

## ESF 5 - Emergency Management

### **Coordinating Agency:**

Harvey County Emergency Management

### **Primary Agency:**

City of Burrton

City of Halstead

City of Hesston

City of Newton

City of North Newton

City of Sedgwick

City of Walton

Harvey County Communications

Harvey County Health Department

Harvey County Sheriff Office/Detention Center

### **Support Agencies:**

Adjutant Adjutant General's Office, Kansas National Guard

Adjutant General's Office, Kansas Division of Emergency Management

Adjutant General's Office, Office of Emergency Communications

## **I. Purpose and Scope**

### **A. Purpose**

1. The purpose of ESF 5 is to:
  - a. Collect, analyze, and disseminate information on the nature, scope and potential impacts of an incident or major disaster;
  - b. Use this intelligence to support the Command Group, Logistics, and Operations in their impact assessment and response missions;
  - c. Identify and anticipate future needs and resource requirements, and incorporate this analysis into Incident Action Plans.

### **B. Scope**

1. ESF 5 serves as the coordinating ESF to address response to local events. ESF 5 facilitates information and resource flow to assist locals during a disaster.
2. ESF 5 activities include those functions that are critical to support and facilitate multi-agency planning and coordination for operations involving potential and actual disaster/emergencies. This includes alert and notification, deployment and staffing of the EOC Team; incident action planning, coordination of operations, logistics and material, direction and control, information management, facilitation of requests for state assistance resource requests, worker safety and health, facilities management, financial management, and other support as required.

## II. Concept of Operations

### A. General

1. ESF 5 is organized consistent with the Harvey County EOC and the requirements of the National Response Framework, the National Incident Management System, and the Incident Command System in order to provide incident assessment, planning, procurement, deployment, coordination and support operations to Harvey County through the County Emergency Response Team, Area Operations and Regional Incident Management Teams (IMTs) to provide a timely and appropriate response to an emergency or situation.
2. Procedures protocols and plans for disaster response activities are developed to govern staff operations at the Harvey County EOC and in the field. These are in the form of Emergency Operations Plans (i.e. Base Plan) and corresponding Appendices, Incident Annexes, Support Annexes and Standard Operating Guidelines, which describe ESF 5 capabilities. Periodic training and exercises are also conducted to enhance effectiveness.
3. In a large event requiring local or state mutual aid assistance, ESF 5 will work with its support agency counterparts to seek and procure, plan, coordinate and direct the use of any required assets.
4. The development of a fully functional, effective, and sustainable ESF 5 capability for Harvey County will be guided by the following principles:
  - a. All ESFs will be fully integrated into all phases of ESF 5.
  - b. ESF 5 will address the potential impacts of natural, technological and man-made hazards, and be in full compliance with NIMS.
  - c. Planning for recovery will begin on Day 1 of the event.
  - d. Emphasis will be given to pre-disaster planning for post-disaster utilization of disaster intelligence to support Incident Action Planning.
5. Information and Planning will give priority to five fundamental functions:
  - a. Use of technology and human intelligence to collect, analyze, and disseminate information on disaster impacts, including direct impacts (people, buildings, infrastructure) and indirect impacts (debris generated, hazmat releases)
  - b. Assess the capabilities of local government, the business community and volunteer agencies to effectively respond to the disaster.
  - c. Assess and prioritize the immediate needs of impacted communities and neighborhoods.

- d. Incorporate the analyses into Incident Action Plans that establish operational objectives, and identify resource requirements to accomplish these objectives.
  - e. Utilize an Incident Action Matrix to establish priorities, assign tasks to agencies, and track progress in meeting objectives.
6. Incident Assessment is completed by first responders on the scene. On scene responders provide information to dispatch or the EOC. The EOC planner puts together the information and distributes the information.
  7. Initially, the Incident Commander will conduct a scene size-up. Any proactive measures or response priorities will be determined at the scene. If the event becomes too large or additional resources are needed, the IC will contact Emergency Management. Upon consultation, Emergency Management may determine the need to declare a State of Local Disaster Emergency as outlined in K.S.A. 48-932 et seq.

An Emergency Declaration may be issued by the Chair of the Board of County Commissioners and signed by the Chair. 2) Any disaster declaration will be filed promptly with the County Clerk and then notification is made to the Kansas Division of Emergency Management and local media outlets.

(3) The effects of a Declaration of Local Emergency will be to activate response and recovery aspects of all applicable local and inter-jurisdictional emergency plans and to authorize the furnishing of aid and assistance.

b) The status of any incident will be monitored by the gathering and sharing of information from affected jurisdictions, the on scene Incident Commander and the EOC.

8. Incident Command  
Incident command operations will be conducted and identified on scene per the protocols or guidelines of the responding agencies. The IC can request EOC activation by notifying Emergency Management and making the request. All tactical and operational decisions will be made in the field within an ICS structure, while policy and coordination functions will be accomplished from the EOC. Senior officials not present in the EOC will be briefed on the emergency situation by administration and/or the emergency manager. Following the briefing, senior officials may authorize emergency actions.
9. Emergency Operations Center is located in the Law Enforcement Training Center, 120 E. 7th, Newton KS 67114. The alternate EOC is located at Newton Fire/EMS Station #3, 2520 S. Kansas, Newton, Kansas 67114 . The EOC is coordinated by the Harvey County Emergency Manager.

