

ESF 3 - Public Works and Engineering

Coordinating Agency:

Harvey County Road & Bridge

Primary Agency:

Harvey County Road & Bridge

Support Agencies:

Adjutant Adjutant General's Office, Kansas National Guard

City of Burrton

City of Halstead

City of Hesston

City of Newton

City of North Newton

City of Sedgwick

City of Walton

Harvey County Emergency Management

Kansas Department of Transportation

Kansas Highway Patrol

Newton Public Works

I. Purpose and Scope

A. Purpose

1. The purpose of ESF 3 is to provide resources of member agencies to support Public Works and Engineering needs in Harvey County.

B. Scope

1. ESF 3 addresses both emergency public works assistance and engineering support. Specifically, it discusses:
 - a. Infrastructure protection and emergency restoration;
 - b. Safety inspections and other assistance for first responders;
 - c. Engineering and construction services;
 - d. Debris management operations; and
 - e. Safety of public water supplies and wastewater treatment facilities.

II. Concept of Operations

A. General

1. ESF 3 is organized consistent with the Harvey County EOC, the requirements of the National Response Framework, the National Incident Management System, and the Incident Command System. This structure and system supports incident assessment, planning, procurement, deployment, and coordination and support operations to Harvey County through the Harvey County Emergency Response Team, Area Operations and Regional Incident Management Teams (IMTs) to provide a timely and appropriate response to an emergency or situation.
2. Procedures, protocols and plans for disaster response activities are developed to govern staff operations at the Harvey County EOC and in the field. These are in the form of Emergency Operations Plan (i.e., Base Plan) and corresponding Appendices, Incident Annexes, Support Annexes and Standard Operating Guidelines, which describe ESF 3 capabilities. Periodic training and exercises are also conducted to enhance effectiveness.
3. In a large event requiring local or State mutual aid assistance, ESF 3 will work with its support agency counterparts to seek and procure, plan, coordinate and/or direct the use of required assets.
4. Throughout the response and recovery periods, ESF 3 will evaluate and analyze information regarding public works and engineering service requests for response, develop and update assessments of the impacted area, and undertake contingency planning to meet anticipated demands or needs.
5. Protective actions: City of Halstead has a corps levy and the city follows the guidance of the corps. The city and county has no specific regulation of their own concerning the flood gates. Roads throughout the county will take on water at time depending on the amount of rainfall received.
6. Debris management: Each city is responsible for clearing debris within their jurisdiction. The only areas of the county with codes are the city. Building inspectors are housed under each cities public works. Harvey County Planning and Zoning and local building inspectors will be consulted for structures damaged inside and outside of the city limits. Townships maintain their areas and Harvey County Road and Bridge maintains county roads. Harvey County Road and Bridge along with Townships are responsible for maintaining culvert. Local municipalities are responsible to repair/restore local water and wastewater systems. Harvey County has one land fill and transfer station located in Newton. Each city has a burn area to dispose of tree limbs. Hazardous materials will be handled by Newton Fire/EMS and KDHE will be consulted. Structures that will be considered for condemnation will be reviewed by city building codes and inspectors. Insurance inspectors also have the jurisdiction to tear down structures. Debris removal and disposal is associated with nearly every disaster. A major disaster can generate an enormous volume of debris in a short period of time. Debris and timber removal and disposal is normally the responsibility of and is accomplished by the legal owner of the property. However, in an emergency situation or in the aftermath of a disaster, local government may need to assume this responsibility or assist the legal owner in discharge of this responsibility when in the public interest.

7.
 - o Critical infrastructure located in the 100-year flood plain: USD #439 Sedgwick Public Schools and Diversicare-Sedgwick(Nursing home) are the only critical infrastructure located in the 100 year flood pain.
 - o Placement, size, and fuel procurement strategy of water transfer pumps: Fuel procurement will be handled by the local bulk storage facility(Wenger Oil) located in Newton or by municipalities.
 - o Location and specification of sandbagging operations is handled by the local municipality. Cities coordinate the purchase and stock sandbags as anticipated. Locations can shift depending on the location of the flood.

Technical assistance for debris removal will be requested from the Kansas Department of Health & Environment, Kansas Division of Emergency Management and the Kansas Department of Agriculture. Hazardous materials or hazardous wastes may also be generated as a result of a disaster. These types of waste require specialized removal, neutralization, disposal and remediation procedures in accordance with Federal, State and local laws, regulations and ordinances. The removal of hazardous material debris and hazardous material waste will be coordinated with ESF 10 - Oil and Hazardous Materials with assistance from KDHE. Landfill personnel are trained only to the Awareness Level as prescribed by 29 CFR 1910.120. They can assist HAZMAT Response teams in a support capacity, but not to exceed the extent of their training.

Once landfills, temporary staging areas and/or reduction sites are determined, transportation routes to these facilities will be included in debris disposal announcements to the public. Considerations for route selection will include truck size, length of haul, traffic patterns, road conditions, and facility access. Designated routes for hazardous materials, if any, will be included.

Timely information will be provided to the public on the magnitude of the situation, as well as the sequence of debris removal & disposal operations. Public officials and environmental groups should be briefed on the burning methods used, how the systems work, environmental standards, and associated health issues and risks.

Incidents of illegal dumping or the locations of illegal dump sites should be reported to the law enforcement agency in that jurisdiction.

