (noon) of the Tuesday preceding by 10 weeks the first Tuesday in April. Filing may begin after January 1. **Tuesday, January 22, 2013**	25-2109
State Filing Fee	$35.00	25-4119f(a)(4)
Filing by Fee	$10.00	25-2110a(c)
OR Petitions	1% of ballots cast in last general city election, or 50 names, whichever is less	25-2110a(c)
Candidate Forms required	Candidate Filing or Petitions - Statement of Substantial Interest Affidavit of Exemption (and if over $500)> Receipts/Expenditures	
Elected at	City / School (Spring - odd Years)	25-2107
Take office	At the first regular meeting following certification of results	25-2120
Oath filed with	City or County Clerk	25-2120
Primary	A primary election is required if there are more than 3 times the number of candidates as there are members to be elected	25-2108a
Vacancy, how filled	(see statute)	15-201

City sends list >	of offices to be voted on to County Clerk, by January 1 of every odd # year	25-2118

Prefer filing after January 1, but no statutory restriction from filing earlier.

Filing Fee: **$45.00**

Filing With: **City Clerk**

Term: **4 years**

Party Affiliation NOT a factor.

Filing Forms:
- **Declaration of Intention**
- **Stmt of Substantial Interest**
- **Affidavit of Exemption (<$500)**
- **Appt of Treasurer**

Commissioner up for Election	
2013	(2) 4-Yr Term, (1) 2-Yr Term
2015	Opposite (2) 4 Yr Term, (1) 2-Yr Term
2017	(2) 4-Yr Term, (1) 2-Yr Term
2019	Opposite (2) 4 Yr Term, (1) 2-Yr Term
2021	(2) 4-Yr Term, (1) 2-Yr Term
2023	Opposite (2) 4 Yr Term, (1) 2-Yr Term
2025	(2) 4-Yr Term, (1) 2-Yr Term
2027	Opposite (2) 4 Yr Term, (1) 2-Yr Term
2029	(2) 4-Yr Term, (1) 2-Yr Term
2031	Opposite (2) 4 Yr Term, (1) 2-Yr Term
2033	(2) 4-Yr Term, (1) 2-Yr Term
2035	Opposite (2) 4 Yr Term, (1) 2-Yr Term
2037	(2) 4-Yr Term, (1) 2-Yr Term
2039	Opposite (2) 4 Yr Term, (1) 2-Yr Term

General Election Dates			Primary Election Dates - If more than 9 file	
Tuesday, April 02, 2013	Tuesday, April 06, 2021	**Candidates may file any time after Jan 1 of election year**	Tuesday, February 26, 2013	Tuesday, March 02, 2021
Tuesday, April 07, 2015	Tuesday, April 04, 2023		Tuesday, March 03, 2015	Tuesday, February 28, 2023
Tuesday, April 04, 2017	Tuesday, April 08, 2025		Tuesday, February 28, 2017	Tuesday, March 04, 2025
Tuesday, April 02, 2019	Tuesday, April 06, 2027		Tuesday, February 26, 2019	Tuesday, March 02, 2027

STATE OF KANSAS

Administration of
Campaign Finance,
Conflict of Interest
& Lobbying Laws

109 West 9th Street
Suite 504
Topeka, Kansas 66612
(785) 296-4219

GOVERNMENTAL ETHICS COMMISSION

STATEMENT OF FAIR CAMPAIGN PRACTICES

I shall conduct my campaign in the best tradition, discussing the issues as I see them, presenting my record and policies with sincerity and frankness, and criticizing without fear or favor the record and policies of my opponent and his or her party which merit such criticism.

I shall conduct my campaign without the use of vilification, character defamation, whispering campaigns, libel, slander, or scurrilous attacks on any candidate or his or her personal or family life.

I shall conduct my campaign forswearing any dishonest or unethical practice which tends to discredit the legislative process or the Legislature as an institution.

I shall conduct my campaign without the use of campaign material of any sort which misrepresents, distorts, or otherwise falsifies the facts regarding any candidate, as well as the use of malicious or unfound accusations against any candidate which aim at creating or exploiting doubts, without justification, as to his or her loyalty and patriotism.

I shall refrain from the unfair practice of publicizing campaign material detrimental to my opponent too near election day to permit my opponent's rebuttal.

I shall conduct my campaign without any appeals to prejudice based on race, sex, creed, or national origin.

I shall immediately and publicly repudiate support deriving from any individual or group which resorts, on behalf of my candidacy or in opposition to that of my opponent, to the methods and tactics which I condemn.

I, the undersigned, candidate for election to a state or local office in Kansas, hereby endorse, subscribe to, and solemnly pledge myself to conduct my campaign in accordance with the above principles and practices.

_____ _____
Office Sought Name (Please Print)

_____ _____
Date Signature

Candidate's Declaration of Intention

City/School Form **CS**

BALLOT INFORMATION:

1. **Name - exactly as it will appear on the ballot** (include ALL punctuation):

_____

2. **City**:

_____

3a. Office sought _____

3b. District no. _____

4. Term: Regular _____ Unexpired _____

OFFICE INFORMATION:

5. For mailing purposes, indicate preferred title: Mr. Mrs. Ms. 6. Date filed _____

7. Residential address (street or rural route) _____

8. City _____ 9. County _____ 10. Zip code _____

11. Mailing address (if different) _____

12. Telephone number: Home _____ Work _____

CANDIDATE STATEMENT & SIGNATURE:

I declare that I intend to become a candidate for the above-stated office at the appropriate election.