10. Specifics of EOC operations are outlined in the attached Harvey County EOC Activation Guidelines.

#### B. Direction and Control

1. The ESF 5 Coordinating Agency is Harvey County Emergency Management . The staff serving as ESF 5 Coordinator is appointed by and located in the Harvey County Emergency Management . When ESF 5 support is necessary, the ESF 5 Coordinator directs all aspects of ESF 5.
2. ESF 5 complies with the National Response Framework, and the National Incident Management System (NIMS). The NIMS guides the direction and control system adopted by the Harvey County Emergency Management , which functions as the official disaster prevention, protection, response, preparedness, recovery, and mitigation organization within Harvey County.
3. The ESF 5 may operate at two levels: 1) Harvey County EOC; and 2) Field operations
4. During emergency activations, all management decisions regarding Emergency Management for Harvey County are made at the Harvey County EOC by the ESF 5 coordinator. Under the Incident Command System structure, the Planning, Logistics, Finance/Administration, and Operations Sections at the Harvey County EOC assist the incident commander in carrying out the overall mission
5. In accordance with a mission assignment from ESF 5, each primary and/or support organization assisting ESF 5 assignment will retain administrative control over its own resources and personnel but will be under the operational control of ESF 5. Mission operational control may be delegated to the field by the Harvey County EOC.

#### C. Organization

1. County
  - a. During an activation of the Harvey County EOC, primary and support agency staff is integrated with the Harvey County Emergency Management staff to provide support that will allow for an appropriate, coordinated and timely response.
  - b. During an emergency or disaster event, ESF 5 will establish staffing in accordance to the EOC organizational chart found in the Basic Plan.
  - c. The Harvey County Emergency Management develops and maintains ESF 5 and accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. However support agencies may develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall EOP. All such documents will be in compliance with the National Response Framework, The National Incident Management System, the Incident Command System and the Harvey County EOP.

## 2. State of Kansas

- a. During an activation of the State of Kansas EOC, the Kansas Division of Emergency Management is the designated lead agency for ESF 5 and will provide a liaison to facilitate requests for information and planning resources to local Emergency Operations Centers.
- b. During an emergency or disaster event, the primary and support agencies of ESF 5 at the State of Kansas EOC will report to the Response Section Chief who is under the overall direction of the SEOC Manager.
- c. The Kansas Division of Emergency Management develops and maintains ESF 5. However support agencies may develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall EOP. All such documents will be in compliance with the National Response Framework, the National Incident Management System, the Incident Command System and the EOP.

### D. Alerts and Notifications

1. The Harvey County Emergency Management will notify the County warning point (Harvey County EOC) when information comes to their attention indicating that an emergency or disaster situation is developing.
2. The County Warning Point (Harvey County EOC), will notify the “on call” Emergency Duty Officer and/or ESF Coordinator for ESF 5 when Harvey County has been threatened or impacted by an emergency or disaster event as provided in the County Warning Point procedure.
3. ESF 5 will be activated as identified in the Basic Plan. The representatives or designees of the coordinating agency will manage the emergency activities of ESF 5. If additional support is required, the ESF 5 coordinating and primary agencies may jointly manage ESF 5 activities.
4. Upon instructions to activate or placement of ESF 5 on standby, Harvey County Emergency Management will implement procedures to notify all ESF 5 planning team members and, if necessary, mobilize all personnel, facilities, and physical resources likely to be needed, based on the emergency circumstance

### E. Actions

The following are general actions performed by ESF 5. The specific actions carried out by ESF 5 in Harvey County are grouped into phases of emergency management in the table below. Each phase requires specific skills and knowledge to accomplish the tasks and requires significant cooperation and collaboration between all ESF 5 agencies and the intended recipients of service.

### F. Intelligence Planning Functions

- a. Gathering information, analyzing intelligence, preparing incident action plans, and providing training and exercises on the above is the prime focus of ESF-5. These actions are spread across all phases of emergency management.
- B. Intelligence Collection and Analysis
- a. The ability to acquire, analyze and disseminate information and intelligence on disasters and their impacts is fundamental to effective use of intelligence to establish operational and logistical objectives and priorities. Intelligence can be collected, analyzed and used in support of three overlapping phases of disaster operations: pre-event (as applicable for foreseeable events such as Severe Storms, Wildfires, etc.); impact assessment and immediate response; and sustained response and initial recovery.
  - b. Pre-disaster analyses (predicted impacts), which use predictive tools to estimate disaster impacts.
  - c. Immediate, post-disaster impact assessments, which focus on: 1) disaster impacts on people, buildings and infrastructure – with emphasis on assessments of functionality of essential services; and 2) local response capabilities and immediate needs.
  - d. Post disaster damage assessments, which assess damages to eligible infrastructure and individuals.
- C. Intelligence on predicted and observed disaster impacts should be used by ESF 5 to assess jurisdictional ESF capabilities (response and recovery). This is designed:
- a. To evaluate ESF resource and capabilities and shortfalls (e.g., availability of trained personnel, equipment, supplies) to determine the level of State and Federal assistance that is needed, organized by ESF; and
  - b. To rapidly communicate estimated ESF shortfalls to the Harvey County Command Group and State Emergency Management.
- D. Incident Action Planning
- a. Disaster intelligence will provide critical input to the Incident Action Plan (IAP), which provides:
    - Current information that accurately describes the incident situation and resource status;
    - Predictions of the probable course of events
    - Alternative strategies to attain critical incident objectives; and
    - An accurate, realistic IAP for the next operational period.
- E. Training

- a. Training is a critical Preparedness component of ESF 5. The objective is to develop and sustain a capability in Harvey County to routinely implement each phase and function of ESF 5. Accordingly, training will address the following:
  - ESF 5 – Planning and Information – overview of key components of ESF 5; role, requirements and integration of ESF 5 under NIMS.
  - Intelligence and Analysis - procedures for identifying, collecting, prioritizing and utilizing intelligence.
  - Use of Predictive Models – coordination with in use of predictive tools for rapid needs assessment; templates; SOPs; identification of needed local expertise (Geographic Information Systems)
  - Preparation and Utilization of Incident Action Plans
  - Incident Action Matrix: A Tool for Establishing Priorities, Assigning Tasks to Agencies, and Tracking Progress

F. Exercises

- a. Consistent with NIMS, Harvey County will incorporate ESF 5 plans and procedures into exercises that will be conducted at the local and State level. On an annual basis, at least two exercises will be used to evaluate ESF 5 readiness.
- b. Actions carried out by ESF 5 are grouped into phases of emergency management: Preparedness, Response, Recovery and Mitigation. Each phase requires specific skills and knowledge to accomplish and requires significant cooperation and collaboration between all supporting agencies and the intended recipients of service. ESF 5 encompasses a full range of activities from training to the provision of field services.