Debris removal activities will be coordinated and prioritized by the local governmental Public Works entities in the following order:

Threats to Public Health & Safety - Debris as threat to lives, public health, and safety, including debris which obstructs passage of emergency vehicles and access to critical facilities

Prevention of Damage- Debris posing the threat of significant additional damage to public structures (buildings, roads, etc.), or private property

Speedy Recovery-Debris hindering the economic recovery of the impacted community

Debris on Private Property-The property owner is responsible, Most homeowner fire and extended coverage insurance policies have special coverage for debris removal and

for demolition of heavily damaged structures. Specific guidance with respect to debris pick up may be provided to the public following disaster or emergency.

Right of Entry-Should local governmental resources be used to remove debris from private property when it poses a hazard to public health or safety, a right of entry

agreement will be executed with the property owner. The right of entry agreement shall include a waiver of liability for government workers and specify any known owner intent

to rebuild, to ensure that the foundation and utilities are not damaged further during debris removal operation.

Sites selected for temporary debris staging & reduction will be on public property with sufficient acreage to handle anticipated needs. Selection criteria will include minimum noise impact,

adequate traffic flow and environmental considerations. Decisions on an ultimate disposal site (or sites) will be based upon the type(s) of debris involved, the proximity of existing public or private landfills, and any restrictions or capacity limits on their use.

Prior to returning temporary debris staging & reduction sites to their previous use, all federal, state and local environmental requirements must be met:

Removable of Debris-sites must be cleared of all foreign materials introduced as a result of the incident.

8.

Environmental Assessment-an environmental assessment or audit may be conducted by the Kansas Department of Health & Environment and/or the Environmental Protection Agency to establish the need for a testing or monitoring program. This assessment should be done on ash, soil, ground & surface water.

Environmental Restoration-contamination may occur from petroleum spills at staging & reduction sites, or runoff from the debris piles, burn sites, and ash piles. Assessment

reports from the cities should consolidate this information and report it to the ESF #3 Coordinator in the County EOC.

B. Direction and Control

1. The ESF 3 Coordinating Agency is Harvey County Road & Bridge which is appointed by the Harvey County Emergency Management , in coordination with

local planning partners. The staff serving as ESF 3 Coordinator is appointed by and located in the Harvey County Road & Bridge . When ESF 3 support is necessary, the ESF 3 Coordinator coordinates all aspects of ESF 3.

2. ESF 3 complies with the National Response Framework, and the National Incident Management System (NIMS). The NIMS guides the direction and control system adopted by the Harvey County Emergency Management , which functions as the official disaster prevention, protection, response, preparedness, recovery, and mitigation organization within Harvey County.
3. The ESF 3 system operates in two levels: 1) Harvey County EOC; and 2) Field operations.
4. During emergency activations, all management decisions regarding public works and engineering for Harvey County are made at the Harvey County EOC by the ESF 3 coordinator. Under the Incident Command System structure, the Planning, Logistics, Finance/Administration, and Operations Sections at the Harvey County EOC assist the incident commander in carrying out the overall mission.
5. In accordance with a mission assignment from ESF 3, and further mission tasking by a local primary agency, each support organization assisting ESF 3 assignment will retain administrative control over its own resources and personnel but will be under the operational control of ESF 3. Mission operational control may be delegated to the field by the Harvey County EOC.

C. Organization

1. County

- a. During an activation of the Harvey County EOC, support agency staff is integrated with the Harvey County Road & Bridge staff to provide support that will provide for an appropriate, coordinated and timely response.
- b. During an emergency or disaster event, the Harvey County EOC, Operations Section Chief will coordinate resource support with the Infrastructure Services Branch Chief.
- c. During the response phase, ESF 3 will evaluate and analyze information regarding public works and engineering service requests. Also, ESF 3 will develop and update assessments of the public works and engineering services status in the impacted area and undertake contingency planning to meet anticipate demands and needs.
- d. Harvey County Road & Bridge develops and maintains ESF 3 and accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. However, support agencies may develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall Emergency Operations Plan. All such documents will be in compliance with the National Response Framework, the National Incident

Management System, the Incident Command System and the Harvey County Emergency Operations Plan.

2. State of Kansas

- a. During an activation of the State of Kansas EOC, the Kansas Division of Emergency Management in coordination with Kansas Department of Transportation is the designated lead agency for State public works and engineering services and will provide a liaison to facilitate requests for public works and engineering service resources to local Emergency Operations Centers.
- b. During an emergency or disaster event, the primary and support agencies of ESF 3 at the State of Kansas EOC will report to the Infrastructure Services Branch Chief who reports to the Operations Section Chief under the overall direction of the SEOC Manager.
- c. During the response phase, ESF 3 will evaluate and analyze information regarding public works and engineering service needs requests. ESF 3 will develop and update assessments of the public works services situation and status and undertake contingency planning to meet anticipated demands and needs.
- d. The Kansas Division of Emergency Management in coordination with the Kansas Department of Transportation develops and maintains ESF 3 and accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. However, support agencies may develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall EOP. All such documents will be in compliance with the National Response Framework, the National Incident Management System, the Incident Command System and the EOP.

D. Alerts and Notifications

1. The Harvey County Road & Bridge and/or Harvey County Emergency Management will notify the County Warning Point (Harvey County EOC) when information comes to their attention indicating that an emergency or disaster situation is developing.
2. The County Warning Point (Harvey County EOC) , will notify the “on call” Emergency Duty Officer and/or ESF Coordinator for ESF 3 when Harvey County has been threatened or impacted by an emergency or disaster event as provided in the County Warning Point procedure.
3. ESF 3 will be activated or placed on standby upon notification by the Harvey County EOC. The representatives or designees of the coordinating agency will manage the emergency activities of ESF 3. If additional support is required, the ESF 3 coordinating and primary agencies may jointly manage ESF 3 activities.

