

2024 Budget Checklist - HV Entities.xlsx

Example

✓	Certificate Page (signed by governing body)
✓	Allocation of MV, RV, 16/20M, commercial and watercraft tax estimates
✓	Schedule of Transfers
✓	Statement of Indebtedness
✓	Statement of Lease Purchase
✓	Library Grant Page (if applicable)
✓	Neighborhood Revitalization (if applicable)
✓	TIF (if applicable)
✓	All Applicable Fund Pages
✓	Published Notice of Budget Hearing
✓	Published Notice of RNR Hearing (if applicable) - includes:
✓	Proposed tax rate 12.746
✓	Revenue Neutral rate 11.816
✓	Date, time & location 8-28
✓	Resolution to exceed RNR approved by governing body (if applicable)
✓	Certified Roll Call Vote on resolution to exceed RNR (if applicable)

AD OR

1

Notice of Revenue Neutral Rate Intent

THE GOVERNING BODY OF EMMA TOWNSHIP, HEREBY NOTIFIES THE HARVEY COUNTY CLERK OF INTENT TO EXCEED THE REVENUE NEUTRAL RATE;

Yes, we intend to exceed the Revenue Neutral Rate and our proposed mill levy rate is 12.746. The date of our hearing is August 28, 2023 at 7:30 pm and will be held at Terry Knott's residence, 833 E Hickory, Hesston, Kansas.

No, we do not plan to exceed the Revenue Neutral Rate and will submit our budget to the County Clerk on or before August 25, 2023.

WITNESS my hand and official seal on June 14, 2023.

(Seal)



Clerk or Officer of Governing Body

✓ 7.13.23
mm

CERTIFICATE

2024

To the Clerk of Harvey County, State of Kansas
We, the undersigned, officers of

Emma Township

certify that: (1) the hearing mentioned in the attached publication was held;
(2) after the Budget Hearing this budget was approved and adopted as the
maximum expenditures for the various funds for the year 2024; and (3) the
Amount(s) of 2023 Ad Valorem Tax are within statutory limitations for the 2024 Budget.

		2024 Adopted Budget			
		Page No.	Budget Authority for Expenditures	Amount of 2023 Ad Valorem Tax	County Clerk's Use Only
Table of Contents:					
Alloc of MVT, RVT, and 16/20M Vehicles T		2			
Schedule of Transfers		3			
Statement of Indebt. & Lease/Purchase		4			
Fund		K.S.A.			
General	79-1962			0	
Debt Service	10-113				
Library	12-1220				
Road	68-518c	5	118,520	99,709	8.313
Fire Protection	80-1508	6	57,000	52,676	4.372
		6			
Special Machinery		5			
Totals		xxxxxx	175,520	152,385	12.705
Budget Summary		7			
Neighborhood Revitalization Rebate					

Revenue Neutral Rate 11.816


Final Assessed Valuation:	County Clerk's Use Only
Township	
	Nov. 1, 2023 Valuation

Assisted by:
Rick Piepho, County Clerk
Carolyn Brock
Address:
612 SW Terrace Avenue
Topeka, KS 66611
Email:
brockck@sbcglobal.net

[Handwritten Signature]

Treasurer

Attest: 6-16 2023
[Handwritten Signature]
County Clerk



Governing Body

Special Road Election held _____ for ___ Mills for ___ years.
First levy in _____.

CPA Legend

Emma Township
Harvey County

2024

Allocation of MV, RV, 16/20M, Commercial Vehicle, and Watercraft Tax Estimates

Budgeted Funds for 2023	Tax Levy Amount in 2023 Budget	Allocation for Year 2024				
		MVT	RVT	16/20M Veh	Comm Veh	Watercraft
General		0	0	0	0	0
Debt Service	0	0	0	0	0	0
Library	0	0	0	0	0	0
Road	93,597	7,713	208	239	245	88
Fire Protection	47,646	3,927	106	122	124	45
	0	0	0	0	0	0
	0	0	0	0	0	0
	0	0	0	0	0	0
	0	0	0	0	0	0
	0	0	0	0	0	0
Total	141,243	11,640	314	361	369	133

