

**MINUTES OF**  
**BOARD OF HARVEY COUNTY COMMISSIONERS**  
**March 20, 2017**

The Board of Harvey County Commissioners met in regular session on March 20, 2017 with all three commissioners present. Chairman Krehbiel called the meeting to order at 9:00 a.m.

**ITEMS ADDED TO AGENDA:**

1. Commissioner Westfall reported that he went to the City of Walton last week and observed some of the road work being done by the Harvey County Road & Bridge department.
2. Commissioner Westfall reported that he attended the Sandcreek Watershed Joint District #68 Board of Directors meeting last week.

**CALENDAR ITEMS:**

1. Commissioner Westfall reported that an active shooter focus group meeting is scheduled for April 19, 10 a.m. to noon at the McKinley Administration building.
2. Commissioner Westfall reported that the retirement reception for Glenda Prieba, Extension Council employee, is scheduled for April 17.

Minutes of the March 13 Commission regular meeting were approved upon a motion by Commissioner Hague, seconded by Commissioner Westfall. Motion passed unanimously.

**ADMINISTRATIVE ITEMS:**

1. Anthony Swartzendruber, Administrator, reported that implementation and training for the new CIC financial system started last week and continues this week in the Clerk and Treasurer offices. He stated that all of the account numbers from the old system have been changed for the new system and the warrant check reports will be formatted differently beginning with next week's checks.
2. Anthony reported that letters have been exchanged between Harvey County Road & Bridge and the City of North Newton about the ownership and maintenance responsibilities of a section of NW 36<sup>th</sup> St. between K-15 and Anderson Rd. Anthony and Jim Meier, Road & Bridge Superintendent, will meet with the North Newton Administrator to discuss the situation..
3. Anthony stated that he has been contacted by an individual who is interested in purchasing a parcel on E. 3<sup>rd</sup> St. in Newton that is owned by the county. The commissioners instructed Anthony to proceed with selling the property to the interested party.
4. Anthony presented a proposed resolution declaring support for countywide emergency preparedness collaboration and training. Similar resolutions have already been passed or are in process to be passed by the City of Newton and other entities in the county. Commissioner Hague made a motion to adopt **Resolution 2017-6** as presented. Commissioner Westfall seconded the motion and it was passed unanimously.
5. Commissioner Krehbiel suggested drafting a resolution supporting the creation and operation of the Drug Task Force. Commissioner Hague stated that the Council of Governments plans to continue discussion of how each entity will support the task force. The commissioners agreed to table the discussion about drafting a county resolution.
6. Anthony stated that he and Kass Miller, Director of Parks, met last week with Quivira Council BSA officials including the Director of the Trappers Rendezvous. They discussed a number of topics including a multi-year agreement with an all-inclusive fee

structure for their use of Harvey County West Park for the annual Trappers Rendezvous event for Boy Scouts. Kass and Anthony are confident that a multi-year contract can be negotiated that suits the interests of the county and the Boy Scouts. Anthony stated that the Council is requesting a refund of a portion of the fees that were paid to the county for the 2017 event that a number of registered campers were unable to attend due to an ice storm. The Council paid fees of \$2 each to the county for the 4,681 campers that pre-registered for the 2017 event, but only 1,516 showed up due to the ice storm. Anthony suggested refunding \$2,809.00 total which is \$1 per registered camper that was unable to attend and did not participate in a replacement camping event offered by the Council. Commissioner Westfall made a motion to authorize the refund of \$2,809.00 to the Council. Commissioner Hague seconded the motion and it was passed unanimously.