4. Upon instructions to activate or placement of ESF 3 on standby, Harvey County Road & Bridge will implement procedures to notify all ESF 3 planning team members and, if necessary, mobilize all personnel, facilities, and physical resources likely to be needed, based on the emergency circumstance.

E. Actions

1. Actions carried out by ESF 3 are grouped into phases of emergency management: Preparedness, Response, Recovery and Mitigation. Each phase requires specific skills and knowledge to accomplish the tasks and requires significant cooperation and collaboration between all ESF 3 agencies and the intended recipients of service.

III. Responsibilities

- A. The following list identifies the responsibilities designated to each agency/organization for this ESF. The Coordinating and Primary Agency and their responsibilities are listed first. The Supporting Agencies follow in alphabetical order.

Coordinating: Harvey County Road & Bridge	
<i>Preparedness (Pre-Event) Actions for ESF 3 - Public Works and Engineering</i>	
1	Maintain a central personnel roster, contact, and resource lists to support ESF-3 tasks.
2	Identify who is responsible for initial notification of ESF-3 personnel.
3	Identify responsibilities for liaison roles with State and adjacent county transportation officials.
4	Develop standard operating guides and checklists to support ESF-3 activities.
5	Train personnel on EOC operation, the Incident Command System (ICS) and the National Incident Management System (NIMS).
6	Collect, process, and disseminate information to and from the EOC.
7	Develop and maintain ESF-3 Annex.
8	Participate in training, drills, and exercises.
9	Develop mutual aid and other support agreements with surrounding jurisdictions and the private sector.
10	Identify established pre-disaster contracts.
<i>Response (During Event) Actions for ESF 3 - Public Works and Engineering</i>	
1	Designate personnel to coordinate ESF-3 activities in EOC.
2	Manage the collection, processing, and dissemination of information between ESF-3 and EOC or incident command.
3	Participate in EOC briefings, incident action plans, situation reports and meetings to support ESF 3.
4	Inspect damage to streets, bridges, and private and public buildings.
5	Assist in clearance of debris from roads to facilitate emergency operations.
6	Coordinate with ESF-1 to facilitate closing roads and constructing barricades.
7	Perform priority repairs of local roads, bridges, and culverts.
8	Request outside assistance from surrounding jurisdictions and the private sector as required.
9	Designate personnel to provide technical assistance on the debris removal process.
10	Coordinate with ESF 10 on hazardous material debris removal.

11	Participate in training, drills, and exercises.
12	Maintain a central personnel roster, contact, and resource lists to support ESF-3 tasks.
13	Identify who is responsible for initial notification of ESF-3 personnel.
14	Identify responsibilities for liaison roles with State and adjacent county transportation officials.
Recovery (Post Event) Actions for ESF 3 - Public Works and Engineering	
1	Continue to perform tasks necessary to expedite restoration and recovery operations.
2	Evaluate response and recommend changes to ESF-3 Annex to correct shortfalls and improve future response activities.
3	Provide documentation for possible financial reimbursement process for recovery activities.
4	Participate in after action meetings and prepare after action reports as requested.
5	Continue to repair infrastructure and buildings on a priority basis.
6	Provide personnel to support damage assessment teams.
7	Coordinate with damage assessment teams to condemn, demolish, and dispose of structures that present a safety hazard to the public.
8	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
9	Participate in training, drills, and exercises.
10	Maintain a central personnel roster, contact, and resource lists to support ESF-3 tasks.
11	Identify who is responsible for initial notification of ESF-3 personnel.
12	Identify responsibilities for liaison roles with State and adjacent county transportation officials.
Mitigation Actions for ESF 3 - Public Works and Engineering	
1	Provide ESF-3 representative for update of mitigation plan.
2	Participate in training, drills, and exercises.
3	Maintain a central personnel roster, contact, and resource lists to support ESF-3 tasks.
4	Identify who is responsible for initial notification of ESF-3 personnel.
5	Identify responsibilities for liaison roles with State and adjacent county transportation officials.

Primary: Harvey County Road & Bridge	
Preparedness (Pre-Event) Actions for ESF 3 - Public Works and Engineering	
1	Maintain a central personnel roster, contact, and resource lists to support ESF-3 tasks.
2	Identify who is responsible for initial notification of ESF-3 personnel.
3	Identify responsibilities for liaison roles with State and adjacent county transportation officials.
4	Develop standard operating guides and checklists to support ESF-3 activities.
5	Train personnel on EOC operation, the Incident Command System (ICS) and the National Incident Management System (NIMS).
6	Collect, process, and disseminate information to and from the EOC.
7	Develop and maintain ESF-3 Annex.
8	Participate in training, drills, and exercises.
9	Develop mutual aid and other support agreements with surrounding jurisdictions and the private sector.
10	Identify established pre-disaster contracts.
Response (During Event) Actions for ESF 3 - Public Works and Engineering	
1	Designate personnel to coordinate ESF-3 activities in EOC.

2	Manage the collection, processing, and dissemination of information between ESF-3 and EOC or incident command.
3	Participate in EOC briefings, incident action plans, situation reports and meetings to support ESF 3.
4	Inspect damage to streets, bridges, and private and public buildings.
5	Assist in clearance of debris from roads to facilitate emergency operations.
6	Coordinate with ESF-1 to facilitate closing roads and constructing barricades.
7	Perform priority repairs of local roads, bridges, and culverts.
8	Request outside assistance from surrounding jurisdictions and the private sector as required.
9	Designate personnel to provide technical assistance on the debris removal process.
10	Coordinate with ESF 10 on hazardous material debris removal.
11	Participate in training, drills, and exercises.
12	Maintain a central personnel roster, contact, and resource lists to support ESF-3 tasks.
13	Identify who is responsible for initial notification of ESF-3 personnel.
14	Identify responsibilities for liaison roles with State and adjacent county transportation officials.