County Treas Motor Vehicle Estimate 11,640

County Treas Recreational Vehicle Estimate 314

County Treas 16/20M Vehicle Estimate 361

County Treas Commercial Vehicle Tax Estimate 369

County Treas Watercraft Tax Estimate 133

MVT Factor 0.08241

RVT Factor 0.00222

16/20M Factor 0.00256

Comm Veh Factor 0.00261

Watercraft Factor 0.00094

Emma Township
Harvey County

STATEMENT OF INDEBTEDNESS

Type of Debt	Date of Issue	Interest Rate %	Amount Issued	Amount Outstanding Jan 1,2023	Date Due		Amount Due 2023		Amount Due 2024	
					Interest	Principal	Interest	Principal	Interest	Principal
G.O. Bonds										
Total G.O. Bonds				0			0	0	0	0
Other										
Total Other				0			0	0	0	0
Total Indebtedness				0			0	0	0	0

STATEMENT OF CONDITIONAL LEASE-PURCHASE AND CERTIFICATE OF PARTICIPATION*

Items Purchased	Contract Date	Term of Contract (Months)	Interest Rate %	Total Amount Financed (Beginning Principal)	Principal Balance On Jan 1,2023	Payments Due 2023	Payments Due 2024
None							
Total					0	0	0

***If you are merely leasing/renting with no intent to purchase, do not list--such transactions are not lease-purchases.

Emma Township

2024

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget Road	Prior Year Actual for 2022	Current Year Estimate for 2023	Proposed Budget Year for 2024
Unencumbered Cash Balance January 1	0	0	0
Receipts:			
Ad Valorem Tax	92,573	93,597	XXXXXXXXXXXXXXXXXX
Delinquent Tax			
Motor Vehicle Tax		7,295	7,713
Recreational Vehicle Tax		190	208
16/20M Vehicle Tax		204	239
Commercial Vehicle Tax		225	245
Watercraft Tax		59	88
Special Highway/Gasoline Tax	8,007	8,700	8,600
Intangibles Tax	4,354	1,620	1,718
Sale of old metals	16		
Payroll Tax Refund			
Grade for Meridian	110		
Insurance Refund	25		
Interest on Idle Funds			
Neighborhood Revitalization Rebate			0
Miscellaneous			
Does miscellaneous exceed 10% of Total Rec			
Total Receipts	105,085	111,890	18,811
Resources Available:	105,085	111,890	18,811
Expenditures:			
Officer Pay	1,939	2,100	3,000
Salaries & Wages	18,728	17,750	18,000
Employee Benefits	3,311	3,300	3,500
Road Maintenance	3,514	18,500	20,000
Road Materials	19,490	40,020	42,000
Equipment	10,000	11,250	12,300
Parts & Repairs	8,465		
Insurance	15,110	5,670	5,670
Fuel & Oil	11,250	12,050	12,050
Contractual Service			
Hall Rent		500	500
Yard Rent			
Office Supplies	837	500	700
City of Hesston-fire coverage	124		500
Budget & Publication	197	250	300
Transfer to Special Machinery	12,120		
Does transfer exceed 25% of Resources Avail			
Miscellaneous			
Does misc. exceed 10% of Total Expenditures			
Total Expenditures	105,085	111,890	118,520
Unencumbered Cash Balance Dec 31	0	0	XXXXXXXXXXXXXXXXXX
2022/2023/2024 Budget Authority Amount:	103,150	111,890	118,520
		Non-Appropriated Balance	
See Tab A		Total Expenditure/Non-Appr Balance	118,520
		Tax Required	99,709
		Delinquent Comp Rate: 0.0%	0
		Amount of 2023 Ad Valorem Tax	99,709

Special Machinery

K.S.A. 68-141g	2022 Actual Year
Unencumbered Cash Balance, Jan 1	52,202
Transfers from:	
Road Fund	12,120
General Fund(No Levy)	0
General Fund(Gen has Levy)	0
Interest on Idle Funds	307
Other	
Resources Available:	64,629
Total Expenditures	
Unencumbered Cash Balance, Dec 31	64,629