G. Actions

<b>Overall Actions Assigned to All Members</b>	
<i>Recovery (Post Event) Actions for ESF 5 - Emergency Management</i>	
1	Establish and draft recovery plans to address: building inspection requirements and priorities; emergency and temporary housing issues; business impacts (direct and indirect); debris management; route clearance; and utilities restoration.
2	Perform pre and post-disaster analyses of disaster impacts on buildings, infrastructure and the general population can be used to support mitigation decision-making.

<b>Overall Actions Assigned to All Members</b>	
<i>Mitigation Actions for ESF 5 - Emergency Management</i>	
1	Analyze community economic impacts - including the total percentage of building stock damaged in disaster and replacement values. Refine and implement protective actions for the jurisdiction.
2	Coordinate mitigation plan revision to identify county risk and projects that could lessen risk.
3	Provide ESF partners and other eligible applicants of mitigation funding opportunities.

4	Coordinate the update of the mitigation plan.
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### III. Responsibilities

- A. The following list identifies the responsibilities designated to each of the Primary and Support Agencies for ESF 5. The Primary Agency and its responsibilities are listed first. The Supporting Agencies follow in alphabetical order.

<b>Coordinating: Harvey County Emergency Management</b>	
<b><i>Preparedness (Pre-Event) Actions for ESF 5 - Emergency Management</i></b>	
1	Maintain a central personnel roster, contact, and resource lists to support ESF-5 tasks.
2	Identify who is responsible for initial notification of ESF-5 personnel.
3	Identify responsibilities for liaison roles with state and adjacent county emergency management officials.
4	Develop standard operating guides and checklists to support ESF-5 activities.
5	Train personnel on EOC operation, the Incident Command System (ICS), and the National Incident Management System (NIMS).
6	Collect, process, and disseminate information to and from the EOC and distribute to pre-determined list.
7	Develop and maintain Basic Plan and ESF-5 Annex.
8	Coordinate the construction of the EOP with other ESFs.
9	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
10	Incorporate ESF 5 plans and procedures into training and exercises and conduct at local level.
11	Establish, staff, and train damage assessment teams within the jurisdiction.
12	Identify how initial damage assessment will be collected, processed, and disseminated among local, county and State entities.
13	Identify EOC ability to respond to disasters longer than 24 hours.
14	Identify alternate EOC location and requirements to open and staff.
15	Develop and maintain County Continuity of Government (COG) plan.
16	Identify protective action decisions and establish response priorities.
17	Coordinate activities between incident command and EOC.
18	Ensure that requests for Assessment Teams are forwarded to the local and State EOC.
19	Coordinate with ESF 7 to ensure that all available resources are logged and requests for resources are filled.
20	Collect and analyze intelligence in support of the overlapping phases of disaster operations: pre-event, impact assessment, and immediate response; and sustained response and initial recovery.
21	Evaluate ESF resources, capabilities and shortfalls (e.g., availability of trained personnel, equipment, supplies) to determine the level of State and Federal assistance that is needed.
22	In the case of a foreseeable event impact, set up the status boards, obtain data/studies and electronic files, and staff ESF 5. Initiate contact with the media through ESF 15, and establish contact with KDEM.
23	In the case of a foreseeable event impact, review pre-determined requests for pre-positioning of critical resources (personnel, equipment, and supplies).
24	In the case of a foreseeable event impact, collect, analyze and apply disaster intelligence



	information and deployment of local damage assessment teams.
<b>Response (During Event) Actions for ESF 5 - Emergency Management</b>	
1	Coordinate activities between incident command and EOC.
2	Coordinate response to unplanned arrivals and volunteer groups who self deploy.
3	Collect and process information received from rapid damage assessment teams, analyze this information, and share with appropriate partners.
4	Support the preparation of and/or prepare an Incident Action Plans and distribute to appropriate partners.
5	Ensure that requests for Assessment Teams are forwarded to the local and State EOC.
6	Coordinate with ESF 7 to ensure that all available resources are logged and requests for resources are filled.
7	Ensure that copies of all news releases and situation reports are transmitted to the State EOC.
8	Collect and analyze intelligence in support of the overlapping phases of disaster operations: pre-event, impact assessment, and immediate response; and sustained response and initial recovery.
9	Evaluate ESF resources, capabilities and shortfalls (e.g., availability of trained personnel, equipment, supplies) to determine the level of State and Federal assistance that is needed.
10	In the case of a foreseeable event impact, set up the status boards, obtain data/studies and electronic files, and staff ESF 5. Initiate contact with the media through ESF 15, and establish contact with KDEM.
11	In the case of a foreseeable event impact, review pre-determined requests for pre-positioning of critical resources (personnel, equipment, and supplies).
12	In the case of a foreseeable event impact, collect, analyze and apply disaster intelligence information and deployment of local damage assessment teams.
13	Maintain a central personnel roster, contact, and resource lists to support ESF-5 tasks.
14	Identify who is responsible for initial notification of ESF-5 personnel.
15	Develop standard operating guides and checklists to support ESF-5 activities.
16	Collect, process, and disseminate information to and from the EOC and distribute to pre-determined list.
17	Develop and maintain Basic Plan and ESF-5 Annex.
18	Coordinate the construction of the EOP with other ESFs.
19	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
20	Establish, staff, and train damage assessment teams within the jurisdiction.
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22	Identify alternate EOC location and requirements to open and staff.
23	Develop and maintain County Continuity of Government (COG) plan.
24	Identify protective action decisions and establish response priorities.
<b>Recovery (Post Event) Actions for ESF 5 - Emergency Management</b>	
1	Provide continued situation reports to support recovery and damage assessment process.
2	Provide information on damage assessment flyovers and transmitting video/pictures to the Local EOC/State EOC.
3	Schedule and conduct after action meetings and after action reviews. Draft corrective action plan.
4	Collect documentation for possible financial reimbursement process for recovery activities. Provide updates to eligible applicants on any disaster recovery programs.