Recovery (Post Event) Actions for ESF 3 - Public Works and Engineering

1	Continue to perform tasks necessary to expedite restoration and recovery operations.
2	Evaluate response and recommend changes to ESF-3 Annex to correct shortfalls and improve future response activities.
3	Provide documentation for possible financial reimbursement process for recovery activities.
4	Participate in after action meetings and prepare after action reports as requested.
5	Continue to repair infrastructure and buildings on a priority basis.
6	Provide personnel to support damage assessment teams.
7	Coordinate with damage assessment teams to condemn, demolish, and dispose of structures that present a safety hazard to the public.
8	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
9	Participate in training, drills, and exercises.
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Mitigation Actions for ESF 3 - Public Works and Engineering

1	Provide ESF-3 representative for update of mitigation plan.
2	Participate in training, drills, and exercises.
3	Maintain a central personnel roster, contact, and resource lists to support ESF-3 tasks.
4	Identify who is responsible for initial notification of ESF-3 personnel.
5	Identify responsibilities for liaison roles with State and adjacent county transportation officials.

Supporting: City of Burrton

Preparedness (Pre-Event) Actions for ESF 3 - Public Works and Engineering

1	Maintain a central personnel roster, contact, and resource lists to support ESF-3 tasks.
2	Identify responsibilities for liaison roles with State and adjacent county transportation officials.

3	Develop standard operating guides and checklists to support ESF-3 activities.
4	Train personnel on EOC operation, the Incident Command System (ICS) and the National Incident Management System (NIMS).
5	Collect, process, and disseminate information to and from the EOC.
6	Develop and maintain ESF-3 Annex.
7	Participate in training, drills, and exercises.
8	Develop mutual aid and other support agreements with surrounding jurisdictions and the private sector.
9	Identify established pre-disaster contracts.
10	Identify sandbagging operation procedures and water transfer pump placement, size and fuel procurement strategy.
Response (During Event) Actions for ESF 3 - Public Works and Engineering	
1	Provide field support for emergency responders at the scene.
2	Participate in EOC briefings, incident action plans, situation reports and meetings to support ESF 3.
3	Inspect damage to streets, bridges, and private and public buildings.
4	Assist in clearance of debris from roads to facilitate emergency operations.
5	Coordinate with ESF-1 to facilitate closing roads and constructing barricades.
6	Perform priority repairs of local roads, bridges, and culverts.
7	Perform priority repairs to local water and wastewater systems.
8	Request outside assistance from surrounding jurisdictions and the private sector as required.
9	Designate personnel to provide technical assistance on the debris removal process.
10	Coordinate with ESF 10 on hazardous material debris removal.
11	Participate in training, drills, and exercises.
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Recovery (Post Event) Actions for ESF 3 - Public Works and Engineering	
1	Continue to perform tasks necessary to expedite restoration and recovery operations.
2	Evaluate response and recommend changes to ESF-3 Annex to correct shortfalls and improve future response activities.
3	Participate in after action meetings and prepare after action reports as requested.
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6	Coordinate with damage assessment teams to condemn, demolish, and dispose of structures that present a safety hazard to the public.
7	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
8	Participate in training, drills, and exercises.
9	Maintain a central personnel roster, contact, and resource lists to support ESF-3 tasks.
10	Identify responsibilities for liaison roles with State and adjacent county transportation officials.
Mitigation Actions for ESF 3 - Public Works and Engineering	
1	Recommend changes in planning, zoning, and building codes to prevent or lessen the effect of future disasters.
2	Identify critical facilities and recommend mitigation activities to those facilities.
3	Participate in the hazard identification process and identify and correct vulnerabilities.

4	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
5	Provide ESF-3 representative for update of mitigation plan.
6	Participate in training, drills, and exercises.
7	Maintain a central personnel roster, contact, and resource lists to support ESF-3 tasks.
8	Identify responsibilities for liaison roles with State and adjacent county transportation officials.

Supporting: City of Halstead

Preparedness (Pre-Event) Actions for ESF 3 - Public Works and Engineering

1	Maintain a central personnel roster, contact, and resource lists to support ESF-3 tasks.
2	Identify responsibilities for liaison roles with State and adjacent county transportation officials.
3	Develop standard operating guides and checklists to support ESF-3 activities.
4	Train personnel on EOC operation, the Incident Command System (ICS) and the National Incident Management System (NIMS).
5	Collect, process, and disseminate information to and from the EOC.
6	Develop and maintain ESF-3 Annex.
7	Participate in training, drills, and exercises.
8	Develop mutual aid and other support agreements with surrounding jurisdictions and the private sector.
9	Identify established pre-disaster contracts.
10	Identify sandbagging operation procedures and water transfer pump placement, size and fuel procurement strategy.