7. Anthony presented Recommendation for Appointment forms to re-appoint two Harvey County representatives on the Harvey County Economic Development Council (EDC) board whose terms will expire in April. He stated that the two positions are currently held by Ray Penner who has served since 2005 and Mindy Budde who has served since 2015. They have both agreed to serve if appointed. Commissioner Hague made a motion to appoint Ray Penner and Mindy Budde as Harvey County representatives on the Harvey County EDC board for the term May 1, 2017 to April 30, 2020 and authorize the chairman to sign. Commissioner Westfall seconded the motion and it was passed unanimously.
8. Commissioner Westfall reported that RedGuard has announced that they are closing their facility in Halstead and that about 10 employees will be displaced. He stated that Workforce 1 is assisting with relocating the displaced employees.
9. Greg Nye, County Counselor, reported that he is still reviewing the reinstatement of the right-of-way for a section of SW 84<sup>th</sup> St. west of Ridge Rd. that was approved by the commission last week. He stated that he is working with the Register of Deeds office to research the recording of the road vacation.
10. Gina Bell, Planning & Zoning Director, reported that she recently visited the site near Halstead where construction debris has been piled. She stated that the cleanup of the debris is progressing.
11. Gary Denny, Emergency Management Director, stated that the outcomes phase will be discussed at the next active shooter focus group meeting scheduled for April 29. He reported that burn permits were not issued last Saturday or Sunday and that the burn risk forecast for this week is still high.
12. Kass Miller reported that the new bathroom/shower house facility at West Park is close to completion and should open in a few weeks. He also distributed copies of the 2017 Parks events calendar.
13. Sheriff Chad Gay reported that the Drug Task Force has been active and has recently seized multiple vehicles.
14. Rick Piepho, County Clerk & Election Officer, reported that voter registration for the April 11 election ends tomorrow at 7 p.m.

#### **CITIZENS FORUM:**

There were no items presented during Citizen's Forum.

Warrant checks in the amount of \$139,776.26 were approved upon a motion by Commissioner Hague, seconded by Commissioner Westfall. Motion passed unanimously.

Rick Piepho and Counselor Nye presented information about a proposed resolution to clarify the handling of Neighborhood Revitalization refunds for enrolled parcels that become delinquent. Language in the Neighborhood Revitalization (NR) programs for each of the cities who offer them indicates that failure to pay the taxes in a timely manner results in removal from the program. A resolution would clearly define that NR program enrollees will be required to pay their property taxes when they are due to remain in the program. A discussion was held about the NR program and the information provided. The commissioners agreed that a resolution should be drafted and presented to the commission.

At 10:15 a.m. Kass Miller opened the bids for Contract Mowing and Trimming for the 2017 mowing season for Harvey County Parks & Recreation. Invitations to bid were sent to multiple vendors and four bids were submitted by the deadline:

<b>Parks Mowing</b> Bid price per cycle	<b>Unruh Mowing</b>	<b>Davis Contracting</b>	<b>Superior</b>	<b>Mike's Lawn Service</b>
West Park (approx.. 56 acres)	\$950.00	\$1,722.87	\$1,050.00	No Bid
East Park (approx.. 117 acres)	\$1,700.00	\$3,359.73	\$1,990.00	No Bid
Camp Hawk (approx.. 27 acres)	\$450.00	\$1,130.72	\$445.00	\$725.00
<b>Total Cost Per Cycle</b>	<b>\$3,100.00</b>	<b>\$6,213.32</b>	<b>\$3,485.00</b>	

The bids are for mowing and trimming 200 total acres at the 3 park locations on a 10-14 day cycle priced per cycle. Kass stated that approximately 12 cycles would be needed. He stated that the bid price from the low bidder was comparable to the estimated costs to mow using park's staff and equipment that he had calculated and presented to the commission, so he recommended continuing to contract for mowing and award the bid to the low bidder, Unruh Mowing. Unruh Mowing has been the contracted vendor for a number of years and has a good track record. Commissioner Hague made a motion to accept the bid of \$3,100 per cycle from Unruh Mowing for Contract Mowing and Trimming for the 2017 mowing season for Harvey County Parks & Recreation and authorizing staff to adjust the number of cycles as necessary. Commissioner Westfall seconded the motion and it was passed unanimously.

The meeting was adjourned at 10:25 a.m.

BOARD OF HARVEY COUNTY COMMISSIONERS



ATTEST:

*Rick Piepho*  
 Rick Piepho, County Clerk

*Ron Krehbiel*  
 Ron Krehbiel, Chairperson

*Randy Hague*  
 Randy Hague, Member

*George A. "Chip" Westfall*  
 George A. "Chip" Westfall, Member