5	Maintain a central personnel roster, contact, and resource lists to support ESF-5 tasks.
6	Identify who is responsible for initial notification of ESF-5 personnel.
7	Develop standard operating guides and checklists to support ESF-5 activities.
8	Collect, process, and disseminate information to and from the EOC and distribute to pre-determined list.
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22	In the case of a foreseeable event impact, set up the status boards, obtain data/studies and electronic files, and staff ESF 5. Initiate contact with the media through ESF 15, and establish contact with KDEM.
23	In the case of a foreseeable event impact, review pre-determined requests for pre-positioning of critical resources (personnel, equipment, and supplies).
24	In the case of a foreseeable event impact, collect, analyze and apply disaster intelligence information and deployment of local damage assessment teams.
<b>Mitigation Actions for ESF 5 - Emergency Management</b>	
1	Maintain a central personnel roster, contact, and resource lists to support ESF-5 tasks.
2	Identify who is responsible for initial notification of ESF-5 personnel.
3	Develop standard operating guides and checklists to support ESF-5 activities.
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<b>Primary: City of Burrton</b>	
<b><i>Preparedness (Pre-Event) Actions for ESF 5 - Emergency Management</i></b>	
1	Develop standard operating guides and checklists to support ESF-5 activities.
2	Train personnel on EOC operation, the Incident Command System (ICS), and the National Incident Management System (NIMS).
3	Collect, process, and disseminate information to and from the EOC and distribute to pre-determined list.
4	Identify how initial damage assessment will be collected, processed, and disseminated among local, county and State entities.
5	Identify EOC ability to respond to disasters longer than 24 hours.
<b><i>Response (During Event) Actions for ESF 5 - Emergency Management</i></b>	
1	Coordinate response to unplanned arrivals and volunteer groups who self deploy.
2	Develop standard operating guides and checklists to support ESF-5 activities.
3	Collect, process, and disseminate information to and from the EOC and distribute to pre-determined list.
4	Identify how initial damage assessment will be collected, processed, and disseminated among local, county and State entities.
<b><i>Recovery (Post Event) Actions for ESF 5 - Emergency Management</i></b>	
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<b>Primary: City of Halstead</b>	
<b><i>Preparedness (Pre-Event) Actions for ESF 5 - Emergency Management</i></b>	

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2	Train personnel on EOC operation, the Incident Command System (ICS), and the National Incident Management System (NIMS).
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<b>Primary: City of Hesston</b>	
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<b>Primary: City of North Newton</b>	
<b>Preparedness (Pre-Event) Actions for ESF 5 - Emergency Management</b>	
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3	Identify how initial damage assessment will be collected, processed, and disseminated among local, county and State entities.

<b>Primary: City of Sedgwick</b>	
<b>Preparedness (Pre-Event) Actions for ESF 5 - Emergency Management</b>	
1	Develop standard operating guides and checklists to support ESF-5 activities.
2	Train personnel on EOC operation, the Incident Command System (ICS), and the National Incident Management System (NIMS).
3	Collect, process, and disseminate information to and from the EOC and distribute to pre-determined list.
4	Identify how initial damage assessment will be collected, processed, and disseminated among local, county and State entities.
5	Identify EOC ability to respond to disasters longer than 24 hours.
<b>Response (During Event) Actions for ESF 5 - Emergency Management</b>	
1	Coordinate response to unplanned arrivals and volunteer groups who self deploy.
2	Develop standard operating guides and checklists to support ESF-5 activities.
3	Collect, process, and disseminate information to and from the EOC and distribute to pre-determined list.
4	Identify how initial damage assessment will be collected, processed, and disseminated among local, county and State entities.
<b>Recovery (Post Event) Actions for ESF 5 - Emergency Management</b>	
1	Develop standard operating guides and checklists to support ESF-5 activities.
2	Collect, process, and disseminate information to and from the EOC and distribute to pre-determined list.
3	Identify how initial damage assessment will be collected, processed, and disseminated among local, county and State entities.
<b>Mitigation Actions for ESF 5 - Emergency Management</b>	
1	Develop standard operating guides and checklists to support ESF-5 activities.
2	Collect, process, and disseminate information to and from the EOC and distribute to pre-

	determined list.
3	Identify how initial damage assessment will be collected, processed, and disseminated among local, county and State entities.

### **Primary: City of Walton**

#### ***Preparedness (Pre-Event) Actions for ESF 5 - Emergency Management***

1	Develop standard operating guides and checklists to support ESF-5 activities.
2	Train personnel on EOC operation, the Incident Command System (ICS), and the National Incident Management System (NIMS).
3	Collect, process, and disseminate information to and from the EOC and distribute to pre-determined list.
4	Identify how initial damage assessment will be collected, processed, and disseminated among local, county and State entities.
5	Identify EOC ability to respond to disasters longer than 24 hours.