Response (During Event) Actions for ESF 3 - Public Works and Engineering

1	Provide field support for emergency responders at the scene.
2	Participate in EOC briefings, incident action plans, situation reports and meetings to support ESF 3.
3	Inspect damage to streets, bridges, and private and public buildings.
4	Assist in clearance of debris from roads to facilitate emergency operations.
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6	Perform priority repairs of local roads, bridges, and culverts.
7	Perform priority repairs to local water and wastewater systems.
8	Request outside assistance from surrounding jurisdictions and the private sector as required.
9	Designate personnel to provide technical assistance on the debris removal process.
10	Coordinate with ESF 10 on hazardous material debris removal.
11	Participate in training, drills, and exercises.
12	Maintain a central personnel roster, contact, and resource lists to support ESF-3 tasks.
13	Identify responsibilities for liaison roles with State and adjacent county transportation officials.

Recovery (Post Event) Actions for ESF 3 - Public Works and Engineering

1	Continue to perform tasks necessary to expedite restoration and recovery operations.
2	Evaluate response and recommend changes to ESF-3 Annex to correct shortfalls and improve future response activities.
3	Participate in after action meetings and prepare after action reports as requested.
4	Continue to repair infrastructure and buildings on a priority basis.

5	Provide personnel to support damage assessment teams.
6	Coordinate with damage assessment teams to condemn, demolish, and dispose of structures that present a safety hazard to the public.
7	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
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4	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
5	Provide ESF-3 representative for update of mitigation plan.
6	Participate in training, drills, and exercises.
7	Maintain a central personnel roster, contact, and resource lists to support ESF-3 tasks.
8	Identify responsibilities for liaison roles with State and adjacent county transportation officials.

Supporting: City of Hesston	
Preparedness (Pre-Event) Actions for ESF 3 - Public Works and Engineering	
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2	Identify responsibilities for liaison roles with State and adjacent county transportation officials.
3	Develop standard operating guides and checklists to support ESF-3 activities.
4	Train personnel on EOC operation, the Incident Command System (ICS) and the National Incident Management System (NIMS).
5	Collect, process, and disseminate information to and from the EOC.
6	Develop and maintain ESF-3 Annex.
7	Participate in training, drills, and exercises.
8	Develop mutual aid and other support agreements with surrounding jurisdictions and the private sector.
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10	Identify sandbagging operation procedures and water transfer pump placement, size and fuel procurement strategy.
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9	Designate personnel to provide technical assistance on the debris removal process.
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6	Participate in training, drills, and exercises.
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Supporting: City of Newton	
Preparedness (Pre-Event) Actions for ESF 3 - Public Works and Engineering	
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2	Identify responsibilities for liaison roles with State and adjacent county transportation officials.
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4	Train personnel on EOC operation, the Incident Command System (ICS) and the National Incident Management System (NIMS).
5	Collect, process, and disseminate information to and from the EOC.
6	Develop and maintain ESF-3 Annex.
7	Participate in training, drills, and exercises.
8	Develop mutual aid and other support agreements with surrounding jurisdictions and the private sector.

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1	Recommend changes in planning, zoning, and building codes to prevent or lessen the effect of future disasters.
2	Identify critical facilities and recommend mitigation activities to those facilities.
3	Participate in the hazard identification process and identify and correct vulnerabilities.
4	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
5	Provide ESF-3 representative for update of mitigation plan.
6	Participate in training, drills, and exercises.
7	Maintain a central personnel roster, contact, and resource lists to support ESF-3 tasks.
8	Identify responsibilities for liaison roles with State and adjacent county transportation officials.

Supporting: City of North Newton	
Preparedness (Pre-Event) Actions for ESF 3 - Public Works and Engineering	
1	Maintain a central personnel roster, contact, and resource lists to support ESF-3 tasks.
2	Identify responsibilities for liaison roles with State and adjacent county transportation officials.
3	Develop standard operating guides and checklists to support ESF-3 activities.
4	Train personnel on EOC operation, the Incident Command System (ICS) and the National Incident Management System (NIMS).
5	Collect, process, and disseminate information to and from the EOC.
6	Develop and maintain ESF-3 Annex.
7	Participate in training, drills, and exercises.
8	Develop mutual aid and other support agreements with surrounding jurisdictions and the private sector.
9	Identify established pre-disaster contracts.
10	Identify sandbagging operation procedures and water transfer pump placement, size and fuel procurement strategy.
Response (During Event) Actions for ESF 3 - Public Works and Engineering	
1	Provide field support for emergency responders at the scene.
2	Participate in EOC briefings, incident action plans, situation reports and meetings to support ESF 3.
3	Inspect damage to streets, bridges, and private and public buildings.
4	Assist in clearance of debris from roads to facilitate emergency operations.
5	Coordinate with ESF-1 to facilitate closing roads and constructing barricades.
6	Perform priority repairs of local roads, bridges, and culverts.
7	Perform priority repairs to local water and wastewater systems.
8	Request outside assistance from surrounding jurisdictions and the private sector as required.
9	Designate personnel to provide technical assistance on the debris removal process.
10	Coordinate with ESF 10 on hazardous material debris removal.
11	Participate in training, drills, and exercises.
12	Maintain a central personnel roster, contact, and resource lists to support ESF-3 tasks.
13	Identify responsibilities for liaison roles with State and adjacent county transportation officials.
Recovery (Post Event) Actions for ESF 3 - Public Works and Engineering	
1	Continue to perform tasks necessary to expedite restoration and recovery operations.
2	Evaluate response and recommend changes to ESF-3 Annex to correct shortfalls and improve future response activities.
3	Participate in after action meetings and prepare after action reports as requested.
4	Continue to repair infrastructure and buildings on a priority basis.
5	Provide personnel to support damage assessment teams.
6	Coordinate with damage assessment teams to condemn, demolish, and dispose of structures that present a safety hazard to the public.
7	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
8	Participate in training, drills, and exercises.
9	Maintain a central personnel roster, contact, and resource lists to support ESF-3 tasks.
10	Identify responsibilities for liaison roles with State and adjacent county transportation

	officials.
Mitigation Actions for ESF 3 - Public Works and Engineering	
1	Recommend changes in planning, zoning, and building codes to prevent or lessen the effect of future disasters.
2	Identify critical facilities and recommend mitigation activities to those facilities.
3	Participate in the hazard identification process and identify and correct vulnerabilities.
4	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
5	Provide ESF-3 representative for update of mitigation plan.
6	Participate in training, drills, and exercises.
7	Maintain a central personnel roster, contact, and resource lists to support ESF-3 tasks.
8	Identify responsibilities for liaison roles with State and adjacent county transportation officials.