CPA Summary

Emma Township

2024

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget	Prior Year Actual for 2022	Current Year Estimate for 2023	Proposed Budget Year for 2024
Fire Protection			
Unencumbered Cash Balance January 1	218	0	0
Receipts:			
Ad Valorem Tax	50,502	47,646	XXXXXXXXXXXXXXXXXX
Delinquent Tax			
Motor Vehicle Tax		3,971	3,927
Recreational Vehicle Tax		103	106
16/20 M Vehicle Tax		111	122
Commercial Vehicle Tax		122	124
Watercraft Tax		32	45
Interest on Idle Funds			
Neighborhood Revitalization Rebate			0
Miscellaneous			
Does miscellaneous exceed 10% of Total Rec			
Total Receipts	50,502	51,985	4,324
Resources Available:	50,720	51,985	4,324
Expenditures:			
Hesston City Contract	50,720	51,985	56,000
Miscellaneous			1,000
Does misc. exceed 10% of Total Expenditure:			
Total Expenditures	50,720	51,985	57,000
Unencumbered Cash Balance Dec 31	0	0	XXXXXXXXXXXXXXXXXX
2022/2023/2024 Budget Authority Amount:	50,850	52,000	57,000
	Non-Appropriated Balance		
	Total Expenditure/Non-Appr Balance		57,000
	Tax Required		52,676
Delinquent Comp Rate:	0.0%		0
Amount of 2023 Ad Valorem Tax			52,676

Adopted Budget

Adopted Budget	Prior Year Actual for 2022	Current Year Estimate for 2023	Proposed Budget Year for 2024
0			
Unencumbered Cash Balance January 1		0	0
Receipts:			
Ad Valorem Tax		0	XXXXXXXXXXXXXXXXXX
Delinquent Tax			
Motor Vehicle Tax			0
Recreational Vehicle Tax			0
16/20M Vehicle Tax			0
Commercial Vehicle Tax			0
Watercraft Tax			0
Interest on Idle Funds			
Neighborhood Revitalization Rebate			0
Miscellaneous			
Does miscellaneous exceed 10% of Total Rec			
Total Receipts	0	0	0
Resources Available:	0	0	0
Expenditures:			
Miscellaneous			
Does misc. exceed 10% of Total Expenditure:			
Total Expenditures	0	0	0
Unencumbered Cash Balance Dec 31	0	0	XXXXXXXXXXXXXXXXXX
2022/2023/2024 Budget Authority Amount:	0	0	0
	Non-Appropriated Balance		
	Total Expenditure/Non-Appr Balance		0
	Tax Required		0
Delinquent Comp Rate:	0.0%		0
Amount of 2023 Ad Valorem Tax			0

CPA Summary

NOTICE OF BUDGET HEARING

The governing body of
Emma Township
Harvey County

will meet on August 28, 2023 at 7:30 pm at Terry Knott's residence, 833 E Hickory, Hesston for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of ad valorem tax.

Detailed budget information is available at Terry Knott residence and will be available at this hearing.

BUDGET SUMMARY

Proposed Budget 2024 Expenditures and Amount of 2023 Ad Valorem Tax establish the maximum limits of the 2024 budget. Estimated Tax Rate is subject to change depending on the final assessed valuation.

Fund	Prior Year Actual 2022		Current Year Estimate 2023		Proposed Budget 2024		
	Expenditures	Actual Tax Rate*	Expenditures	Actual Tax Rate*	Budget Authority for Expenditures	Amount of 2023 Ad Valorem Tax	Est. Tax Rate*
Road	105,085	8.184	111,890	8.376	118,520	99,709	8.340
Fire Protection	50,720	4.456	51,985	4.264	57,000	52,676	4.406
Special Machinery							
Totals	155,805	12.640	163,875	12.640	175,520	152,385	12.746
<i>Revenue Neutral Rate**</i>							<i>11.816</i>
Less: Transfers	12,120		0		0		
Net Expenditure	143,685		163,875		175,520		
Total Tax Levied	131,410		141,243		XXXXXXXXXXXXXXXXXX		
Assessed Valuation: Township	10,396,880		11,174,977		11,955,284		

*Tax rates are expressed in mills.