_____

Signature of Candidate

ATTESTATION:

_____ _____

County Election Officer or City Clerk *Deputy Election Officer*

KSA 25-2020, 25-2110, 25-2110a

Rev. 12/00 bac

STATEMENT OF SUBSTANTIAL INTERESTS FOR LOCAL OFFICE

INSTRUCTIONS. This statement must be completed by each person required to do so by K.S.A. 75-4301a. Upon completion, mail or hand deliver your completed statement to the office where you filed your declaration of candidacy. If appointed to fill a vacancy in a local elective office, file this form where your predecessor filed for office.

PLEASE TYPE OR PRINT

A. IDENTIFICATION:

Last Name First Name MI

Spouse's Name

Number & Street Name, Apartment Number, Rural Route, or P.O. Box Number

City, State, Zip Code

Home Phone Business Phone

B. OFFICE SOUGHT, HELD OR APPOINTED TO:

List Name of Office

Position District

CONTINUED ON NEXT PAGE

Date received (Official use only)

C. **OWNERSHIP INTERESTS:** List any corporation, partnership, proprietorship, trust, joint venture and every other business interest, including land used for income, and specific stocks, mutual funds or retirement accounts in which either you or your spouse has owned within the preceding 12 months a legal or equitable interest exceeding $5,000 or 5%, whichever is less. Please attach additional pages if necessary to complete this section.
If you have nothing to report in Section "C", check here ____.

BUSINESS NAME AND ADDRESS	TYPE OF BUSINESS	DESCRIPTION OF INTERESTS HELD	HELD BY WHOM
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			

D. **GIFTS IN THE FORM OF GOODS OR SERVICES:** List any person, business or combination of businesses from which you or your spouse either individually or collectively, have received in the preceding 12 months, without reasonable and valuable consideration, goods or services having an aggregate value of $500 or more.
If you have nothing to report in Section "D", check here ____.

NAME OF PERSON OR BUSINESS FROM WHOM GIFT RECEIVED	ADDRESS	RECEIVED BY:
1.		
2.		
3.		

E. **RECEIPT OF COMPENSATION:** List all places of employment in the last calendar year, and any other businesses from which you or your spouse received $2,000 or more in compensation (salary, thing of value, or economic benefit conferred on you or your spouse in return for services rendered, or to be rendered), which was reportable as taxable income on your federal income tax returns.

1. YOUR PLACE(S) OF EMPLOYMENT OR OTHER BUSINESS IN THE PRECEDING CALENDAR YEAR.
If you have nothing to report in Section "E"1, check here ____.

	NAME OF BUSINESS		ADDRESS	TYPE OF BUSINESS
1.				
2.				

2. SPOUSE'S PLACE(S) OF EMPLOYMENT OR OTHER BUSINESS IN THE PRECEDING CALENDAR YEAR.
If you have nothing to report in Section "E"2, check here _____ .

	NAME OF BUSINESS		ADDRESS	TYPE OF BUSINESS
1.				
2.				

F. **OFFICER OR DIRECTOR OF AN ORGANIZATION OR BUSINESS:** List any organization or business in which you or your spouse hold a position as officer, director, associate, partner or proprietor at the time of filing, irrespective of the amount of compensation received for holding such position. Please insert additional pages if necessary to complete this section.
If you have nothing to report in Section "F", check here ____.

	BUSINESS NAME AND ADDRESS		POSITION HELD	HELD BY WHOM
1.				
2.				
3.				
4.				
5.				

G. **RECEIPT OF FEES AND COMMISSIONS:** List each client or customer who paid fees or commissions to a business or combination of businesses from which fees or commissions you or your spouse received an aggregate of $2,000 or more in the preceding calendar year. *The phrase "client or customer" relates only to businesses or the combination of businesses*. In the case of a partnership, it is the partner's proportionate share of the business, and hence of the fee, which is significant, without regard to the expenses of the partnership. An individual who receives a salary as opposed to portions of fees or commissions is generally not required to report under this provision. Please insert additional pages if necessary to complete this section.
If you have nothing to report in Section "G", check here ____.

NAME OF CLIENT / CUSTOMER	ADDRESS	RECEIVED BY
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		

H. **DECLARATION:**

I, _____, declare that this statement of substantial interests (including any accompanying pages and statements) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of all of my substantial interests and other matters required by law. I understand that the intentional failure to file this statement as required by law or intentionally filing a false statement is a class B misdemeanor.

_____ _____

Date Signature of Person Making Statement

NUMBER OF ADDITIONAL PAGES _____.