Supporting: City of Sedgwick	
Preparedness (Pre-Event) Actions for ESF 3 - Public Works and Engineering	
1	Maintain a central personnel roster, contact, and resource lists to support ESF-3 tasks.
2	Identify responsibilities for liaison roles with State and adjacent county transportation officials.
3	Develop standard operating guides and checklists to support ESF-3 activities.
4	Train personnel on EOC operation, the Incident Command System (ICS) and the National Incident Management System (NIMS).
5	Collect, process, and disseminate information to and from the EOC.
6	Develop and maintain ESF-3 Annex.
7	Participate in training, drills, and exercises.
8	Develop mutual aid and other support agreements with surrounding jurisdictions and the private sector.
9	Identify established pre-disaster contracts.
10	Identify sandbagging operation procedures and water transfer pump placement, size and fuel procurement strategy.
Response (During Event) Actions for ESF 3 - Public Works and Engineering	
1	Provide field support for emergency responders at the scene.
2	Participate in EOC briefings, incident action plans, situation reports and meetings to support ESF 3.
3	Inspect damage to streets, bridges, and private and public buildings.
4	Assist in clearance of debris from roads to facilitate emergency operations.
5	Coordinate with ESF-1 to facilitate closing roads and constructing barricades.
6	Perform priority repairs of local roads, bridges, and culverts.
7	Perform priority repairs to local water and wastewater systems.
8	Request outside assistance from surrounding jurisdictions and the private sector as required.
9	Designate personnel to provide technical assistance on the debris removal process.
10	Coordinate with ESF 10 on hazardous material debris removal.
11	Participate in training, drills, and exercises.
12	Maintain a central personnel roster, contact, and resource lists to support ESF-3 tasks.
13	Identify responsibilities for liaison roles with State and adjacent county transportation officials.

Recovery (Post Event) Actions for ESF 3 - Public Works and Engineering	
1	Continue to perform tasks necessary to expedite restoration and recovery operations.
2	Evaluate response and recommend changes to ESF-3 Annex to correct shortfalls and improve future response activities.
3	Participate in after action meetings and prepare after action reports as requested.
4	Continue to repair infrastructure and buildings on a priority basis.
5	Provide personnel to support damage assessment teams.
6	Coordinate with damage assessment teams to condemn, demolish, and dispose of structures that present a safety hazard to the public.
7	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
8	Participate in training, drills, and exercises.
9	Maintain a central personnel roster, contact, and resource lists to support ESF-3 tasks.
10	Identify responsibilities for liaison roles with State and adjacent county transportation officials.
Mitigation Actions for ESF 3 - Public Works and Engineering	
1	Recommend changes in planning, zoning, and building codes to prevent or lessen the effect of future disasters.
2	Identify critical facilities and recommend mitigation activities to those facilities.
3	Participate in the hazard identification process and identify and correct vulnerabilities.
4	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
5	Provide ESF-3 representative for update of mitigation plan.
6	Participate in training, drills, and exercises.
7	Maintain a central personnel roster, contact, and resource lists to support ESF-3 tasks.
8	Identify responsibilities for liaison roles with State and adjacent county transportation officials.

Supporting: City of Walton	
Preparedness (Pre-Event) Actions for ESF 3 - Public Works and Engineering	
1	Maintain a central personnel roster, contact, and resource lists to support ESF-3 tasks.
2	Identify responsibilities for liaison roles with State and adjacent county transportation officials.
3	Develop standard operating guides and checklists to support ESF-3 activities.
4	Train personnel on EOC operation, the Incident Command System (ICS) and the National Incident Management System (NIMS).
5	Collect, process, and disseminate information to and from the EOC.
6	Develop and maintain ESF-3 Annex.
7	Participate in training, drills, and exercises.
8	Develop mutual aid and other support agreements with surrounding jurisdictions and the private sector.
9	Identify established pre-disaster contracts.
10	Identify sandbagging operation procedures and water transfer pump placement, size and fuel procurement strategy.
Response (During Event) Actions for ESF 3 - Public Works and Engineering	
1	Provide field support for emergency responders at the scene.
2	Participate in EOC briefings, incident action plans, situation reports and meetings to support ESF 3.