#### ***Response (During Event) Actions for ESF 5 - Emergency Management***

1	Coordinate response to unplanned arrivals and volunteer groups who self deploy.
2	Develop standard operating guides and checklists to support ESF-5 activities.
3	Collect, process, and disseminate information to and from the EOC and distribute to pre-determined list.
4	Identify how initial damage assessment will be collected, processed, and disseminated among local, county and State entities.

#### ***Recovery (Post Event) Actions for ESF 5 - Emergency Management***

1	Develop standard operating guides and checklists to support ESF-5 activities.
2	Collect, process, and disseminate information to and from the EOC and distribute to pre-determined list.
3	Identify how initial damage assessment will be collected, processed, and disseminated among local, county and State entities.

#### ***Mitigation Actions for ESF 5 - Emergency Management***

1	Develop standard operating guides and checklists to support ESF-5 activities.
2	Collect, process, and disseminate information to and from the EOC and distribute to pre-determined list.
3	Identify how initial damage assessment will be collected, processed, and disseminated among local, county and State entities.

### **Primary: Harvey County Communications**

#### ***Preparedness (Pre-Event) Actions for ESF 5 - Emergency Management***

1	Maintain a central personnel roster, contact, and resource lists to support ESF-5 tasks.
2	Identify who is responsible for initial notification of ESF-5 personnel.
3	Identify how initial damage assessment will be collected, processed, and disseminated among local, county and State entities.
4	Identify EOC ability to respond to disasters longer than 24 hours.
5	Identify alternate EOC location and requirements to open and staff.
6	Develop and maintain County Continuity of Government (COG) plan.
7	Identify protective action decisions and establish response priorities.

#### ***Response (During Event) Actions for ESF 5 - Emergency Management***

1	Maintain a central personnel roster, contact, and resource lists to support ESF-5 tasks.
2	Identify who is responsible for initial notification of ESF-5 personnel.

3	Identify how initial damage assessment will be collected, processed, and disseminated among local, county and State entities.
4	Identify alternate EOC location and requirements to open and staff.
5	Develop and maintain County Continuity of Government (COG) plan.
6	Identify protective action decisions and establish response priorities.
<b>Recovery (Post Event) Actions for ESF 5 - Emergency Management</b>	
1	Maintain a central personnel roster, contact, and resource lists to support ESF-5 tasks.
2	Identify who is responsible for initial notification of ESF-5 personnel.
3	Identify how initial damage assessment will be collected, processed, and disseminated among local, county and State entities.
4	Identify alternate EOC location and requirements to open and staff.
5	Develop and maintain County Continuity of Government (COG) plan.
6	Identify protective action decisions and establish response priorities.
<b>Mitigation Actions for ESF 5 - Emergency Management</b>	
1	Maintain a central personnel roster, contact, and resource lists to support ESF-5 tasks.
2	Identify who is responsible for initial notification of ESF-5 personnel.
3	Identify how initial damage assessment will be collected, processed, and disseminated among local, county and State entities.
4	Identify alternate EOC location and requirements to open and staff.
5	Develop and maintain County Continuity of Government (COG) plan.
6	Identify protective action decisions and establish response priorities.

<b>Primary: Harvey County Health Department</b>	
<b>Preparedness (Pre-Event) Actions for ESF 5 - Emergency Management</b>	
1	Develop and maintain County Continuity of Government (COG) plan.
2	Identify protective action decisions and establish response priorities.
<b>Response (During Event) Actions for ESF 5 - Emergency Management</b>	
1	Develop and maintain County Continuity of Government (COG) plan.
2	Identify protective action decisions and establish response priorities.
<b>Recovery (Post Event) Actions for ESF 5 - Emergency Management</b>	
1	Develop and maintain County Continuity of Government (COG) plan.
2	Identify protective action decisions and establish response priorities.
<b>Mitigation Actions for ESF 5 - Emergency Management</b>	
1	Develop and maintain County Continuity of Government (COG) plan.
2	Identify protective action decisions and establish response priorities.

<b>Primary: Harvey County Sheriff Office/Detention Center</b>	
<b>Preparedness (Pre-Event) Actions for ESF 5 - Emergency Management</b>	
1	Identify how initial damage assessment will be collected, processed, and disseminated among local, county and State entities.
2	Identify EOC ability to respond to disasters longer than 24 hours.
3	Develop and maintain County Continuity of Government (COG) plan.
4	Identify protective action decisions and establish response priorities.
<b>Response (During Event) Actions for ESF 5 - Emergency Management</b>	
1	Identify how initial damage assessment will be collected, processed, and disseminated among local, county and State entities.
2	Develop and maintain County Continuity of Government (COG) plan.



3	Identify protective action decisions and establish response priorities.
<b>Recovery (Post Event) Actions for ESF 5 - Emergency Management</b>	
1	Identify how initial damage assessment will be collected, processed, and disseminated among local, county and State entities.
2	Develop and maintain County Continuity of Government (COG) plan.
3	Identify protective action decisions and establish response priorities.
<b>Mitigation Actions for ESF 5 - Emergency Management</b>	
1	Identify how initial damage assessment will be collected, processed, and disseminated among local, county and State entities.
2	Develop and maintain County Continuity of Government (COG) plan.
3	Identify protective action decisions and establish response priorities.