**Revenue Neutral Rate as defined by KSA 79-2988

Preston Neufeld
Trustee

Emma Township

2024

COMBINED NOTICE OF HEARINGS - REVENUE NEUTRAL RATE & BUDGET

The governing body of
Emma Township
Harvey County

will meet on August 28, 2023 at 7:30 pm at Terry Knott's residence, 833 E Hickory, Hesston for the purpose of hearing and answering objections of taxpayers relating to the proposed intent to exceed the Revenue Neutral Rate of 11.816 as certified by the Harvey County Clerk. The proposed mill rate to fund the 2024 budget for Emma Township is 12.746.

Following the revenue neutral rate hearing and vote, the governing body will meet for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of tax to levied. Detailed budget information is available at Terry Knott residence and will be available at this hearing.

BUDGET SUMMARY

Proposed Budget 2024 Expenditures and Amount of 2023 Ad Valorem Tax establish the maximum limits of the 2024 budget. Estimated Tax Rate is subject to change depending on the final assessed valuation.

Fund	Prior Year Actual 2022		Current Year Estimate 2023		Proposed Budget 2024		
	Expenditures	Actual Tax Rate*	Expenditures	Actual Tax Rate*	Budget Authority for Expenditures	Amount of 2023 Ad Valorem Tax	Est. Tax Rate*
Road	105,085	8.184	111,890	8.376	118,520	99,709	8.340
Fire Protection	50,720	4.456	51,985	4.264	57,000	52,676	4.406
Special Machinery							
Totals	155,805	12.640	163,875	12.640	175,520	152,385	12.746
<i>Revenue Neutral Rate**</i>							<i>11.816</i>
Less: Transfers	12,120		0		0		
Net Expenditure	143,685		163,875		175,520		
Total Tax Levied	131,410		141,243		xxxxxxxxxxxxxxxxxxxx		
Assessed Valuation:							
Township	10,396,880		11,174,977		11,955,284		

*Tax rates are expressed in mills.

**Revenue Neutral Rate as defined by KSA 79-2988

Preston Neufeld

 Trustee

EMMA TOWNSHIP

RESOLUTION NO. 2023-1

A RESOLUTION OF THE EMMA TOWNSHIP, KANSAS TO LEVY A PROPERTY TAX RATE EXCEEDING THE REVENUE NEUTRAL RATE

WHEREAS, the Revenue Neutral Rate for the Emma Township was calculated as 11.816 mills by the Harvey County Clerk; and

WHEREAS, the budget proposed by the Governing Body of the Emma Township will require the levy of a property tax rate exceeding the Revenue Neutral Rate; and

WHEREAS, the Governing Body held a hearing on August 28, 2023 allowing all interested taxpayers desiring to be heard an opportunity to give oral testimony; and

WHEREAS, the Governing Body of the Emma Township, having heard testimony, still finds it necessary to exceed the Revenue Neutral rate.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE EMMA TOWNSHIP:

The Emma Township shall levy a property tax rate exceeding the Revenue Neutral Rate of 11.816 mills.

This resolution shall take effect and be in force immediately upon its adoption and shall remain in effect until future action is taken by the Governing Body.

ADOPTED this ____ day of _____ (month), 2023 and SIGNED by the Governing Body.

_____, Trustee

_____, Treasurer

_____, Clerk

<u>Roll Call Vote</u>			
Governing Body Members (please print)	Yes	No	No Vote
Total			
Attested: _____			

Emma Township

2024

COMBINED NOTICE OF HEARINGS - REVENUE NEUTRAL RATE & BUDGET

The governing body of
Emma Township
Directors

will meet on August 28, 2023 at 7:30 pm at Terry Knout's residence, 3833 E Highway, Herndon for the purpose of hearing and answering objections of taxpayers relating to the proposed intent to exceed the Revenue Neutral Rate of 11.815 as certified by the Harvey County Clerk. The proposed mill rate to fund the 2024 budget for Emma Township is 12.745.