3	Inspect damage to streets, bridges, and private and public buildings.
4	Assist in clearance of debris from roads to facilitate emergency operations.
5	Coordinate with ESF-1 to facilitate closing roads and constructing barricades.
6	Perform priority repairs of local roads, bridges, and culverts.
7	Perform priority repairs to local water and wastewater systems.
8	Request outside assistance from surrounding jurisdictions and the private sector as required.
9	Designate personnel to provide technical assistance on the debris removal process.
10	Coordinate with ESF 10 on hazardous material debris removal.
11	Participate in training, drills, and exercises.
12	Maintain a central personnel roster, contact, and resource lists to support ESF-3 tasks.
13	Identify responsibilities for liaison roles with State and adjacent county transportation officials.
<i>Recovery (Post Event) Actions for ESF 3 - Public Works and Engineering</i>	
1	Continue to perform tasks necessary to expedite restoration and recovery operations.
2	Evaluate response and recommend changes to ESF-3 Annex to correct shortfalls and improve future response activities.
3	Participate in after action meetings and prepare after action reports as requested.
4	Continue to repair infrastructure and buildings on a priority basis.
5	Provide personnel to support damage assessment teams.
6	Coordinate with damage assessment teams to condemn, demolish, and dispose of structures that present a safety hazard to the public.
7	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
8	Participate in training, drills, and exercises.
9	Maintain a central personnel roster, contact, and resource lists to support ESF-3 tasks.
10	Identify responsibilities for liaison roles with State and adjacent county transportation officials.
<i>Mitigation Actions for ESF 3 - Public Works and Engineering</i>	
1	Recommend changes in planning, zoning, and building codes to prevent or lessen the effect of future disasters.
2	Identify critical facilities and recommend mitigation activities to those facilities.
3	Participate in the hazard identification process and identify and correct vulnerabilities.
4	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
5	Provide ESF-3 representative for update of mitigation plan.
6	Participate in training, drills, and exercises.
7	Maintain a central personnel roster, contact, and resource lists to support ESF-3 tasks.
8	Identify responsibilities for liaison roles with State and adjacent county transportation officials.

Supporting: Harvey County Emergency Management

<i>Preparedness (Pre-Event) Actions for ESF 3 - Public Works and Engineering</i>	
1	Identify who is responsible for initial notification of ESF-3 personnel.
2	Identify responsibilities for liaison roles with State and adjacent county transportation officials.
3	Train personnel on EOC operation, the Incident Command System (ICS) and the National Incident Management System (NIMS).

4	Participate in training, drills, and exercises.
5	Identify critical infrastructure within the 100 year flood plain.
6	Identify sandbagging operation procedures and water transfer pump placement, size and fuel procurement strategy.
Response (During Event) Actions for ESF 3 - Public Works and Engineering	
1	Manage the collection, processing, and dissemination of information between ESF-3 and EOC or incident command.
2	Participate in EOC briefings, incident action plans, situation reports and meetings to support ESF 3.
3	Inspect damage to streets, bridges, and private and public buildings.
4	Coordinate with ESF-1 to facilitate closing roads and constructing barricades.
5	Request outside assistance from surrounding jurisdictions and the private sector as required.
6	Participate in training, drills, and exercises.
7	Identify who is responsible for initial notification of ESF-3 personnel.
8	Identify responsibilities for liaison roles with State and adjacent county transportation officials.
Recovery (Post Event) Actions for ESF 3 - Public Works and Engineering	
1	Continue to perform tasks necessary to expedite restoration and recovery operations.
2	Evaluate response and recommend changes to ESF-3 Annex to correct shortfalls and improve future response activities.
3	Provide documentation for possible financial reimbursement process for recovery activities.
4	Participate in after action meetings and prepare after action reports as requested.
5	Participate in training, drills, and exercises.
6	Identify who is responsible for initial notification of ESF-3 personnel.
7	Identify responsibilities for liaison roles with State and adjacent county transportation officials.
Mitigation Actions for ESF 3 - Public Works and Engineering	
1	Recommend changes in planning, zoning, and building codes to prevent or lessen the effect of future disasters.
2	Identify critical facilities and recommend mitigation activities to those facilities.
3	Participate in the hazard identification process and identify and correct vulnerabilities.
4	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
5	Participate in training, drills, and exercises.
6	Identify who is responsible for initial notification of ESF-3 personnel.
7	Identify responsibilities for liaison roles with State and adjacent county transportation officials.

Adjutant General's Office, Kansas Division of Emergency Management	
Preparedness (Pre-Event) Actions for ESF 3 - Public Works and Engineering	
1	Train personnel on EOC operation, the Incident Command System (ICS) and the National Incident Management System (NIMS).

Burton CFD #5	
Preparedness (Pre-Event) Actions for ESF 3 - Public Works and Engineering	
1	Train personnel on EOC operation, the Incident Command System (ICS) and the National Incident Management System (NIMS).

Response (During Event) Actions for ESF 3 - Public Works and Engineering	
1	Provide field support for emergency responders at the scene.
2	Coordinate with ESF 10 on hazardous material debris removal.

Halstead Fire/EMS Department	
Preparedness (Pre-Event) Actions for ESF 3 - Public Works and Engineering	
1	Train personnel on EOC operation, the Incident Command System (ICS) and the National Incident Management System (NIMS).
Response (During Event) Actions for ESF 3 - Public Works and Engineering	
1	Coordinate with ESF 10 on hazardous material debris removal.

Halstead Police Department	
Response (During Event) Actions for ESF 3 - Public Works and Engineering	
1	Coordinate with ESF-1 to facilitate closing roads and constructing barricades.

Harvey County Administration	
Recovery (Post Event) Actions for ESF 3 - Public Works and Engineering	
1	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
Mitigation Actions for ESF 3 - Public Works and Engineering	
1	Recommend changes in planning, zoning, and building codes to prevent or lessen the effect of future disasters.
2	Identify critical facilities and recommend mitigation activities to those facilities.
3	Participate in the hazard identification process and identify and correct vulnerabilities.
4	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.