<b>Burrton CFD #5</b>	
<b>Preparedness (Pre-Event) Actions for ESF 5 - Emergency Management</b>	
1	Train personnel on EOC operation, the Incident Command System (ICS), and the National Incident Management System (NIMS).
2	Collect, process, and disseminate information to and from the EOC and distribute to pre-determined list.
3	Identify how initial damage assessment will be collected, processed, and disseminated among local, county and State entities.
4	Identify EOC ability to respond to disasters longer than 24 hours.
<b>Response (During Event) Actions for ESF 5 - Emergency Management</b>	
1	Collect, process, and disseminate information to and from the EOC and distribute to pre-determined list.
2	Identify how initial damage assessment will be collected, processed, and disseminated among local, county and State entities.
<b>Recovery (Post Event) Actions for ESF 5 - Emergency Management</b>	
1	Collect, process, and disseminate information to and from the EOC and distribute to pre-determined list.
2	Identify how initial damage assessment will be collected, processed, and disseminated among local, county and State entities.
<b>Mitigation Actions for ESF 5 - Emergency Management</b>	
1	Collect, process, and disseminate information to and from the EOC and distribute to pre-determined list.
2	Identify how initial damage assessment will be collected, processed, and disseminated among local, county and State entities.

<b>Harvey County Administration</b>	
<b>Preparedness (Pre-Event) Actions for ESF 5 - Emergency Management</b>	
1	Develop and maintain County Continuity of Government (COG) plan.
2	Identify protective action decisions and establish response priorities.
3	Coordinate with ESF 7 to ensure that all available resources are logged and requests for resources are filled.
4	Evaluate ESF resources, capabilities and shortfalls (e.g., availability of trained personnel, equipment, supplies) to determine the level of State and Federal assistance that is needed.
<b>Response (During Event) Actions for ESF 5 - Emergency Management</b>	
1	Coordinate with ESF 7 to ensure that all available resources are logged and requests for resources are filled.

2	Ensure that copies of all news releases and situation reports are transmitted to the State EOC.
3	Evaluate ESF resources, capabilities and shortfalls (e.g., availability of trained personnel, equipment, supplies) to determine the level of State and Federal assistance that is needed.
4	Develop and maintain County Continuity of Government (COG) plan.
5	Identify protective action decisions and establish response priorities.
<b>Recovery (Post Event) Actions for ESF 5 - Emergency Management</b>	
1	Develop and maintain County Continuity of Government (COG) plan.
2	Identify protective action decisions and establish response priorities.
3	Coordinate with ESF 7 to ensure that all available resources are logged and requests for resources are filled.
4	Evaluate ESF resources, capabilities and shortfalls (e.g., availability of trained personnel, equipment, supplies) to determine the level of State and Federal assistance that is needed.
<b>Mitigation Actions for ESF 5 - Emergency Management</b>	
1	Develop and maintain County Continuity of Government (COG) plan.
2	Identify protective action decisions and establish response priorities.
3	Coordinate with ESF 7 to ensure that all available resources are logged and requests for resources are filled.
4	Evaluate ESF resources, capabilities and shortfalls (e.g., availability of trained personnel, equipment, supplies) to determine the level of State and Federal assistance that is needed.

<b>Harvey County Appraiser</b>	
<b>Preparedness (Pre-Event) Actions for ESF 5 - Emergency Management</b>	
1	Develop and maintain County Continuity of Government (COG) plan.
2	Identify protective action decisions and establish response priorities.
3	Provide GIS support to ESF-5.
<b>Response (During Event) Actions for ESF 5 - Emergency Management</b>	
1	Provide GIS support to ESF-5.
2	Develop and maintain County Continuity of Government (COG) plan.
3	Identify protective action decisions and establish response priorities.
<b>Recovery (Post Event) Actions for ESF 5 - Emergency Management</b>	
1	Develop and maintain County Continuity of Government (COG) plan.
2	Identify protective action decisions and establish response priorities.
3	Provide GIS support to ESF-5.
<b>Mitigation Actions for ESF 5 - Emergency Management</b>	
1	Develop and maintain County Continuity of Government (COG) plan.
2	Identify protective action decisions and establish response priorities.
3	Provide GIS support to ESF-5.

<b>Harvey County Attorney</b>	
<b>Preparedness (Pre-Event) Actions for ESF 5 - Emergency Management</b>	
1	Develop and maintain County Continuity of Government (COG) plan.
2	Identify protective action decisions and establish response priorities.
<b>Response (During Event) Actions for ESF 5 - Emergency Management</b>	
1	Develop and maintain County Continuity of Government (COG) plan.
2	Identify protective action decisions and establish response priorities.
<b>Recovery (Post Event) Actions for ESF 5 - Emergency Management</b>	

1	Develop and maintain County Continuity of Government (COG) plan.
2	Identify protective action decisions and establish response priorities.
<b>Mitigation Actions for ESF 5 - Emergency Management</b>	
1	Develop and maintain County Continuity of Government (COG) plan.
2	Identify protective action decisions and establish response priorities.