APPOINTMENT OF

TREASURER OR CANDIDATE COMMITTEE FORM

FOR CANDIDATE FOR LOCAL OFFICE

This is an (Check one) ☐ **Initial Appointment** ☐ **Amended Statement**

CANDIDATE

(Please Type or Print)

Name		
Street		
City	**County**	**Zip Code**
Home Telephone	**Business Telephone**	
Office Sought		**District No.**

TREASURER

Date Appointed	
Name	
Address	
City	**Zip Code**
Home Telephone	**Business Telephone**

OR CANDIDATE COMMITTEE

Date Appointed	
Chairperson's Name	
Address	
City	**Zip Code**
Home Telephone	**Business Telephone**
Treasurer's Name	
Address	
City	**Zip Code**
Home Telephone	**Business Telephone**

SIGNATURE

" I declare that this statement has been examined by me and to the best of my knowledge and belief is true, correct and complete. I understand that the intentional failure to file this document or intentionally filing a false document is a class A misdemeanor."

_____ (Date)

_____ (Signature of Candidate)

SEE REVERSE SIDE FOR INSTRUCTIONS

INSTRUCTIONS

This form must be completed by each candidate for local office and filed with your County Election Officer. A candidate must appoint a treasurer, or in lieu thereof a candidate committee, not later than ten (10) days after becoming a candidate. This form must be filed not later than ten (10) days following such appointment. Also, a new form must be filed whenever there is a change in treasurers or other information previously reported.

For further information contact: Kansas Governmental Ethics Commission
109 West 9th, Suite 504
Topeka, Kansas 66612
Ofc 785-296-4219
Fax 785-296-2548

AFFIDAVIT OF EXEMPTION
FROM FILING RECEIPTS AND EXPENDITURES REPORTS
BY A CANDIDATE FOR CITY OFFICE

IF YOU ANTICIPATE RECEIVING OR EXPENDING $500 IN THE PRIMARY, EXCLUSIVE OF THE CANDIDATE FILING FEE, OR $500 IN THE GENERAL ELECTION, THIS FORM MAY NOT BE USED.

Instructions: This form may be used by any candidate for city office who qualifies for the exemption. **IT MUST BE FILED WITH THE COUNTY ELECTION OFFICER, IN THE COUNTY IN WHICH THE CANDIDATE IS ON THE BALLOT, PRIOR TO FEBRUARY 20, 2012.** If a candidate qualifies for this exemption, he or she still must appoint a treasurer or candidate committee and the treasurer must maintain the required records. (K.S.A. 25-4144) See reverse for examples.

PLEASE PRINT OR TYPE

A. Name of Candidate _____

Address _____ City _____ Zip Code _____

Home Telephone _____ Business Telephone _____

Office Sought _____ District No. _____

B. Affidavit:
State of Kansas)
County of _____)

I, _____, do swear (or affirm) that:

1. The information in Item A above is true and correct;
2. I intend to expend, contract to expend, or have expended, on my behalf an aggregate amount or value of less than five hundred dollars ($500) in the primary election period; and
3. I intend to receive or have received on my behalf (including amounts contributed by myself) contributions of an aggregate amount or value of less than five hundred dollars ($500) in the primary election period; and
4. I understand that the payment of my filing fee, or the receipt of funds to pay my filing fee, is not included in the limitations set forth in paragraphs 2 & 3; and
5. I intend to expend, contract to expend or have expended on my behalf an aggregate amount or value of less than five hundred dollars ($500) in the general election period; and
6. I intend to receive or have received on my behalf (including amounts contributed by myself) contributions of an aggregate amount or value of less than five hundred dollars ($500) in the general election period; and
7. If contributions are received or expenditures made (actual or contractual) in excess of any of the amounts set out above, I shall within three (3) days of the date of such excess file all past due Receipts and Expenditures Reports and shall file all such future reports on the dates required by K.S.A. 25-4148. (K.S.A. 25-4174)

_____ _____
(Date) (Signature of Candidate)

Subscribed and sworn to (affirmed) before me this _____ day of _____ , 20 _____

_____
(Notary Public)

(Seal)

My Appointment Expires _____ , 20 _____

Example 1: Candidate A intends to receive contributions of less than $500 and make expenditures of less than $500 in the primary election period. Candidate A does, however, intend to receive contributions in excess of $500 during the general election period. He also intends to make expenditures (either actual or contractul of more than $500 during the general election period. Candidate A cannot properly file the affidavit of exemption. He must file all reports at the times required by K.S.A. 25-4148.

Example 2: Candidate B meets all of the tests for exemption from filing the reports but fails to file the affidavit until after the date the first report for the primary election is due. Candidate B must file all reports since the affidavit was not filed in a timely manner.

Example 3: Candidate C intends to receive contributions and make expenditures of less than $500 in each the primary and general election period; however, the $500 limit was exceeded during the general election period. Candidate C shall within three (3) days of the date of such excess file all past due reports and shall file all such future reports on the dates required by K.S.A. 25-4148.

IF YOU HAVE ANY QUESTIONS CONCERNING THIS AFFIDAVIT,
PLEASE CONTACT THE
GOVERNMENTAL ETHICS COMMISSION
109 W. 9th St., Room 504
Topeka, Kansas 66612
ofc. (785) 296-4219
fax (785) 296-2548