Harvey County Board of County Commissioners	
Preparedness (Pre-Event) Actions for ESF 3 - Public Works and Engineering	
1	Develop mutual aid and other support agreements with surrounding jurisdictions and the private sector.
Response (During Event) Actions for ESF 3 - Public Works and Engineering	
1	Participate in EOC briefings, incident action plans, situation reports and meetings to support ESF 3.
2	Inspect damage to streets, bridges, and private and public buildings.
Mitigation Actions for ESF 3 - Public Works and Engineering	
1	Identify critical facilities and recommend mitigation activities to those facilities.
2	Participate in the hazard identification process and identify and correct vulnerabilities.
3	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.

Harvey County Department of Aging	
Recovery (Post Event) Actions for ESF 3 - Public Works and Engineering	
1	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.

Harvey County Fire District #1	
<i>Preparedness (Pre-Event) Actions for ESF 3 - Public Works and Engineering</i>	
1	Train personnel on EOC operation, the Incident Command System (ICS) and the National Incident Management System (NIMS).
<i>Response (During Event) Actions for ESF 3 - Public Works and Engineering</i>	
1	Provide field support for emergency responders at the scene.
2	Coordinate with ESF 10 on hazardous material debris removal.

Harvey County Planning and Zoning/Environmental	
<i>Preparedness (Pre-Event) Actions for ESF 3 - Public Works and Engineering</i>	
1	Identify critical infrastructure within the 100 year flood plain.
<i>Recovery (Post Event) Actions for ESF 3 - Public Works and Engineering</i>	
1	Coordinate with damage assessment teams to condemn, demolish, and dispose of structures that present a safety hazard to the public.
<i>Mitigation Actions for ESF 3 - Public Works and Engineering</i>	
1	Recommend changes in planning, zoning, and building codes to prevent or lessen the effect of future disasters.
2	Identify critical facilities and recommend mitigation activities to those facilities.
3	Participate in the hazard identification process and identify and correct vulnerabilities.
4	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.

Harvey County Sheriff Office/Detention Center	
<i>Response (During Event) Actions for ESF 3 - Public Works and Engineering</i>	
1	Coordinate with ESF-1 to facilitate closing roads and constructing barricades.

Hesston Fire/EMS Department	
<i>Preparedness (Pre-Event) Actions for ESF 3 - Public Works and Engineering</i>	
1	Train personnel on EOC operation, the Incident Command System (ICS) and the National Incident Management System (NIMS).
<i>Response (During Event) Actions for ESF 3 - Public Works and Engineering</i>	
1	Coordinate with ESF 10 on hazardous material debris removal.

Hesston Police Department	
<i>Response (During Event) Actions for ESF 3 - Public Works and Engineering</i>	
1	Coordinate with ESF-1 to facilitate closing roads and constructing barricades.

Kansas Division of Emergency Management	
<i>Preparedness (Pre-Event) Actions for ESF 3 - Public Works and Engineering</i>	
1	Train personnel on EOC operation, the Incident Command System (ICS) and the National Incident Management System (NIMS).

Kansas Gas Service	
<i>Response (During Event) Actions for ESF 3 - Public Works and Engineering</i>	
1	Assist in the restoration of gas, electric, and communications services.

Newton Fire/EMS Department	
<i>Preparedness (Pre-Event) Actions for ESF 3 - Public Works and Engineering</i>	
1	Train personnel on EOC operation, the Incident Command System (ICS) and the National Incident Management System (NIMS).
<i>Response (During Event) Actions for ESF 3 - Public Works and Engineering</i>	
1	Coordinate with ESF 10 on hazardous material debris removal.

Newton Police Department	
<i>Response (During Event) Actions for ESF 3 - Public Works and Engineering</i>	
1	Coordinate with ESF-1 to facilitate closing roads and constructing barricades.

North Newton Police Department	
<i>Response (During Event) Actions for ESF 3 - Public Works and Engineering</i>	
1	Coordinate with ESF-1 to facilitate closing roads and constructing barricades.

Sedgwick Fire/EMS Department	
<i>Preparedness (Pre-Event) Actions for ESF 3 - Public Works and Engineering</i>	
1	Train personnel on EOC operation, the Incident Command System (ICS) and the National Incident Management System (NIMS).
<i>Response (During Event) Actions for ESF 3 - Public Works and Engineering</i>	
1	Coordinate with ESF 10 on hazardous material debris removal.

Sedgwick Police Department	
<i>Response (During Event) Actions for ESF 3 - Public Works and Engineering</i>	
1	Coordinate with ESF-1 to facilitate closing roads and constructing barricades.

U.S. Environmental Protection Agency	
<i>Preparedness (Pre-Event) Actions for ESF 3 - Public Works and Engineering</i>	
1	Develop mutual aid and other support agreements with surrounding jurisdictions and the private sector.

Walton Police Department	
<i>Response (During Event) Actions for ESF 3 - Public Works and Engineering</i>	
1	Coordinate with ESF-1 to facilitate closing roads and constructing barricades.

IV. Financial Management

- A. ESF 3 is responsible for coordinating with Harvey County Administration to manage ESF 3 expenses relevant to an event.
- B. During a response, each agency/department funds disaster operations from their current operating budget and are responsible for recording and tracking agency expenditures. If a federally declared disaster exists, each agency is responsible for seeking reimbursement in accordance to the formula has established by the Federal Emergency Management Agency via the FEMA/State Agreement.

- C. Expenditures by support entities will be documented by those entities and submitted directly to the Harvey County Administration or a designated Finance Service officer as soon as possible.

V. References and Authorities

REFERENCES

AUTHORITIES