<b>Harvey County Board of County Commissioners</b>	
<b>Preparedness (Pre-Event) Actions for ESF 5 - Emergency Management</b>	
1	Develop and maintain County Continuity of Government (COG) plan.
2	Identify protective action decisions and establish response priorities.
3	Coordinate activities between incident command and EOC.
4	Evaluate ESF resources, capabilities and shortfalls (e.g., availability of trained personnel, equipment, supplies) to determine the level of State and Federal assistance that is needed.
<b>Response (During Event) Actions for ESF 5 - Emergency Management</b>	
1	Coordinate activities between incident command and EOC.
2	Ensure that copies of all news releases and situation reports are transmitted to the State EOC.
3	Evaluate ESF resources, capabilities and shortfalls (e.g., availability of trained personnel, equipment, supplies) to determine the level of State and Federal assistance that is needed.
4	Develop and maintain County Continuity of Government (COG) plan.
5	Identify protective action decisions and establish response priorities.
<b>Recovery (Post Event) Actions for ESF 5 - Emergency Management</b>	
1	Develop and maintain County Continuity of Government (COG) plan.
2	Identify protective action decisions and establish response priorities.
3	Coordinate activities between incident command and EOC.
4	Evaluate ESF resources, capabilities and shortfalls (e.g., availability of trained personnel, equipment, supplies) to determine the level of State and Federal assistance that is needed.
<b>Mitigation Actions for ESF 5 - Emergency Management</b>	
1	Develop and maintain County Continuity of Government (COG) plan.
2	Identify protective action decisions and establish response priorities.
3	Coordinate activities between incident command and EOC.
4	Evaluate ESF resources, capabilities and shortfalls (e.g., availability of trained personnel, equipment, supplies) to determine the level of State and Federal assistance that is needed.

<b>Harvey County Clerk</b>	
<b>Preparedness (Pre-Event) Actions for ESF 5 - Emergency Management</b>	
1	Develop and maintain County Continuity of Government (COG) plan.
2	Identify protective action decisions and establish response priorities.
<b>Response (During Event) Actions for ESF 5 - Emergency Management</b>	
1	Develop and maintain County Continuity of Government (COG) plan.
2	Identify protective action decisions and establish response priorities.
<b>Recovery (Post Event) Actions for ESF 5 - Emergency Management</b>	
1	Develop and maintain County Continuity of Government (COG) plan.
2	Identify protective action decisions and establish response priorities.
<b>Mitigation Actions for ESF 5 - Emergency Management</b>	
1	Develop and maintain County Continuity of Government (COG) plan.
2	Identify protective action decisions and establish response priorities.

<b>Harvey County Custodian</b>	
<b><i>Preparedness (Pre-Event) Actions for ESF 5 - Emergency Management</i></b>	
1	Develop and maintain County Continuity of Government (COG) plan.
2	Identify protective action decisions and establish response priorities.
<b><i>Response (During Event) Actions for ESF 5 - Emergency Management</i></b>	
1	Develop and maintain County Continuity of Government (COG) plan.
2	Identify protective action decisions and establish response priorities.
<b><i>Recovery (Post Event) Actions for ESF 5 - Emergency Management</i></b>	
1	Develop and maintain County Continuity of Government (COG) plan.
2	Identify protective action decisions and establish response priorities.
<b><i>Mitigation Actions for ESF 5 - Emergency Management</i></b>	
1	Develop and maintain County Continuity of Government (COG) plan.
2	Identify protective action decisions and establish response priorities.

<b>Harvey County Data Processing</b>	
<b><i>Preparedness (Pre-Event) Actions for ESF 5 - Emergency Management</i></b>	
1	Develop and maintain County Continuity of Government (COG) plan.
2	Identify protective action decisions and establish response priorities.
<b><i>Response (During Event) Actions for ESF 5 - Emergency Management</i></b>	
1	Ensure that copies of all news releases and situation reports are transmitted to the State EOC.
2	Develop and maintain County Continuity of Government (COG) plan.
3	Identify protective action decisions and establish response priorities.
<b><i>Recovery (Post Event) Actions for ESF 5 - Emergency Management</i></b>	
1	Develop and maintain County Continuity of Government (COG) plan.
2	Identify protective action decisions and establish response priorities.
<b><i>Mitigation Actions for ESF 5 - Emergency Management</i></b>	
1	Develop and maintain County Continuity of Government (COG) plan.
2	Identify protective action decisions and establish response priorities.

<b>Harvey County Department of Aging</b>	
<b><i>Preparedness (Pre-Event) Actions for ESF 5 - Emergency Management</i></b>	
1	Develop and maintain County Continuity of Government (COG) plan.
2	Identify protective action decisions and establish response priorities.
3	Provide GIS support to ESF-5.
<b><i>Response (During Event) Actions for ESF 5 - Emergency Management</i></b>	
1	Provide GIS support to ESF-5.
2	Develop and maintain County Continuity of Government (COG) plan.
3	Identify protective action decisions and establish response priorities.
<b><i>Recovery (Post Event) Actions for ESF 5 - Emergency Management</i></b>	
1	Develop and maintain County Continuity of Government (COG) plan.
2	Identify protective action decisions and establish response priorities.
3	Provide GIS support to ESF-5.
<b><i>Mitigation Actions for ESF 5 - Emergency Management</i></b>	
1	Develop and maintain County Continuity of Government (COG) plan.

2	Identify protective action decisions and establish response priorities.
3	Provide GIS support to ESF-5.

<b>Harvey County Fire District #1</b>	
<b><i>Preparedness (Pre-Event) Actions for ESF 5 - Emergency Management</i></b>	
1	Train personnel on EOC operation, the Incident Command System (ICS), and the National Incident Management System (NIMS).
2	Collect, process, and disseminate information to and from the EOC and distribute to pre-determined list.
3	Identify how initial damage assessment will be collected, processed, and disseminated among local, county and State entities.
4	Identify EOC ability to respond to disasters longer than 24 hours.
<b><i>Response (During Event) Actions for ESF 5 - Emergency Management</i></b>	
1	Collect, process, and disseminate information to and from the EOC and distribute to pre-determined list.
2	Identify how initial damage assessment will be collected, processed, and disseminated among local, county and State entities.
<b><i>Recovery (Post Event) Actions for ESF 5 - Emergency Management</i></b>	
1	Collect, process, and disseminate information to and from the EOC and distribute to pre-determined list.
2	Identify how initial damage assessment will be collected, processed, and disseminated among local, county and State entities.
<b><i>Mitigation Actions for ESF 5 - Emergency Management</i></b>	
1	Collect, process, and disseminate information to and from the EOC and distribute to pre-determined list.
2	Identify how initial damage assessment will be collected, processed, and disseminated among local, county and State entities.