Following the revenue neutral rate hearing and vote, the governing body will meet for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of tax to levy. Detailed budget information is available at Terry Knout's residence and will be available at this hearing.

BUDGET SUMMARY

Proposed Budget 2024 Expenditures and Amount of 2023 Ad Valorem Tax establish the maximum limits of the 2024 budget. Estimated Tax Rate is subject to change depending on the final assessed valuation.

Fund	Prior Year Actual 2022		Current Year Estimate 2023		Proposed Budget 2024		
	Expenditures	Actual Tax Rate*	Expenditures	Actual Tax Rate*	Budget Authority for Expenditures	Amount of 2023 Ad Valorem Tax	Est. Tax Rate*
Road	105,689	8.184	111,890	8.978	118,570	99,205	8.340
Fire Protection	36,770	4.455	51,980	4.784	57,000	52,670	4.455
Special Machinery							
Totals	155,609	11.640	163,870	12.640	175,570	152,885	12.745
Revenue Neutral Rate **							11.815
Less: Transfers	12,120		0		0		
Net Expenditure	143,689		163,870		175,570		
Total Tax Levied	131,490		141,243		150,000,000,000		
Assessed Valuation: Township	10,396,890		11,174,977		11,955,283		

*Tax rates are expressed in mills.
**Revenue Neutral Rate as defined by KSA 79-2808

Preston Neufeld
 Trustee

See Proof on Next Page

Harvey County Now
706 N Main
(316) 281-7899

I, Joey Young, of lawful age, being duly sworn upon oath, deposes and says that I am the Publisher of Harvey County Now, a publication that is a "legal newspaper" as that phrase is defined for the city of Newton, for the County of Harvey, in the state of Kansas, that this affidavit is Page 1 of 2 with the full text of the sworn-to notice set forth on the pages that follow, and that the attachment hereto contains the correct copy of what was published in said legal newspaper in consecutive issues on the following dates:

PUBLICATION DATES:

17 Aug 2023

Notice ID: XsPCr0tNE0RZkUv5gIrh

Publisher ID: 104111-Emma Township- RNR- HCN

Notice Name: Emma Township- RNR

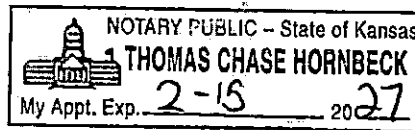
PUBLICATION FEE: \$44.00



Publisher

VERIFICATION

STATE OF KANSAS
COUNTY OF HARVEY



Signed or attested before me on this

17 day of August, A.D. 2023.



Notary Public

My Commission Expires: 2-15-2027

EMMA TOWNSHIP

RESOLUTION NO. 2023-1

A RESOLUTION OF THE EMMA TOWNSHIP, KANSAS TO LEVY A PROPERTY TAX RATE EXCEEDING THE REVENUE NEUTRAL RATE

WHEREAS, the Revenue Neutral Rate for the Emma Township was calculated as 11.816 mills by the Harvey County Clerk; and

WHEREAS, the budget proposed by the Governing Body of the Emma Township will require the levy of a property tax rate exceeding the Revenue Neutral Rate; and

WHEREAS, the Governing Body held a hearing on August 28, 2023 allowing all interested taxpayers desiring to be heard an opportunity to give oral testimony; and

WHEREAS, the Governing Body of the Emma Township, having heard testimony, still finds it necessary to exceed the Revenue Neutral rate.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE EMMA TOWNSHIP:

The Emma Township shall levy a property tax rate exceeding the Revenue Neutral Rate of 11.816 mills.

This resolution shall take effect and be in force immediately upon its adoption and shall remain in effect until future action is taken by the Governing Body.

ADOPTED this 28th day of August (month), 2023 and SIGNED by the Governing Body.

[Signature], Trustee

[Signature], Treasurer

[Signature], Clerk

Roll Call Vote			
Governing Body Members (please print)	Yes	No	No Vote
Preston Newfield	X		
Terry Knott	X		
Nathan Simmons	X		
Total			
Attested: _____			