

MINUTES
HARVEY COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)

Law Enforcement Training Center
120 E. 7th, Newton, KS 67114
August 9th, 2017
9:00 a.m.

Present: Pam Kvas, Gary Denny, Skip Cowan, Eric Murphy, Rachel Corn, Doug Lloyd, Kyle McCaskey, Ron Krehbiel, Marianne Eichelberger, Bryan Ellis, Molly Redinger, Anthony Swartzendruber, Gina Bell, Robert Carlton, Scott Metzler, Lynette Redington, Russ Buller, Patrick McClelland, Jason Reynolds, Carey Austin, Barbara Lee, Jill Skaggs, Susan Lamb, Harry Heintzelman, Mary Jo Chastain, Anne Pitts, Tina Payne, Barbara Martin, Dicie Nicklaus

1. Chair Pam Kvas called the meeting to order at 9:00 a.m.
2. Chair Pam Kvas asked for a motion to approve June 14, 2017 minutes. Marianne Eichelberger made the motion seconded by Scott Metzler, minutes approved. Chair Pam Kvas asked for a motion to approve the August 9, 2017 agenda. Scott Metzler made the motion seconded by Gary Denny, agenda was approved.
3. New Business
 - a. Anne Pitts from the Extension Office talked about "Red File" project. Anne said this project is partnered with Department on Aging. "Red File" is a red folder that holds an individuals personal information, medical history etc...This is used as a quick reference in case of an emergency. The fillable forms can be accessed through Harvey County website Extension Office.
 - b. Dicie with the Rec Cross talked about (MARC) Mult-Agency Resource Center. MARC took best practices from different agencies and made it all one. The Principals of MARC: It is a one stop shop, MARC aides to expedite recovery, minimizes travel, minimizes the time it takes to get back to normal, aides family reunification, and facilitates the transition of long term recovery. MARC partners with local agencies, government, utilizes, community partners, pet care, child care, security, spiritual needs, health services, debris clearance, insurance agents, home repair, and canteen/bulk distribution. American Red Cross and Salvation Army helps with financial needs as well as organizes anyone wanting to help in the recovery process. Steps to operating a MARC: finding a lead agency, hold a planning meeting, spread the word about setting up a MARC, and then open the MARC. Dicie talked about a MARC layout and things needed in a facility: intake/waiting area, each family is assigned to an Ambassador to walk them through the process, address verification which helps provide different kinds of assistance based on damages not based on income, and client casework area. MARC registration form which gets all the information up front rather than the victims having to retell their story, as well as guides them through all agencies based on needs. Out processing is to see if there are any unmet needs. The preparation meeting is for introductions, reviewing of policies and procedures, and signing the code of ethics. Information sharing involves explanation of data collections, and reviewing VOAD points of consensus. There is always a Daily Recap to adjust the flow of operations if needed, discuss needs, as well as talking with the State about the county having a MARC template.
 - c. Gary talked about Harvey County having a lot of progression and growth in the last few years. LEPC is a chance for networking with a group of people with like minded questions and discussions. Gary will ask Derek Lampkin to from BNSF to come speak at the December meeting.
4. Next meeting will be October 11th, 2017 @ 9:00am
5. Russ Buller made a motion seconded by Eric Murphy to adjourn. Chair Pam Kvas called the meeting adjourned.