<b>Harvey County Planning and Zoning/Environmental</b>	
<b><i>Preparedness (Pre-Event) Actions for ESF 5 - Emergency Management</i></b>	
1	Develop and maintain County Continuity of Government (COG) plan.
2	Identify protective action decisions and establish response priorities.
<b><i>Response (During Event) Actions for ESF 5 - Emergency Management</i></b>	
1	Develop and maintain County Continuity of Government (COG) plan.
2	Identify protective action decisions and establish response priorities.
<b><i>Recovery (Post Event) Actions for ESF 5 - Emergency Management</i></b>	
1	Develop and maintain County Continuity of Government (COG) plan.
2	Identify protective action decisions and establish response priorities.
<b><i>Mitigation Actions for ESF 5 - Emergency Management</i></b>	
1	Develop and maintain County Continuity of Government (COG) plan.
2	Identify protective action decisions and establish response priorities.

<b>Harvey County Register of Deeds</b>	
<b><i>Preparedness (Pre-Event) Actions for ESF 5 - Emergency Management</i></b>	
1	Develop and maintain County Continuity of Government (COG) plan.
2	Identify protective action decisions and establish response priorities.
<b><i>Response (During Event) Actions for ESF 5 - Emergency Management</i></b>	

1	Develop and maintain County Continuity of Government (COG) plan.
2	Identify protective action decisions and establish response priorities.
<b>Recovery (Post Event) Actions for ESF 5 - Emergency Management</b>	
1	Develop and maintain County Continuity of Government (COG) plan.
2	Identify protective action decisions and establish response priorities.
<b>Mitigation Actions for ESF 5 - Emergency Management</b>	
1	Develop and maintain County Continuity of Government (COG) plan.
2	Identify protective action decisions and establish response priorities.

<b>Harvey County Road &amp; Bridge</b>	
<b>Preparedness (Pre-Event) Actions for ESF 5 - Emergency Management</b>	
1	Develop and maintain County Continuity of Government (COG) plan.
2	Identify protective action decisions and establish response priorities.
<b>Response (During Event) Actions for ESF 5 - Emergency Management</b>	
1	Develop and maintain County Continuity of Government (COG) plan.
2	Identify protective action decisions and establish response priorities.
<b>Recovery (Post Event) Actions for ESF 5 - Emergency Management</b>	
1	Develop and maintain County Continuity of Government (COG) plan.
2	Identify protective action decisions and establish response priorities.
<b>Mitigation Actions for ESF 5 - Emergency Management</b>	
1	Develop and maintain County Continuity of Government (COG) plan.
2	Identify protective action decisions and establish response priorities.

<b>Harvey County Treasurer/Driver's License</b>	
<b>Preparedness (Pre-Event) Actions for ESF 5 - Emergency Management</b>	
1	Develop and maintain County Continuity of Government (COG) plan.
2	Identify protective action decisions and establish response priorities.
<b>Response (During Event) Actions for ESF 5 - Emergency Management</b>	
1	Develop and maintain County Continuity of Government (COG) plan.
2	Identify protective action decisions and establish response priorities.
<b>Recovery (Post Event) Actions for ESF 5 - Emergency Management</b>	
1	Develop and maintain County Continuity of Government (COG) plan.
2	Identify protective action decisions and establish response priorities.
<b>Mitigation Actions for ESF 5 - Emergency Management</b>	
1	Develop and maintain County Continuity of Government (COG) plan.
2	Identify protective action decisions and establish response priorities.

<b>Kansas Division of Emergency Management</b>	
<b>Preparedness (Pre-Event) Actions for ESF 5 - Emergency Management</b>	
1	Develop and maintain Basic Plan and ESF-5 Annex.
2	Coordinate the construction of the EOP with other ESFs.
<b>Response (During Event) Actions for ESF 5 - Emergency Management</b>	
1	Develop and maintain Basic Plan and ESF-5 Annex.
2	Coordinate the construction of the EOP with other ESFs.
<b>Recovery (Post Event) Actions for ESF 5 - Emergency Management</b>	
1	Develop and maintain Basic Plan and ESF-5 Annex.

2	Coordinate the construction of the EOP with other ESFs.
<b>Mitigation Actions for ESF 5 - Emergency Management</b>	
1	Develop and maintain Basic Plan and ESF-5 Annex.
2	Coordinate the construction of the EOP with other ESFs.

#### **IV. Financial Management**

- A. ESF 5 is responsible for coordinating with Harvey County Administration to manage ESF 5 expenses relevant to an event.
- B. During a response, each agency/department funds disaster operations from their current operating budget and are responsible for recording and tracking agency expenditures. If a federally declared disaster exists, each agency is responsible for seeking reimbursement in accordance to the formula has established by the Federal Emergency Management Agency via the FEMA/State Agreement.
- C. Expenditures by support entities will be documented by those entities and submitted directly to the Harvey County Administration or a designated Finance Service officer as soon as possible.

#### **V. References and Authorities**

##### **REFERENCES**

- 1. National Incident Management System (NIMS) - National Incident Management System (NIMS)

##### **AUTHORITIES**

- 1. 44 CFR Part 13 - 44 CFR Part 13 (The Common Rule) - Uniform Administrative Requirements for Grants and Cooperative Agreements.
- 2. 44 CFR Part 206 - 44 CFR Part 206 - Federal Disaster Assistance for Disasters Declared after November 23, 1988.

