

MINUTES OF
BOARD OF HARVEY COUNTY COMMISSIONERS

November 28, 2016

The Board of Harvey County Commissioners met in regular session on November 28, 2016 with all three commissioners present. Chairman Westfall called the meeting to order at 9:00 a.m.

ITEMS ADDED TO AGENDA:

1. Commissioner Krehbiel reported that he attended the Parks Board meeting last week.
2. Commissioner Hague expressed condolences on behalf of the commission to the family of the child killed in a farming accident in McPherson County over the weekend.
3. Commissioner Westfall reported that he attended the Airport Advisory Board meeting last week. He also attended the annual organizational meeting for the Harvey County Republican Party that was held last week.

CALENDAR ITEMS:

1. The retirement reception for Sheriff T. Walton will be held today from 4 to 6 p.m. at The Meridian Center.
2. The Harvey County Extension Council Annual meeting is scheduled for tonight at 6:30 p.m. in the courthouse community room.
3. The next active shooter focus group meeting is scheduled for December 7.

Minutes of the November 21 Commission regular meeting were approved upon a motion by Commissioner Krehbiel, seconded by Commissioner Hague. Motion passed unanimously. Minutes of the November 14 Canvass of the November 8 General Election were approved upon a motion by Commissioner Hague, seconded by Commissioner Krehbiel. Motion passed unanimously.

ADMINISTRATIVE ITEMS:

1. John Waltner, Administrator, presented some resolutions for approval.
2. A resolution requesting a waiver from GAAP reporting in the preparation of the Harvey County comprehensive financial statements and reports in accordance with KSA 75-1120a(c)(1) was presented for consideration. Anthony Swartzendruber, Assistant Administrator & Finance Director, stated that this waiver needs to be revisited each calendar year and is the same as the resolution passed last year with the exception of the date changes. Commissioner Krehbiel made a motion to approve **Resolution 2016-15** as presented. Commissioner Hague seconded the motion and it was passed unanimously.
3. A resolution to authorize the transfer of funds from the Road and Bridge fund to the Special Highway Improvement fund was presented for consideration. Anthony stated that this resolution is done each year to allow the transfer of unused funds in an amount not to exceed 25% of the Road and Bridge budget for 2016 and is the same as the resolution passed last year with the exception of the date changes. Commissioner Hague made a motion to approve **Resolution 2016-16** as presented. Commissioner Krehbiel seconded the motion and it was passed unanimously.
4. A resolution designating the public holidays for 2017 was presented for consideration. The number of holidays is the normal 10.5 days per year. Commissioner Krehbiel made

- a motion to approve **Resolution 2016-17** as presented. Commissioner Hague seconded the motion and it was passed unanimously.
5. A resolution Cancelling Certain County Warrants in accordance with KSA 10-815 was presented for consideration with the list of the ten outstanding warrants, totaling \$142.40, to be cancelled that were issued between the dates of December 14, 2013 and November 28, 2014. This waiver needs to be revisited each calendar year. Commissioner Hague made a motion to approve **Resolution 2016-18** as presented. Commissioner Krehbiel seconded the motion and it was passed unanimously.
 6. John stated that he was contacted by the Newton Now newspaper regarding whether a Request for Proposal (RFP) will be sent out again this year for publication of legal notices. He reported that the contract can be renewed each year with the current vendor for three more years without requesting bids. He stated that Newton Now was unable to submit a proposal last year due to the restriction that the publication exist for at least one year, but they now meet that requirement and have been designated as an official legal publication by the State of Kansas. The current vendor is the Newton Kansan who submitted the winning RFP last year; they have agreed to keep the pricing the same next year if their contract is extended. The commissioners agreed that an RFP should be prepared and sent to prospective vendors again this year for next year's legal publications.
 7. Counselor Greg Nye presented a proposed Supplemental Order for the Board of Harvey County Commissioners acting as Fence Viewers. The document sets a deadline of December 23, 2016 for each of the parties involved to comply with and complete the repairs, installation and maintenance of their respective fences as ordered by the commission in May. Commissioner Krehbiel made a motion to approve the Supplemental Order as presented. Commissioner Hague seconded the motion and it was passed unanimously. The document will be recorded in the Register of Deeds office and sent to each of the involved parties.
 8. Rick Piepho, County Clerk & Election Officer, presented a timeline and explanation of the process to fill a vacancy in the US House of Representatives. He explained that District 4 Representative Mike Pompeo has been nominated by President-elect Donald Trump to become the CIA Director in his administration. Rick stated that the US Constitution requires that a special election be held to fill a vacancy in the US House; State laws (KSA 25-3501 thru 25-3508) dictate the timeline and rules for conducting the special election. Once a vacancy occurs the Governor has up to 5 days to proclaim an election with the date of the election to be held within 45-60 days of the proclamation. Each political party then must hold a convention within 25 days to nominate a candidate to be on the ballot. Each county in the district will conduct the election in their respective counties on the date proclaimed and the canvass of the election must be held on the second day following the election. Rick estimated that the cost to the county to conduct this election is \$15,000.
 9. Anthony reported that sales tax collections are up slightly for the month and year to date compared to last year.

CITIZENS FORUM:

There were no items presented during Citizen's Forum.

There were no warrant checks for approval. Warrant checks were not issued due to the Thanksgiving Holiday last week.

Rollin Schmidt, Solid Waste Director, presented a proposed Invitation to Bidders for the purchase of a new 2016 or 2017 Semi Tractor for the Solid Waste department. Rollin stated that this new semi tractor will be used as the primary vehicle to haul solid waste to the Reno County landfill. Rollin and Anthony explained that they previously reported the results of exploring the feasibility of leasing this vehicle and it was determined by the commission to pursue purchasing the vehicle for this purpose on a planned & scheduled rotation. The tractor currently being used for this purpose will be used as a backup and will be used to transport roll-off containers. The third or oldest tractor will mainly be used in the yard. This purchase is included in the 2017 CIP budget. The bids are due at 4:00 p.m. on December 30, 2016 to be opened in public on January 3, 2017. Commissioner Hague made a motion to approve and distribute the Invitation to Bidders. Commissioner Krehbiel seconded the motion and it was passed unanimously.

Commissioner Hague thanked Commissioner Westfall for donating to the county the \$100 gift certificate he received in a drawing at the recent KAC convention from Postalocity, a vendor currently used by the county.

At 10:05 a.m. Commissioner Hague made a motion to go into executive session for a period of 30 minutes to discuss non-elected personnel. Commissioner Krehbiel seconded the motion and it was passed unanimously. Also present for the session were John Waltner and Anthony Swartzendruber. At 10:35 a.m. Commissioner Hague made a motion to extend the executive session for a period of 15 minutes to discuss non-elected personnel. Commissioner Krehbiel seconded the motion and it was passed unanimously. Also present for the session were John Waltner and Anthony Swartzendruber. Executive session ended at 10:50 a.m. with no action being taken.

The meeting was adjourned at 10:50 a.m.

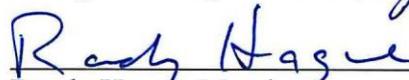
BOARD OF HARVEY COUNTY COMMISSIONERS



ATTEST:


Rick Piepho, County Clerk


George A. "Chip" Westfall, Chairperson


Randy Hague, Member


Ron Krehbiel, Member